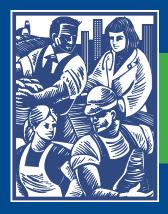
Agreement by and between

## UFCW 21 and Have A Heart CC



Effective 7/1/2018 - 7/1/2021



#### YOUR VOICE, YOUR UNION, YOUR CONTRACT

#### **About UFCW 21**

UFCW 21 is a large, strong, progressive, and diverse union, representing more grocery workers, retail workers, and professional and technical health care workers than any other union in the state.

With over 46,000 members united, we have the power and resources to take on tough employers, represent members on the job, raise standards in our industries, and support laws that make a difference for working families.

My Union Representative:	
My Union Stoward	
My Union Steward:	

With a union you and your co-workers have a voice in decisions about your work life—wages, benefits, holidays and vacations, scheduling, seniority rights, job security, and much more. Union negotiations put us across the bargaining table from management—as equals.

A negotiating committee of your co-workers and union staff negotiated this contract. How does the negotiating committee know what issues are important? Union members tell us. The issues raised in contract surveys and proposal meetings help us decide what to propose in contract negotiations. Stewards and union representatives report on issues that arise on the job, talking with members about grievances, problems, and needs. They have a hands-on sense of what the issues are.

The more that union members stand together and speak out with one voice, the stronger the contract we can win. A contract can only take effect after union members have a chance to review the offer and vote on it.

A union is as strong as its members. It's no secret—an active and united membership means a stronger union—which means a better contract.

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## Medical &/or Adult-Use Cannabis Retail Tentative Agreement

This Agreement entered into by and between Have A Heart CC, hereinafter referred to as the "Employer," and the United Food and Commercial Workers Union, Local 21 chartered by United Food and Commercial Workers International Union, hereinafter referred to as the "Union," agrees to bind by the following terms and provisions covering wages and working conditions.

#### **ARTICLE 1 - RECOGNITION**

#### Section 1:

The Employer hereby recognizes the Union as the sole collective bargaining agency for an appropriate unit consisting of all full-time and regular part-time employees working at the Employer's present and future place(s) of business in Washington. In the event that the Employer opens other facilities outside of the state of Washington and within the jurisdiction of the UFCW International Union, employees of those facilities will be covered by this Agreement in their respective local union or affiliate as assigned by the UFCW International. The parties will bargain over the wages of any classification not covered by this Agreement.

The employer shall notify the union of the opening of a new operation within the jurisdiction of the UFCW International Union. Within 30 days of the new operation opening, the employer shall schedule a union orientation meeting.

Section 2: When new or additional employees are needed, the Employer can notify the Union, as one of its sources for new or additional employees. The Union shall have the opportunity to refer applicants for vacancies to be filled. It will be the sole determination of the Employer as to which applicant(s) will be offered employment.

Section 3: The Employer will notify the Union of all new bargaining unit employees hired within ninety plus one day (90+1) of their employment.

Section 4: All work covered under this Agreement may be performed by bargaining unit employees of the Employer. The Union and the Employer may also mutually agree to bargaining unit work performed by other employees so long as the Employer maintains the position of a dual Employer for all such employees. Essentially, non-bargaining unit employees are expressly permitted to perform bargaining unit work. Non-bargaining-unit employees may perform work performed by bargaining unit employees.

Section 5: Indemnification: The UNION agrees to indemnify and hold the EMPLOYER harmless from and against any and all claims, demands, losses, damages, costs, liability, or expenses, including, but not limited to, reasonable attorney's fees and expenses, arising from or growing out of the application of this AGREEMENT that it incurs, if at the request of the UNION, the EMPLOYER wrongfully terminates an employee pursuant to the Union Security Provisions of this AGREEMENT.

Section 6: In any jurisdiction without an applicable "Right to Work" Law, any employee retained by the EMPLOYER for more than the probationary period of ninety (90) days must become and remain a member of the UNION as a condition of employment. This Section will be fully effective if Washington state's "Right to Work" Law is nullified, voided, or amended for any reason by any legislative action or judicial decision. This Section is void and severed in any jurisdiction with a "Right to Work" Law.

#### **ARTICLE 2 - MANAGEMENT RIGHTS**

Section 1: The management of the Employer's business and the direction of its personnel, including but not limited to: the right to hire, promote, demote, terminate, schedule hours of work, reduce hours of work daily or weekly, assign duties, transfer or relieve employees from duty for lack of work or other legitimate reasons, discharge and discipline for just cause; to establish reasonable rules and regulations is the exclusive right of the Employer subject to the terms of this Agreement. The Employer will be the exclusive judge of its business and the methods, processes, means and material to be used. Nothing contained in this Agreement will be intended or construed as a waiver of any of the usual, inherent, or fundamental rights of the Employer, whether the same has been exercised heretofore or not; and these rights are hereby expressly reserved to the Employer. Copies of rules, policies and procedures and changes thereto will be given to the Union and to all employees within thirty days (30) of modification.

Section 2: As a condition of this Agreement, the Employer agrees to abide by all legal business requirements of the municipalities in which it operates. Given the nature of the cannabis industry, the Employer and the Union understand the importance of adhering to professional, legal, ethical and compliant business standards covered in the company employee handbook.

Section 3: The Employer and the Union will work as partners to assure that these standards are met but all legal responsibility for meeting these standards shall rest with the Employer. Legislatively, however, the Union will cover all lobbying obligations pertaining to workers' rights and standards as laws are evolving and introduced throughout the country.

#### **ARTICLE 3- HOLIDAYS**

Section 1: The following days shall be recognized as paid holidays: New Year's Day, Labor Day, Fourth of July, Thanksgiving Day, and Christmas Day.

Section 2: All full-time employees shall be paid holiday pay, at the hours that they normally work (hours vary for budtender/budback shift) (either 8 or 10) at their straight time rate of pay for each of the listed holidays and personal holidays. Holiday pay for part-time employees shall be based on twenty (20%) percent of the employee's average hours paid per week. Holiday pay is available for employees after 1-year anniversary. When required to work on a recognized holiday, employees shall be paid at time and one half hourly rate.

Employees working less than eight (8) hours on the holiday for full-time or less than their prorated hours on the holiday for part-time will receive their corresponding holiday pay at time and a half. Holiday work will be offered in order of seniority & merit/performance based. In the event the Employer must require employees to work on a holiday, the most junior employees will be mandated to work.

#### Section 3: Holiday Pay

Any employee who has reported for work on his/her scheduled working day immediately preceding or immediately following a recognized holiday, except when permission to be absent has been granted by the Employer or when the absence is due to a bona fide illness of the employee, shall receive holiday pay at his/her regular rate of pay. It is understood that in order to qualify for holiday pay an employee must work at least one (1) workday during the week in which the holiday falls.

#### ARTICLE 4 -EARNED TIME OFF

Section 1: Employees shall accrue earned time off ("ETO") on a per pay period basis to use for vacation, personal business, appointments, personal or family issues, illness or leisure. Accrual shall begin upon completion of Employee's probationary period.

