



## Frequently Asked Questions

### **How many people does the facility hold?**

We have a number of different venues to hold a ceremony and/or reception.

**For a ceremony** - Our dome will hold up to 1200 people. We have a chapel that seats 70 and the Fellowship Hall seats 300. Our island can easily seat up to 500 but the church can only supply chairs for 250.

**For a reception** – The Fellowship hall will seat 200 at round tables with room on the stage for a head table. You can hold a reception on our island or north lawn area for 400 people easily but we have the chairs for 250.

### **What is included with the facility?**

Included with the facility are dressing rooms, access the day before at 1pm to start set up and decorating and all the tables and chairs we have available (12 ten-person rounds, 22 eight-person rounds, 20 six-person rounds, 10 six-foot banquet tables, 250 plastic folding chairs for outdoor use, 300 padded chairs for use in the fellowship hall). Also included is a Neighborhood Church wedding host to meet with you ahead of time and to coordinate the rehearsal and wedding ceremony, a sound technician for your ceremony and for a nominal additional fee, you can have full access to our kitchen and to a sound system for outdoor events.

### **What is available to us in the kitchen?**

For an additional \$50 fee we are happy to allow you full use of our kitchen. We have two convection ovens, a conventional oven, a six burner gas stovetop, a large commercial refrigerator, a warming rack, a commercial dishwasher and a number of pots, pans, and serving utensils.

### **Can we rent flatware, goblets and plates from the church?**

You can rent the church's supplies of dishes. We have iced tea goblets, white dinner-sized plates, knives, forks and spoons. We rent each place setting for \$1 per person. We do not have linens available for rent. If you choose to rent the church place settings, you'll need to provide people to wash the dishes.

### **How early can I get in to decorate?**

You can have access at 1pm the day before to begin set up and decorating and can continue until the completion of rehearsal.

**Are the rates the same no matter what day we pick?**

Prices are the same no matter what day you choose.

**Are there any limitations to how we can decorate/what we can have?**

We ask that you please do not use tape or tacks to hang items from the walls. If you have specific requests, we can work with you to find the best way to make it happen. We also ask that you do not serve red punch.

**What time does it need to be over/we need to be out?**

In order to honor our neighbors, music needs to be turned off at 10pm. You have until 11pm to break down and clean up. Any time after that will be an additional charge of \$50 per half hour.

**Do you provide a sound system and someone to run it?**

For events occurring indoors, we provide a sound system and sound technician for your ceremony. If your event is on the island or lawn, you can rent our sound system for \$125. This fee includes someone to run sound during your ceremony. It does not include a dj for your reception.

**Can we do rehearsal dinner there too?**

You can hold your rehearsal dinner on the campus but there will be an additional fee of \$150.