

THE WHOLE SHEBANG 1813 S 11th Street Rear, Philadelphia, PA 19148.

Rental Policies and Procedures

The Whole Shebang is a new home dedicated to supporting creative and experimental arts in South Philly: a creative hub. In addition to our regularly scheduled class sessions, we also rent the space for rehearsals or meetings upon request. To meet our goal of supporting active and regular art making, we aim to keep our rental rates low -- so you can work as much as you actually need to. Below are the space rules and information for all rehearsal/meeting renters. If you're interested in renting the space for another purpose such as a performance or workshop please get in touch with us directly.

Access

- The space will be accessed via the building's rear entrance (see map on website) in the SS. Neumann & Goretti High School parking lot (open 24 hr) between 11th and 10th on Moore St through a code system. Once Shebang receives your signed agreement and payment you will be granted an access code.
- You may be in the studio only during your agreed upon allotted and paid for time.
- You may wait in the hallway and use the bathrooms before and after your rehearsal.

Cleanliness/Space Etiquette

- After you are done using the space, please quickly sweep the floors with the designated dust mop.
- If there are any spills or other accidental messes please clean up immediately.
- Make sure you grab all personal belongings when you leave. If you notice anything left in the space please put it in lost & found by the front desk.
- No smoking or open flame in the dance studio space or in the hallway, stairwell, or bathroom.
- Please throwaway recycling and trash in appropriate receptacles.
- There is no storage for rehearsals in the space unless agreed upon otherwise.
- Please do not block passageways with bodies or equipment/props.

Reservations

- The Whole Shebang studio is \$12/hr for rehearsals, \$10/hr for reservations of at least 25hrs in a month
- You may reserve up to 6 months in advance or have a continuing reservation for up to 1 class session period.
- Please make reservations through the form on the website or by emailing art.at.shebang@gmail.com and include date, start and end time, and purpose.
- All payment for reservations will be requested in advance. Once your reservation is confirmed, a staff person will be in touch with how to pay.
- If we do not receive payment or if there is an outstanding balance you will not be granted access to the studio.
- Shebang reserves the right to change the schedule of the space or clear the schedule for any special workshops or events. If this happens you will be notified immediately.
- Cancellations made 7 days or more before the reservation are completely refundable. A cancellation within the week of the reservation is 50% refundable. A cancellation made the day of the reservation is non-refundable.
- In the case of emergencies as stated by the City of Philadelphia such as storms, you will be refunded if you don't use the space.
- You are the representative for yourself and your group. All reservation requests must come directly through you.

Other Info

- Street parking is available on 10th and 11th streets as well as in the school parking lot after 3pm.
- **Wifi Network Name:** TheWholeShebang **Password:** shakeatailfeather
- Shebang staff may be contacted in case of emergency via phone # at **267-422-2719**
- The Whole Shebang is a creative community. As such, announcements about special events, workshops, and performances by teachers, affiliated artists, and/or Shebang staff are welcomed and encouraged. We want to invite class attendees to engage with the space and the supported artists in all the different ways possible. We want to support you in what you do and in the creative research and play you do in class and beyond. Please promote yourself and your events! Say it loud and proud!

****Please make all checks payable to Moving Parts Dance LLC****

I understand and agree to the terms listed above.

Print Name:

Phone Number:

Email Address:

Address:

Signature: _____ Date: _____