Section 2: Employees shall accrue ETO as follows:

Years of Service (completed)	ears of Service (completed)   Earned Time Off	
1 year	40 hours	1.67 hours
2 years	88 hours	3.67 hours
4years	96 hours	4.00 hours

<sup>\*</sup>Pay Period as used here is an ordinary twice-monthly based on a 40-hour workweek. Regular part-time employees shall accrue on a prorated basis based on the average

number of hours worked per day by the employee for the previous calendar year with a maximum of eight (8) hours per day and forty (40) hours per week.

Section 3: ETO may only be used after it is accrued and may only be taken in whole day (defined as the full working day for either full or regular part-time employees) increments.

Section 4: Employees are not eligible to accrue ETO while on any unpaid leave of absence.

Section 5: ETO is paid at the Employee's base hourly pay rate at the time of absence.

Section 6: ETO banks shall reset every year on January 1st. After a bargaining unit employee completes his or her first year, he or she shall accrue ETO on a per pay period basis until December 31st of that year and shall be permitted to carryover up to forty (40) ETO hours. Thereafter, the bargaining unit employee shall be permitted to carryover a maximum of forty (40) ETO hours. At the end of any given calendar year, any accrued and unused ETO in excess of forty (40) hours shall be forfeited.

Any paid leave required by Federal or State Law shall be included as part of the bargaining unit employee's ETO, and this Agreement shall be interpreted such that any required paid leave shall not be owed to the employee in addition thereto.

#### ARTICLE 5 - CIVIC DUTY

Section 1: JURY DUTY: An employee shall immediately notify their Employer upon receiving a call for jury duty. When a full-time employee is required to serve on a petit jury, the Employer agrees to pay the difference between the employee's regular straight time daily rate and the amount received by the employee for jury service, provided the employee has completed six (6) months service with the Employer, is required to report by the jury commissioner and does serve on any jury. Such an employee must report for work whenever their presence is not required on jury duty. Hours spent on jury duty will be counted as time worked for the purposes of this Agreement. Upon completion of service on the jury, the employee must immediately notify the Employer for further scheduling. Proof of call to jury duty must be submitted to the Employer promptly upon receipt. Proof of daily jury service is required for payment of this benefit.

Section 2: PAID CIVIC DUTY: The Union and the Employer encourage civic participation. As an incentive to participate in the election process, employees scheduled to work on Caucus day shall be offered up to three (3) hours paid for the purpose of Caucusing only. Employee must notify management in writing within two weeks of Caucusing date that they intend to participate. Employee must show some formal proof of attendance to receive pay.

Section 3: MILITARY SERVICE: The Employer agrees to comply with the terms of the

Universal Military Training and Service Act, with reference to all provisions providing for the reemployment of persons entering military service. These provisions shall be deemed a contractual obligation under the terms of this Agreement.

#### ARTICLE 6 - FUNERAL LEAVE

Section 1: An employee is eligible for paid funeral leave upon completion of the employee's first year.

Section 2: Leave days are for the purpose of arranging for and attending the funeral of a covered family member. Employees will receive funeral pay as follows: 5 days paid leave in the event of the death of the employee's spouse, child, step-child or cohabitating significant other or cohabitating partner; three (3) days paid leave in the event of the death of the employee's parents, siblings, grandchild, grandparents, and current in-laws. (Mother, Father, Sister, Brother)

#### ARTICLE 7 - DISCHARGE OR SUSPENSION-

Section 1: The Employer may discharge or suspend any employee for just cause as described in the Employer's employee handbook as may be changed from time to time. A letter or notice will be given to the employee setting forth the reason for his/her discharge or suspension. A copy may be sent to the Union.

Section 2: In a case where an employee is warned for misconduct but not discharged or suspended, the Employer will make a written record of such warning and provide a copy for the employee, with a copy sent to the Union as an optional formality.

Section 3: In all disciplinary interviews and in the issuance of written warnings, the Employer knows to make reasonable effort to assure that the affected employee understands the process and that he/she has the option to request Union representation at the interview. Employees have a right to object to warnings they believe are unjust, following the procedures outlined in Article of this Agreement.

Section 4: No prior warning notice will be necessary if the cause of discharge or suspension is for serious infractions.

Section 5: Prior to any suspension related to progressive discipline, a written warning will be issued with a copy sent to the Union.

Section 6: Any employee may request an investigation of his/her discharge or suspension and the Union may have the right to protest the discharge or suspension. Any such protest must be presented to the Employer in writing within seven (7) calendar days after the discharge or

suspension and if not presented within such period, the right of protest will expire.

Section 7: Not withstanding any of the prior sections, noncompliant activity putting the Employer's cannabis business license at risk, including any pertinent permits and licenses, will result in an immediate termination.

#### ARTICLE 8 - GRIEVANCE PROCEDURE

Section 1: In the event of a dispute or grievance over the interpretation of this Agreement the following procedure may be followed:

- a. When a grievance arises, the employee may attempt first to settle the matter with their immediate supervisor. In the event that this is unsuccessful, the representative of the Union can be called so that the matter may be settled without loss of time to either party.
- b. If the grievance cannot be resolved on a local level, a representative of the Employer and a representative of the Union can, within four (4) calendar days, attempt to reach a settlement of the controversy, dispute or disagreement.
- c. In the case of wage discrepancies, the Employer agrees to submit to the Union upon request from the Union any and all wage data concerning same
- d. Any claimed grievance of any kind to be acted upon or accepted as valid for any reason must be filed in writing with the Employer and the Union within thirty (30) calendar days after the employee has knowledge of the occurrence giving rise to the grievance. Regardless of the date of filing, the employee will receive the full back pay to which the employee is entitled for a valid grievance and shall be collectable over a period of time covering two (2) months or back to the effective date of the Agreement, whichever is more.
- e. Any controversy over the interpretation of or the adherence to the terms and provisions of this Agreement, including all claims for wages which cannot be settled by negotiations, shall be submitted to arbitration by either party notifying the other involved in writing of its desire to do so. Notification of desire to submit the grievance to arbitration must be made within thirty (30) calendar days following exhaustion of a, b, c and d above.
- f. Employer Violations: Any Employer who intentionally violated any part of this Agreement shall be penalized for such violation, such as paying less than the established rate of pay or violating hours or employment, etc. If such violations are proven, the Employer shall pay double (2) times the amount involved.

Section 2: MEDIATION: Any discharge or dispute that cannot be resolved under the provisions of Section 1 of this Article may be referred by mutual agreement to the Federal Mediation and Conciliation Service (FMCS) (or we can use AAA or similar service), in an attempt to reach an agreement on a resolution. The party wishing to submit the dispute or discharge to non-binding mediation shall do so in writing within fifteen (15) calendar days following the exhaustion of the remedies in Section 1 of

this Article. The parties, by mutual agreement, may elect to bypass mediation and refer the matter directly to arbitration.

Section 3: ARBITRATION: If a dispute or discharge is not resolved by the provisions of the Section 1 and Section 2 of this Article, either party may refer the matter to arbitration by notification to the other party, in writing of their desire to arbitrate the issue.

