

TOWN OF WACHAPREAGUE
TOWN COUNCIL MEETING
JUNE 10, 2014

PRESENT: Fred Janci, Mayor, Bonnie Munn, Vice Mayor, Tres Atkinson, Stuart Bell, Selina Coulbourne, Aileen Joeckel and John Joeckel
TOWN CLERK: Lynn Weeks

PUBLIC HEARING

PUBLIC PRESENT: Sandi Wood, Carolyn Bright, David Bright, Robert L. Hodgson and Chris Wardius

Public Hearing on Proposed FY 2015 Budget – The Public present made no comment.

TOWN COUNCIL MEETING

I. Public Comments –

David Bright advised he is an experienced skydiver with over 4,000 jumps to date. Mr. Bright has offered the Town his services for the upcoming 4th of July Celebration by skydiving with an American flag near the Nature Conservancy. He advises he will obtain a Certificate of Authorization from the FAA. Mr. Bright is a member of the U.S. Parachute Association and has all necessary insurance alleviating any liability concerns for the Town.

All council were agreement to have David Bright skydive into Town on July 4th.

Mayor Janci announced the possibility of Norman Pitt's attendance at this meeting.

I. Call to Order

Mayor Janci called to Order the Town Council Meeting at 7:10 p.m. on June 10, 2014 in the Wachapreague Town Hall.

II. Pledge of Allegiance

Mayor Janci led the Council in the Pledge of Allegiance.

III. Approval of Minutes

- Bonnie Munn made a Motion to Approve the Minutes of the May 13, 2014 Town Council meeting and Selina Coulbourne seconded the motion. There being no further discussion, the Minutes of the May 13, 2014 meeting were voted upon and passed unanimously.
- John Joeckel advised that the Minutes of the May 23, 2014 Special Town Council Meeting FY 2015 Budget Workshop the Town Clerk had inadvertently added the Pledge of Allegiance. Under the Town section regarding Garbage or Brush trucks the word escrow is to be replaced with in savings. The Town Clerk will make the necessary changes. Aileen Joeckel made a Motion to Approve the May 23, 2014 Minutes and Tres Atkinson seconded the Motion. There being no further discussion, the Minutes of May 23, 2014 were voted upon and passed unanimously.

IV. Review of Financial Report

John Joeckel reported:

TOWN OF WACHAPREAGUE

- The profit and loss versus actual shows a total income of \$83,500 versus \$95,500 with a month to go bringing us within Budget on revenues. Considering the Fire Program pass through the expenses are roughly the same with a net income of 810%.
- Total income, year to year, is down by \$2,000 and expenses are up by \$8,000 due to the garbage truck of \$2,500 and Town payroll of \$3,000. Tourism of \$5,000 also effected the income, as the revenues from the meals tax was not in last year's Budget.

- Total assets to date for this year are \$148,000 compared to \$137,000 last year.

PORT OF WACHAPREAGUE

- Due to significant repairs on the Marina's electrical system and dredging the gross profits are down by \$1,000.
- Maintenance costs are up about \$72,000 and net income down around \$60,000. However, this will all change with the reimbursement from the Virginia Port Authority Grant of about \$37,000.
- As soon as the electrical repairs for Phase I are completed a request for reimbursement to the Virginia Port Authority Grant will be sent.
- A vote on Phase II of the electrical systems repairs is to take place at the July 8, 2014 Town Council Meeting.

Aileen Joeckel made a Motion to accept the May 2014 Financials and Bonnie Munn seconded the motion. There being no further discussion, the Financials were voted upon and passed unanimously.

V. Old Business

A. Marina – Mr. Joeckel reported

- The electrical work is progressing with Phase I on the T-dock with hopes of completion by the end of this week.
- The Harbor Master and the electrician wanted to finish all work on the electrical system but authorization from Council in FY 2015 Budget is needed at the July 8th meeting before Phase II can commence.

B. Golf Carts – Mr. Joeckel reported:

- A proposed Golf Cart/Utility Vehicle Violation form was provided all council for their consideration, as only a few residents have complied with the Town's Ordinance.
- The Violation notice is to be given to the driver of the golf cart who is operating their vehicle on the Town's roadways without a proper Town decal.
- Mayor Janci stated he spoke with David Rowan about the proposed Violation notice and was advised a Virginia Uniform Citation was needed and that Mr. Rowan will need to speak to the Virginia Commonwealth's Attorney and pass this by him.
- Mayor Janci also indicated there would be no way the Town could enforce someone exceeding the speed limit or be able to prove someone was driving while intoxicated.
- A follow up with Mr. Rowan is required.

C. Stormwaters – Mayor Janci informed council of the possibility of Norman Pitt, Environmental Program Manager for the County of Accomack, Department of Planning, attending this meeting. After a significant period of time passed the meeting commenced without Mr. Pitt's presence.

- John Joeckel addressed council about the recently sent comparisons between the Virginia Stormwater Management Programs (VSMP) of the County of Accomack and those of the State of Virginia.
- As the deadline imposed by Senate Bill 423 of July 1, 2014 required every incorporated town in Accomack County make a determination of which program to opt into, our own, the County of Accomack or the State of Virginia, a decision on this date is needed.
- Mr. Joeckel's main concern is, if and how there would be any effects on the Town's soil spoilage site utilized for the Marina dredging.
- The Town currently has a Land Disturbance Permit, which may be grandfathered in, as proposed in the County of Accomack Stormwater Draft Plan, but not sure if it would be applicable to our spoilage containment site.
- Mr. Joeckel advised Norman Pitt with the Board of County Supervisors will be meeting on June 12th at 10:00 a.m. to discuss the ramifications of the Stormwater Management Programs.