- a. A representative of the Union and a representative of the Employer shall meet and attempt to agree on a neutral third (3rd) party to hear and decide the Grievance. If within seven (7) calendar days of notification, the parties cannot agree on a neutral party, either party may petition the FMCS for a list of seven (7) neutral arbitrators. The parties shall alternately strike from this list until one (1) name remains; that person shall be the one (1) to hear and decide the grievance.
  - b. The neutral party shall meet with the parties to the dispute, hear all evidence in the case or cases referred and render a decision as soon as possible.
  - c. Each party shall bear the expenses of preparing and presenting its own case. The expenses of the neutral party shall be equally shared by the parties.
  - d. There shall be no recourse to any other method of settlement, unless a party fails to accept and comply with the award, in which case the award may be enforced by further action of the party in whose favor such award has been given.
  - e. The decision of the arbitrator shall be final and binding upon all parties to the dispute.
  - f. Status Quo: During the period of adjustment or arbitration, as provide in this Article, the conditions in effect at the same time of the notification of the claimed grievance shall continue in effect pending final decision.

Section 4: LIMITATIONS ON ARBITRATOR: The arbitrator shall not have the authority to decide questions involving the jurisdiction of any local, or of the International, or which may in any way affect or change the Union security clause, nor shall the arbitrator have the authority to effect a change in, modify or amend any of the provisions of this Agreement

Section 5: TIME LIMITS: The time limits set forth above shall be absolutely mandatory and failure to comply will mean the grievance is void and no consideration will be given to it. The time limits may be extended by written mutual agreement.

#### ARTICLE 9 - UNION REPRESENTATION

Section 1: JOB SITE VISIT: A Union Representative employed by the Union shall be allowed to visit, with at least a 24-hour notification, the worksite for the purpose of ascertaining whether or not his Agreement is being observed. This right shall be exercised reasonably and compliantly. The Union Representative shall follow reasonable rules and procedures related to non-employee visits to the facility. The Employer may accompany the Representative in sensitive areas. The Employer will provide space wherever possible, such as the manager's office, for employees to meet alone with their Union Representative if requested.

Section 2: The Union Representative may attend Employer meetings that represent discussion of continuing problems that the Employer needs to address with the employees and the employees have asked their Union Representative to be present.

Section 3: BULLETIN BOARD: The Employer shall provide space for a bulletin board conveniently located for the posting of notices of official business of the Union.

Section 4: TIME-OFF FOR UNION BUSINESS: Employees shall be allowed time off without pay for the purpose of attending Agreement negotiations, mediation or arbitration board hearings, or for other bona fide Union business. In all instances, the Employer shall be notified not less than two (2) weeks in advance of such absence and the number of employees requesting such absences shall be so limited by the Union that it will not interfere unreasonably with the operation of the Employer's business with consent of the employer, such consent shall not unreasonably be withheld.

Section 5: The Union and the Employer acknowledge and understand the unique nature of the cannabis industry and the need to advocate for and protect the rights of workers and patients. The Union and the Employer will continue to work collaboratively towards this end and will publicly and legislatively oppose efforts to undermine or interfere with these rights.

Section 6: SHOP STEWARD: The Union shall be allowed to designate a shop steward at each location for the purpose of monitoring compliance with this Agreement and other legitimate Union business. Stewards shall be allowed to conduct incidental Union business on company time.

Section 7: JOINT LABOR/MANAGEMENT COMMITTEES: The Employer and the Union agree to establish a Joint Labor and Management Committee (JLM) consisting of one bargaining unit employee from each location, management, and the Union.

The Joint Labor/Management committee shall meet within 60 days of ratification to discuss and implement all subjects/sections within Article 14 of the C.B.A.

Section 8. UNION LABEL. For Employer controlled companies, the Employer shall display the UFCW Union Made Cannabis Logo on all products produced by members of

the bargaining unit. The employer shall also display, in their retail establishment entrances, a union shop card designating this is a union represented establishment.

#### ARTICLE 11 - NO STRIKE, NO LOCKOUT

Section 1: During the term of this Agreement, the Union agrees there will be no strikes and the Employer agrees there will be no lockouts.

#### ARTICLE 12 - LEGISLATIVE CHANGES

Section 1: Should any of the provisions in this Agreement be rendered or declared invalid by reason on any existing or subsequently enacted legislation, such invalidation of a portion of this Agreement shall not invalidate the remaining portions and they shall remain in effect.

#### ARTICLE 13 -HOURS OF WORK

Section 1: The regular workweek shall constitute forty (40) hours in five (5) eight (8) hour shifts OR forty (40) hours in four (4) ten (10) hour shifts. The Employer may utilize part-time employees, but the utilization of part-time employees shall not undermine the concept of full-time work for the majority of the workforce.

Section 2: Each workday an employee is required to report to work but is not put to work or is furnished with less than half of his or her usual or scheduled day's work, the employee must be paid for half the usual or scheduled day's work, but in no event for less than two hours nor more than four hours, at their regular rate of pay.

Section 3: OVERTIME: For hourly employees, all time worked in excess of eight or ten hour shifts and forty (40) hours in one (1) week shall be paid at the rate of time and one-half (1 ½) the straight-time hourly rate. Alternative workweek may be arranged by mutual consent so long as they comply with state and federal laws. Daily and weekly extra work shall be offered by merit/availability in each classification.

#### Section 4: MEAL PERIOD AND BREAKS:

Hours scheduled	Lunch and breaks
8 hours	1 unpaid 30 minute lunch and 2 paid 15 minute breaks
10 hours	1 unpaid 30 minute lunch and 3 paid 15 minute breaks

<sup>\*</sup>an additional 10 minute break shall be granted for every additional 2 hours worked in excess of an employees' scheduled shift.

Section 5: HOURS PAID: ETO, holiday, and personal time paid but not worked will not count towards overtime.

#### **ARTICLE 14 - SENIORITY**

Section 1: PROBATION: Employees who have not attained seniority with the Employer shall be deemed probationary and subject to discharge without recourse or notice. Once probation is completed, the employee's seniority date shall be retroactive as of the first (1st) day of hire. New employees shall serve a probation period of ninety 90 calendar days. Probation may be extended provided the employer requests an extension in writing before the 90-day period is up for an additional 90 days.

Section 2: LAY OFF: In the reduction of forces, subject to a retention score of at least 3 on a 4-point scale, the last employee hired shall be the first employee laid off within the classification. Laid-off employee(s) shall be recalled in the reverse order of layoff within the classification. Seniority shall not apply to any employee until he/she has completed the probationary period.

Non-probationary employees are entitled to receive one (1) weeks' notice of layoff or one (1) weeks' pay at the employee's regular rate in lieu thereof. Subject to a retention score of 3 on a 4 point scale, laid off employees will have preference over new hires for openings in other classifications so long as they possess the skills and ability to do the job or learn the job in a reasonable period of time.

Section 3: LOSS OF SENIORITY: Seniority shall terminate for the following reasons:

- a. Discharge for just cause
  - b. Resignation
  - c. Layoffs of six (6) consecutive months or a period equal to the employee's length of service when the layoff began whichever is less.
  - d. Failure to report to work within five (5) calendar days after recall from layoff. The employee will be notified by certified letter at the employee's last known address.
  - e. Employee fails to return to work from a leave of absence.
  - f. Employee is absent from work for three (3) consecutive workdays without reporting to management unless such failure to report is due to serious, proven medical reasons satisfactory to the Employer. Such three (3) days with no report shall be deemed a voluntary quit.
  - g. Failure to maintain a retention score of at least 2 or better on a 4-point scale.

Section 4: COMPASSIONATE SCHEDULING: The Employer shall post a work schedule for all employees, specifying start and finish of shifts not later than 5:00 pm on Monday for the workweek that begins the following Monday. In the event a new schedule is not posted, the previous week's schedule shall apply.

Section 5: SCHEDULE SELECTION: Seniority shall prevail regarding the selection of workweek schedules and shift selection when it is operationally feasible.

Section 6: JOB BIDS When a vacancy or new job opening occurs the employer will post the opening on the agreed bulletin board and webpage. The job shall remain open for a period of seventy (72) hours. The posting shall indicate the job, location, shift, rate of pay, and supervisor. Preference will be given to employees within a division. If no employee in the division bids for and is awarded the job, the job will then be posted for bid to the remainder of the company. All job bids will be determined on the basis of S.A.S.S. long as the winning bidder has the qualification to perform the job or learn the job in a reasonable period of time. Employees are limited to two bids per twelve (12) month period. The Go Team will not be offered as a bid. The employer may appoint any employee to that position they deem appropriate.

Section 7: The Employer will forward the seniority list to the Union semi-annually or whenever new employees have completed probation.

Section 8: The Employer and the Union agree to establish divisions for purpose of seniority and bidding.

Section 9. The S.A.S.S. shall be determined using the formula below:

#### Non-lead employees-

75 % Seniority, 25% Disciplinary tracking, Education, Training.

#### Lead Employees-

75% Disciplinary tracking, Education, Training, 25% Seniority

#### <u>Assistant Managers –</u>

Job of Assistant Management shall be awarded at management discretion.

#### ARTICLE 15 - DUES CHECK OFF

Section 1: The Employer, upon written authorization of an employee, shall deduct equally from each paycheck beginning with the third (3rd) month of employment, the periodic dues and the initiation fees uniformly required as a condition of acquiring or retaining Union membership, and promptly remit the same to the Union on a monthly basis. If properly payable dues are not deducted by error, they should be deducted the following week. The Employer also agrees to deduct and remit to the Union political check-off contributions upon written authorization by employees.

Section 2: If any employee quits, is discharged or laid off, deductions in accordance with this Article shall be made from the last payment of wages.

Section 3: The Union shall indemnify and save the Employer harmless against any and all claims, demands, suits or other forms of liability that shall arise out of or result by reason of action taken or not taken by the Employer in reliance upon signed authorization cards furnished to the Employer by the Union or for the purpose of complying with any of the provisions of this Article.

Section 4: An authorization for wage deductions signed by an employee in conformance with this Article shall be irrevocable for a term of one (1) year, and shall be automatically renewed each successive year unless an employee desiring to terminate the authorization gives written notice of such desire to the Employer and the Union at least thirty (30) days and not more than ninety (90) days before the automatic renewal date. Employees who terminate authorization for deduction will be responsible for paying their required dues on a monthly basis.

Section 5. The Employer agrees to deduct the amount authorized per week and remit monthly to the Local Union's Active Ballot Club from employees who are Union members and who have signed deduction authorization cards.

Section 1: JOB CLASSIFICATIONS & RATES OF PAY:

During the term of this Agreement the following job classifications and rates of pay and increases shall apply:

Bud back	9/1/2018	1/1/2019	1/1/2020	1/1/2021
After probation	\$15.00	\$15.30	\$15.60	\$15.90
1st yr anniversary	\$15.75	\$16.05	\$16.35	\$16.65
2nd yr anniversary	\$16.50	\$16.80	\$17.10	\$17.40
3rd yr anniversary	\$17.25	\$17.55	\$17.85	\$18.15
4th yr anniversary	\$18.00	\$18.30	\$18.60	\$18.90
5th yr anniversary	\$18.75	\$19.05	\$19.35	\$19.65

Budtender	9/1/2018	1/1/2019	1/1/2020	1/1/2021
After probation	\$15.00	\$15.30	\$15.60	\$15.90
1st yr anniversary	\$15.75	\$16.05	\$16.35	\$16.65
2nd yr anniversary	\$16.50	\$16.80	\$17.10	\$17.40
3rd yr anniversary	\$17.25	\$17.55	\$17.85	\$18.15
4th yr anniversary	\$18.00	\$18.30	\$18.60	\$18.90
5th yr anniversary	\$18.75	\$19.05	\$19.35	\$19.65

Lead Budtender	9/1/2018	1/1/2019	1/1/2020	1/1/2021
After probation	\$16.00	\$16.30	\$16.60	\$16.90
1st yr anniversary	\$16.75	\$17.05	\$17.35	\$17.65
2nd yr anniversary	\$17.50	\$17.80	\$18.10	\$18.40
3rd yr anniversary	\$18.25	\$18.55	\$18.85	\$19.15
4th yr anniversary	\$19.00	\$19.30	\$19.60	\$19.90
5th yr anniversary	\$19.75	\$20.05	\$20.35	\$20.65

Medical Consultant	9/1/2018	1/1/2019	1/1/2020	1/1/2021
After probation	\$15.00	\$15.30	\$15.60	\$15.90
1st yr anniversary	\$15.75	\$16.05	\$16.35	\$16.65

2nd yr anniversary	\$16.50	\$16.80	\$17.10	\$17.40
3rd yr anniversary	\$17.25	\$17.55	\$17.85	\$18.15
4th yr anniversary	\$18.00	\$18.30	\$18.60	\$18.90
5th yr anniversary	\$18.75	\$19.05	\$19.35	\$19.65
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Lead Medical Consultant	9/1/2019	1/1/2019	1/1/2020	1/1/2021
After probation	\$17.00	\$17.30	\$17.60	\$17.90
1st yr anniversary	\$17.75	\$18.05	\$18.35	\$18.65
2nd yr anniversary	\$18.50	\$18.80	\$19.10	\$19.40
3rd yr anniversary	\$19.25	\$19.55	\$19.85	\$20.15
4th yr anniversary	\$20.00	\$20.30	\$20.60	\$20.90
5th yr anniversary	\$20.75	\$21.05	\$21.35	\$21.65
Merchandiser	9/1/2018	1/1/2019	1/1/2020	1/1/2021
After probation	\$15.00	\$15.30	\$15.60	\$15.90
1st yr anniversary	\$15.75	\$16.05	\$16.35	\$16.65
2nd yr anniversary	\$16.50	\$16.80	\$17.10	\$17.40
3rd yr anniversary	\$17.25	\$17.55	\$17.85	\$18.15
4th yr anniversary	\$18.00	\$18.30	\$18.60	\$18.90
5th yr anniversary	\$18.75	\$19.05	\$19.35	\$19.65
our yr armiversary	Ψ10.70	Ψ10.00	Ψ10.00	ψ10.00
Inventory Control	9/1/2018	1/1/2019	1/1/2020	1/1/2021
After probation	\$15.00	\$15.30	\$15.60	\$15.90
1st yr anniversary	\$15.75	\$16.05	\$16.35	\$16.65
2nd yr anniversary	\$16.50	\$16.80	\$17.10	\$17.40
3rd yr anniversary	\$17.25	\$17.55	\$17.85	\$18.15
4th yr anniversary	\$18.00	\$18.30	\$18.60	\$18.90

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5th yr anniversary	\$18.75	\$19.05	\$19.35	\$19.65
Lead Inventory	9/1/2018	1/1/2019	1/1/2020	1/1/2021
Coordinator	9/1/2010	1/1/2019	17 172020	1/1/2021
After probation	\$16.00	\$16.30	\$16.60	\$16.90
1st yr anniversary	\$16.75	\$17.05	\$17.35	\$17.65
2nd yr anniversary	\$17.50	\$17.80	\$18.10	\$18.40
3rd yr anniversary	\$18.25	\$18.55	\$18.85	\$19.15
4th yr anniversary	\$19.00	\$19.30	\$19.60	\$19.90
5th yr anniversary	\$19.75	\$20.05	\$20.35	\$20.65
Shop Host/Security	9/1/2018	1/1/2019	1/1/2020	1/1/2021
After probation	\$15.00	\$15.30	\$15.60	\$15.90
1st yr anniversary	\$15.75	\$16.05	\$16.35	\$16.65
2nd yr anniversary	\$16.50	\$16.80	\$17.10	\$17.40
3rd yr anniversary	\$17.25	\$17.55	\$17.85	\$18.15
4th yr anniversary	\$18.00	\$18.30	\$18.60	\$18.90
5th yr anniversary	\$18.75	\$19.05	\$19.35	\$19.65
		<u>.</u>		•
Lead Shop Host/Security	9/1/2018	1/1/2019	1/1/2020	1/1/2021
After probation	\$16.00	\$16.30	\$16.60	\$16.90
1st yr anniversary	\$16.75	\$17.05	\$17.35	\$17.65
2nd yr anniversary	\$17.50	\$17.80	\$18.10	\$18.40
3rd yr anniversary	\$18.25	\$18.55	\$18.85	\$19.15
4th yr anniversary	\$19.00	\$19.30	\$19.60	\$19.90
5th yr anniversary	\$19.75	\$20.05	\$20.35	\$20.65

Employees shall earn a step increase every 12 calendar months upon completion of probation.

Employees over the top rate on the scale shall receive a 3.5% increase per year on their anniversary in lieu of the 75 cent longevity increase.

All employees with less than 5 years seniority shall receive a 75 cent longevity increase per hour on their anniversary in addition to the cost of living increase on January 1 of every year.

Section 2: MERIT INCREASES. The employer may award merit increases above and beyond contract scales. Merit increases shall be awarded based on quarterly reviews. Any merit increase shall be added to the employee's base hourly rate. Factors for merit increases can include performance training, education, disciplinary history, and other factors, including retention score, at the employer's discretion.

Section 3: Employees asked to work outside their classification shall be paid the rate of the job performed or the employees regular rate whichever is higher for the employee's entire shift.

No employee shall suffer a reduction in pay as a result of the signing of this agreement

#### ARTICLE 17-HEALTH AND WELFARE-

Section 1: The Employer will execute the attached Participation Agreement and other documents in order to attain Health and Welfare coverage under the UFCW National Health & Welfare Fund ("the Fund") effective upon completion of paperwork for coverage for employees averaging 30 or more hours per week. The Company will contribute to the Fund's rate for coverage per month for each eligible employee electing coverage as follows:

Monthly Rates:	Med/Rx/ Short Term Disability	Dental	Vision	Total	For duration of agreement employer contribution
Employee	\$398.83	\$41.21	\$3.08	\$443.12	50% \$221.56
Employee + Spouse	\$807.52	\$84.48	\$6.31	\$898.31	50% employer contribution \$449.16
Employee + Child(ren)	\$710.21	\$74.18	\$5.54	\$789.93	50% employer contribution \$394.97
Family	\$1,123.20	\$132.83	\$9.91	\$1,265.94	50% employer contribution \$632.97

After the first year, the Fund may assess up to a ten (10) percent cost increase annually if required to maintain current benefit plan; the Employer continues to be responsible for the percentage amount agreed upon.

Should there be a change to the 280e Tax Code to allow labor and health benefits to be tax deductible, employer will increase healthcare contribution to cover 80% of the cost.

Employees become eligible for Health and Welfare coverage after 1 year of employment. An employee choosing coverage will pay the remaining percentage of the cost of coverage deducted from their pay on a pre-tax basis.

The Employer will remit the entire amount due for coverage to The Fund.

Assistant Managers qualify for Health and Welfare immediately following the completion of probation. Members who previously qualified for Health and Welfare prior to obtaining Assistant Managers position will be exempt for probationary rule as to pertaining to Health and Welfare and will continue to receive those benefits during Assistant Managers probationary period.

Health & Welfare Benefits are summarized in Appendix B of this Agreement. Employees will choose level of coverage at Annual Open Enrollment and may choose Employee Only, Employee+ Spouse, Employee + Children or Family coverage. Employees may also choose whether or not to take vision or dental coverage for children and spouses if the dependents are at least covered for Medical and Prescription benefits.

If during the term of this agreement, the actual dollar cost for the Health & Welfare contribution increases, the employer and employee will continue to pay the same respective percentages set forth in the agreement.

#### ARTICLE 18- PENSION

Section 1: It is the intention of the parties to offer a Defined Benefit Pension Plan through the UFCW and Employers Industry Pension Fund. A Participation Agreement will be executed as soon as possible. The contribution will be at \$0.50 /hour for all workers averaging 30 paid hours or more per week and capped at 40 hours per week. Contributions will be set aside from the date of this Agreement and remitted at the time of entry into the UFCW and Employers Industry Pension Fund.

#### **ARTICLE 19 - UNIFORMS**

Section 1: Employees can be required to adhere to a reasonable dress code at work that is printed and posted or published in an Employee manual. If Employees are required to wear standard uniforms, the Employer shall furnish such uniforms at no cost.

#### Article 20- EMPLOYEE DISCOUNT

Section 1: Employees shall receive thirty-five (35) percent off purchases at the employer's dispensary any day of the week.

#### **ARTICLE 21 - BONUSES**

#### Section 1:

- 1. Bonus will be partially based on a set of Bonus Metrics put in place for that specific pay period (1st thru the 15th OR 16th thru end of the month).
- a. Metrics may include performance goals, statistics and needs.

Bonus will be partially based on Revenue. If shops can exceed the previous week revenue they will earn a bonus.

. Revenue is before taxes.

Bonus pay is tiered based on position not seniority:

- . Budtender/Budback /Inventory Coordinator/Merchandiser- \$50 per week
- a. Lead Budtender/Lead Inventory Coordinator \$75 per week
- b. Assistant Manager/Manager \$250 per week
- i. Those who do not work directly in the shops and are involved with the day to day operations on the storefront level are not up for weekly bonuses opportunities. Bonuses are calculated based on any Saturday that falls within the pay period. Every pay period includes 2 (two) Saturdays except for 2(two) pay periods a year which include the opportunity to triple bonus (three Saturdays).

Bonuses are paid only if you've worked at least 64 hours in the pay period at the shop where you were bonused.

Bonuses begin after 90 days of employment.

Bonus program changes and modifications shall be discussed during Joint Labor/Management meetings

#### **ARTICLE 22 - TIPS**

Section 1: As permitted by law, the Employer may institute a tip pooling arrangement that equitably distributes tips that employees receive from customers. The Employer is prohibited from keeping any portion of tips (which includes customer service charges) given by a customer to an employee. The Employer and managers are prohibited from keeping any proceeds from a tip pooling arrangement. The employer may not use the value of any tips or tip pooling that employees receive, to offset or fulfill any wage obligations under this Agreement or law, including the Fair Labor Standards Act (FLSA), Section 3(m) of the FLSA, and state laws.

Tips begin after first 10 shifts completed.

#### ARTICLE 23 -LEAVES OF ABSENCE

Section 1: PERSONAL: Personal Leaves of absence without pay may be granted upon written request by the employee for a period not longer than thirty (30) cumulative days in any one (1) calendar year with mutual agreement by the Employer. Such leave

requests will be for bona fide reasons. All personal leaves must be granted in writing. Personal leaves may be extended for up to fifteen (15) additional days upon extenuating circumstances and with mutual agreement.

Section 2: MEDICAL: In case of accident, injury, pregnancy or sickness which renders the employee unable to work, an automatic leave of absence shall be granted for the period of time that they are judged unable to work up to a period of one year. Extensions of this time limit shall be granted upon certification that the employee is still unable to return to work, up to a period of three (3) years. The employee must be able to pass a physical examination upon return to work two (2) weeks in advance. The employee may return earlier if a mutual agreement is reached and hours are available. Employees may use earned vacation and personal days to care for sick children, parents and spouses.

Section 3: FMLA/FAMILY: The Employer will grant family and medical leaves of absence in conformity with the FMLA and State leave laws. Employees may use earned sick pay, vacation and personal days for the care of sick children, parents, or spouses, in addition to personal medical reasons.

Section 4: PARENTAL: An employee with at least one year of continuous employment shall be eligible for up to six weeks of paid parental leave, provided they also meet FMLA eligibility criteria and submit proper documentation of birth or adoption of a child.

#### ARTICLE 24 -SAFETY

Section 1: SAFETY: Safety postings pertaining to the conduct of employees shall be conspicuously posted by the Employer in his place of business, and the Employer shall maintain in their store, or place of business, a fully equipped first aid kit.

Section 2: SAFETY COMMITTEE: The Union and the Employer agree to form a safety committee comprised of one bargaining unit employee from each facility and three members of management. The safety committee shall meet quarterly to discuss concerns in matters of safety and health. Prior to such meeting, the bargaining unit members shall perform a quarterly safety walk-through and report back to the full committee recommendations for improvements.

Bargaining unit members of the safety committee shall, on a quarterly basis, perform ergonomic inspections of the workplace and report back to the full committee recommendations for improvement.

Safety committee responsibilities shall be performed on company time at the committee member's regular rate of pay.

The safety committee shall comprise of those same members as the Joint Labor Management Committee.

#### ARTICLE 25 - PAY PERIOD AND WAGE STATEMENT

Section 1: All employees shall be paid on at least a bi-weekly (2 times a month) basis. Paychecks shall include an itemized statement of hours worked and wages paid, including overtime pay, personal days, funeral leave, premiums and vacation.

#### ARTICLE 26- NO DISCRIMINATION

Section 1: The Employer shall implement UFCW's Diversity Plan for Equitable Opportunities included in Appendix A.

Section 2: The Employer and the Union will adhere to all Federal and State statutes and Municipal ordinances that impact this Agreement.

#### ARTICLE 27- DURATION OF AGREEMENT

Ryan Kunkel, CEO

Section 1: Except as otherwise indicated herein, this Agreement shall be effective July 01, 2018, subject to ratification, and shall remain in full force and effect in all areas to and including July 01, 2021 and shall be considered as renewed from year to year thereafter unless either party hereto gives written notice to the other of its desire to have the same modified or terminated. Such notice shall be given at least sixty (60) days prior to such expiration date during which period negotiations for a new agreement shall be conducted with all conditions agreed to by the parties to become effective on the first (1st) day of the week nearest the expiration date of this Agreement. If after opening, as provided herein, the parties fail to reach an agreement within the period so provided, then the provisions of Article 12 Legislative change of this Agreement shall not be binding on either party.

IN WITNESS WHEREOF, we attach our signatures this 24th day of \_\_\_\_\_\_\_, 2018

Todd Crosby, President

Have a Heart CC

Signature

Signature

Signature

Print Name

Date

Title

Print Name

Date

Title

## Summary Plan of Benefits for Eligible Employees in **The Universal Plan**

Provided by the UFCW National Health & Welfare Fund 1212 West Robinhood Drive, Suite 3-E, Stockton, CA 95207 209-952-6533, 800-821-1222

SUMMARY OF BENEFITS	YOUR SHARE ELIGIBLE EXPENSE			
	In-Network Out-of-Netwo			
Calendar Year Deductible				
Individual	\$250	\$250		
Family	\$500	\$500		
Coinsurance after Deductible	20%	30%		
Lifetime Maximum	Unlim	nited		
Out-of-Pocket Maximum	\$6850/\$13700	None		
Physician Office Visits				
Primary Care Physician	20% co-insurance, after deductible	30% co-insurance, after deductible		
Specialist Physician (Includes Cardiologists, Psychiatrists, etc.)	20% co-insurance, after deductible	30% co-insurance, after deductible		
Preventive Care Benefits (One annual exam per calendar year including blood screening, urine tests, chest x-ray, EKG, & mammography)	No Charge	30% co-insurance, after deductible		
<b>Hospital</b> (Daily Hospital Room and Board, Semi Private and other allowable expense)	No Charge	30% co-insurance, after deductible		
Hospital Pre-Certification Penalty	50% of benefits up to a	maximum of \$5,000		
Ambulance	20% co-insurance, after deductible	30% co-insurance, after deductible		
Emergency Room(waived if admitted)	\$50 copay plus 20% co- insurance	\$50 copay plus 20% co- insurance		
Mental and Substance Abuse				
Inpatient	No Charge	30% co-insurance, after deductible		
Outpatient	20% co-insurance, after deductible	30% co-insurance, after deductible		
Home Health Care	20% co-insurance, after	30% co-insurance, after		
	deductible	deductible		
Skilled Nursing Care	20% co-insurance, after deductible	30% co-insurance, after deductible		
<b>Durable Medical Equipment</b> (Total rental not to exceed purchase price)	20% co-insurance, after deductible	30% co-insurance, after deductible		
Physical, Occupational, and Speech Therapy (excludes Chiropractic)	20% co-insurance, after deductible	30% co-insurance, after deductible		
Chiropractic	20% co-insurance, after	30% co-insurance, after		
(Up to 12 visits per calendar year)	deductible	deductible		
<b>Vision Benefit</b> (Payable during any two (2) year period with maximums)				
Eye Exam	No Charge	No Charge		
Frames/ Lenses	Covered in full up to \$100 per person per calendar year	Covered in full up to \$100 per person per calendar year		

PRESCRIPTION DRUG PLAN	YOUR SHARE OF ELIGIBLE EXPENSE		
	In-Network	Out-of-Network	
Retail 30-Day Supply			
Generic Drugs	10% co-insurance, after deductible	Not Covered	
Preferred Brand Name Drugs	20% co-insurance, after deductible	Not Covered	
Mail-Order 90-Day Supply			
Generic Drugs	10% co-insurance, after deductible	Not Covered	
Preferred Brand Name Drugs	20% co-insurance, after deductible	Not Covered	

Delta Dental PPO Plus Premier Plan:	In-Network	Out-of-Network
Calendar Year Deductible		
Per Person	\$50	\$50
Family Aggregate Maximum	\$150	\$150
Preventive & Diagnostic (No Deductible)		
Exams, Cleanings, Bitewing x-rays	100%	100%
Fluoride Treatment, Sealants	100%	100%
Remaining Basic (After Deductible)		
Filings, Extractions, Root Canals (endodontics)	80%	80%
Periodontics, Oral Surgery, TMJ Treatment, Repair of Dentures	80%	80%
Crowns & Prosthodontics (After Deductible)		
Crowns & Gold Restorations, Implants	50%	50%
Bridgework, Full & Partial Dentures	50%	50%
Calendar Year Maximum (per person)	\$2,000	\$2,000
Orthodontics (Child & Adult)		
Coinsurance	50%	50%
Lifetime Maximum	\$2,000	\$2,000

#### SHORT TERM DISABILITY

Benefit Begins	Following the elimination period of 0 days for injury; 7 days for sickness	
Benefit Duration	Benefits continue for as long as you are disabled up to a maximum duration of 26 weeks	
Weekly Benefits Payable	66.7% of your pre-disability earnings up to a maximum of \$500 per week	

<sup>\*</sup>Composite rate may be available after determining if the demographics of the population will support the cost of providing benefits.

# Diversity Plan for Equitable Opportunities Cannabis/Marijuana Business





## Diversity Plan for Equitable Opportunities Cannabis/Marijuana Business:

#### **Mission Statement (sample):**

As the workforce becomes more diverse and communities more open to accepting new perspectives, ideas, and ways of thinking, the value of diversity and inclusion are central to the success of any business. Have a Heart is committed to ensuring the diversity of the communities in which we operate are reflected in our ownership, management, employment, and contracting opportunities.

#### **Diversity and Inclusion Goals (sample):**

The diversity goal of Have a Heart is to create a working environment that reflects and respects the values of the community and workforce in which we live and serve. We believe that a meaningful commitment to diversity and inclusion will enhance our standards and objectives — allowing us to create and sustain a talented, skillful, and productive workforce. Only by creating a safe and empowering workplace where differences in culture, background, tradition, and values are respected, can we help every member of our team reach their full potential within both our company and community.

#### **Diversity and Inclusion Plan:**

Have a Heart understands that achieving our Diversity and Inclusion goals requires every part of our company to engage in specific activities. This includes, Management, HR, Contractors and Workers. Thus, we are committed to accomplishing the following goals and activities:

- 1. Secure a workforce that is broadly reflective of our community:
  - a. Employee surveys
  - b. Employment outreach
  - c. Innovative recruitment plan
  - d. Regularly review and evaluate recruitment, development, and retention practices to ensure barriers to employment are identified and addressed
  - e. Shadowing, coaching, and mentoring opportunities across the organization
  - f. Internship opportunities across the organization
- 2. Recruit and retain a workforce who is skilled at working in an inclusive and respectful manner with others and with the community:
  - a. Develop and implement respectful workplace policies
  - b. Execute a communications plan that increases employee awareness of diversity and inclusion

- c. Education and training programs
- d. Action plans to address identified barriers
- 3. Evaluate, identify and address barriers within organizational systems:
  - a. Build awareness through a diversity and inclusion framework
  - b. Identify barriers in policies, practices, programs, and services
  - c. Develop and implement action plans to address barriers
- 4. Create processes, polices, plans, practices, programs and services that meet the diverse needs of those we serve:
  - a. Solicit perspectives and ideas from workforce
  - b. Actively seek out diversity and inclusion opportunities
  - c. Develop and implement a structure for public involvement

#### **Affirmative Action Employment:**

Have a Heart is committed to creating and maintaining a working environment that is free of discrimination, harassment, and provides equal opportunity for women, minorities, LGBTQ community and individuals with disabilities. Our Affirmative Action plans includes these basic principles:

- 1. Create innovative recruitment strategies that employ and retain a talented and skillful workforce consistent with the national labor market and state-wide diversity standards.
- 2. Appreciate the value of diversity by establishing trust, respect, and equal opportunity for all employees.
- 3. Support employees to accomplish diversity and inclusion objectives by providing training, tools, higher education opportunities, accessible programming, and a positive work environment.
- 4. Provide internship opportunities to community/residents seeking employment.

## Labor Partnership and Agreements with the United Food and Commercial Workers Local 21:

**Have a Heart** is proud to have signed a Labor Peace Agreement and negotiated a Collective Bargaining Agreement with UFCW Local 21. These agreements emphasize equal pay and fair treatment in the workplace regardless of gender, race, religion, sexual orientation, disability or cultural background.

UFCW Local 21 represents members working in retail, pharmacy, meat packing, and cannabis. UFCW has a remarkable diversity track-record and is uniquely positioned to help Have a Heart recruit, train, and retain a skilled and diverse workforce.

#### • UFCW Snapshot:

- O The UFCW represents 1.3 million hard-working professionals throughout the U.S., Canada, and Puerto Rico. With its extensive expertise, the UFCW represent employees in highly regulated industries, including agriculture, health care, meatpacking and food processing, chemical trade, cannabis, health care, department stores, retail shops, and grocery stores.
- The UFCW has a proud history of opening the doors of equality and opportunity for all workers including immigrants, women and people of color.
- Based on a recent UFCW-sponsored Diversity Survey, women make up 51% of UFCW membership, and in the U.S., 44% of UFCW membership is made up of people of color, including 17% African American, 21% Latino, and 4% Asian. About 16% of the union's Canadian population is made up of people of color.

#### **Professional & Leadership Development:**

Building a diverse, talented and educated workforce requires resources, education and mentoring opportunities designed to meet the specific needs of the workforce and the community in which we live and serve.

Have a Heart has partnered with UFCW to provide employees with trainings, mentoring programs, and staff development opportunities.

#### **UFCW Courses:**

- **Berger-Marks Mentoring Program:** In partnership with UFCW, Have a Heart will provide mentoring opportunities and leverage materials developed for the UFCW by the Berger-Marks Foundation, an organization dedicated to organizing.
- Women's Committee: This workshop introduces participants to *A Guide to Organizing Women's Committees: Everything You Need to Know to Make a Difference!* It was published by the Worker Institute at the Cornell University ILR School.
- Bias and Belonging Workshop: Prejudice and discrimination are damaging to the success of an organization. Research suggests that implicit biases account for a significant amount of the racial and other harms experienced in the workplace and communities. This course enhances awareness and equips employees with the tools needed to create an inclusive workplace that identifies and eliminates unconscious biases.

- Equity and Inclusion: This workshop focuses on issues of equity and inclusion and helps employees examine their own identities and how they relate to the identities of people in power in society.
- Solidarity with LGBT Workers: This workshop explores ways employees can be supportive allies with lesbian, gay, bisexual and transgender people in the workplace.
- Workers in Transition: The training is designed to help workers better support and protect the rights of their transgender colleagues.
- Multilingual Trainings/ Language Access Resources: Have a Heart will leverage strategies and trainings developed by UFCW to provide language access for multilingual employees. For the past few years, the UFCW International has worked in a variety of ways to expand its capacity to communicate across language barriers. As the UFCW membership continues to grow increasingly diverse, the union has recognized that the use and understanding of language directly impacts the ability of members, staff, community partners and others to communicate and connect. The UFCW has a thoughtful, in-depth approach to bridging language differences so that they may better build a stronger and more united union.
- **Know Your Rights Workshops:** Given the current political climate and scapegoating of immigrants, this workshop is designed to help employees better protect the rights of their colleagues. The workshop prepares workers with hands-on, in-depth training in the event of a raid at their workplace or home. Workers learn by role-playing police and Immigration and Customs Enforcement (ICE) scenarios. Other *Know Your Rights Workshops* cover responsibilities as a shop steward, workplace safety, and wage theft.
- Union Citizenship Action Network UCAN: The UFCW launched the UCAN program to be a resource for legal immigrant workers who are looking to apply for citizenship. This workshop helps people with compiling the proper documents, legal counsel, and other assistance necessary to begin the legalization process.

#### THE UNION DIFFERENCE

As a union member, you have certain rights at your workplace:

#### **A Voice at Work**

Because you have a union, you have a voice at work. A negotiating committee of union members and staff negotiate with management—as equals—over wages, benefits, working conditions, and other issues. The union committee pushes for the issues that union members choose. The result of negotiations is a proposed contract which members vote on before it takes effect.

#### **Right to Union Representation**

Every union member has the right to union representation during an investigatory interview that could lead to discipline. This is called your "Weingarten" right, after a Supreme Court case which established the right to representation.

#### **Just Cause for Discipline**

The just cause provision in your union contract ensures you have due process in cases of discipline. The just cause standard is a well-defined set of legal rules that involve several different "tests" of a disciplinary action. The tests of just cause provide considerable protection against retaliation, discrimination, or other unfair actions.

#### The Security of a Union Contract

As a union member, your wages and working conditions are spelled out in writing in a legally-binding union contract. You are not alone at the workplace—instead, you have the security of knowing that your rights are protected by your union contract and backed up by the 46,000 other members of UFCW 21.

#### Statement of Your Right to Union Representation

(Weingarten Rights)

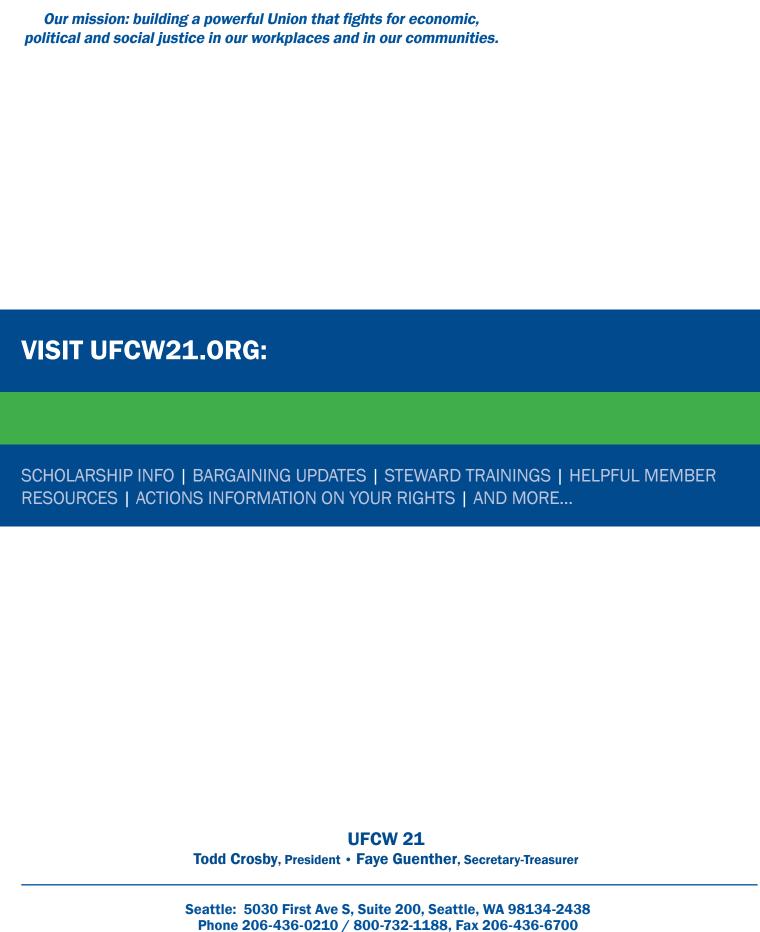
"I understand that this proceeding is for the purpose of investigating whether I may receive discipline. Therefore, I request that a union representative be present on my behalf before this proceeding continues. If you insist that the proceeding continue without allowing me union representation, I hereby protest your denial of rights guaranteed to me under federal labor law."

### **Know Your Rights:**

- Fair Treatment and Respect
- Family and Medical Leave
- Union Representation

Learn more about your rights:

www.ufcw21.org



Mt. Vernon: 1510 N 18th St, Mt Vernon, WA 98273-2604, Phone 360-424-5655, Fax 360-424-7909 Silverdale: 3888 NW Randall Way #105, Silverdale, WA 98383, Phone 360-698-2341, Fax 360-662-1979 Spokane: 2805 N Market Street, Spokane, WA 99207, Phone 509-340-7369, Fax 509-624-1188