- Mayor Janci discussed that under the County you would need to go through David Fluhart, Department of Planning for any building permits and Norman Pitt for any stormwater permits with costs not to exceed \$200.
 - Mr. Joeckel indicated in past discussions that the State would possibly have less requirements to comply with.
 - Selina Coulbourne feels the Town would have more knowledge of the county officials.
 - Stuart Bell made a Motion to Opt Into the County of Accomack's Stormwater Management Program and Selina Coulbourne seconded the Motion with John Joeckel in agreement. Bonnie Munn, Tres Atkinson and Aileen Joeckel were all opposed. Mayor Fred Janci, in breaking the tie, voted to opt into the County of Accomack's SMP. The Motion was then passed with the Roll Call Vote attached hereto these Minutes.
- D. **Town Employee Job Description** – John Joeckel advised he will have the Harbor Master's job description done soon.
- E. **Town Maintenance/Garbage**
Bonnie Munn advised nothing new at this time.
- F. **Powell Memorial Park** –
- Bonnie Munn reported the sign was down at the Park and Mayor Janci has repaired and reinforced it. Parks and Recreation to reimburse Mayor Janci for the materials used.
 - Ms. Munn announced Susie Atkinson has reserved the Park for August 9th between 10:00 a.m. and 1:00 p.m.
- G. **Town Hall Beautification/Maintenance** –
- Mayor Janci advised the air conditioner in Town Hall is irreparable. In checking on a replacement The Herbert Senn Company, Inc. advised they have an air conditioner available, 24,000 BTU, in stock, for \$730 with an installation charge of approximately \$200.
 - Chris Wardius indicated his supplier for the Inn, R.E. Michels, may have one available and that he would check on it and give the Town a price.

John Joeckel made a Motion for a replacement air conditioner for Town Hall in an amount not to exceed \$1,500 and Stuart Bell seconded the Motion. The Motion was voted upon and passed unanimously with the Roll Call Vote attached hereto these Minutes.

- H. **Streets and Drainage** – Stuart Bell reported a meeting with Chris Isdell of VDOT today who indicated there is no more money left for sidewalk repairs. VDOT will take a survey of the sidewalks and if any are a safety issue, only those will be repaired.
- I. **Safety/Security** – Selina Coulbourne indicated nothing new to report.
- J. **911 System** – Selina Coulbourne reported:
- She is close to completing the list of streets and house numbers.
 - In a discussion with Jeff Flournoy of 911, a Request & Purchase Order for 911 Maintenance will need to be completed for each individual house where the number is different from 911. Mr. Flournoy suggested when furnishing this information to him the streets be kept together with a copy of the map attached.
 - Some form of signed agreement from the homeowner acknowledging and accepting the Town's final decision on house numbers is essential to a successful implementation. In this regard Ms. Coulbourne is to furnish council with the list of streets and house numbers from which council plan on going door to door to obtain homeowners names and authorization.
 - It was noted that Carr Realtors, Inc.'s address is listed as 4 Brooklyn which is on the side of the road with uneven numbers. This will have to change, possibly to 7 Main Street.

- Mayor Janci reported Mr. and Mrs. Brennan have been contacting David Rowan who has now written to them confirming that under Virginia Code the Town indeed has the right to change addresses, especially when there is a safety concern. Mr. Rowan indicated the importance of implementing the changes in the Town as soon as possible.
- John Joeckel made a Motion to Adopt the Town of Wachapreague Address Ordinance of 2014 and Selina Coulbourne seconded it. The motion was voted upon and passed unanimously with the Roll Call Vote attached hereto these Minutes.

K. **Seaside Park**— Mayor Janci reported a helicopter landed in the Park recently and he informed the pilot that this is not a designated landing area. The exceptions to this rule would be prior permission from the Town or an emergency landing. John Joeckel is to prepare an Ordinance for the Town to be able to enforce the No Landing Zone that will need to be forwarded to the FAA for implementation.

a. **4th of July Celebration:** Mayor Janci discussed:

- Starting at 11:30 a.m., a Town parade utilizing the float that was entered into the O’Nancock St. Patrick’s Day Parade with appropriate changes, the Wachapreague Fire Department Truck and Wachapreague Ambulance, golf carts and bicycles decorated and awards presented. A special permit from VDOT will be required to close Main Street.
- 12:00 noon read the “Declaration of Independence” and then present prize ribbons.
- 1:00 p.m. 3 skydivers will parachute into Wachapreague with the American flag just South of Seaside Park.
- 2:00 to 4:00 p.m. food will be available, music by Ed Nelson and at 3:00 p.m. there will be a “Cake Bake-Off” with awards.
- Aileen Joeckel will request WESR announce the Town’s celebration on the radio.
- Town Clerk is requested to send e-mails to Town residents advising of this event as well as requesting volunteers for set-up, cooking, break-down and clean up.

b. **Surveillance Cameras** – For security use to oversee Seaside Park. VML Insurance offers a Grant for such security purchases which request can be made by July 1, 2014.

L. **Planning Commission** – Mayor Janci reported no meeting was held this week. The next week will be not until August, 2014.

M. **Delinquent Real Estate Taxes and Town Tags/Decal Fees**— Mayor Janci advised

- Ed Nelson and Katherine Bilicki have now paid their outstanding real estate taxes.
- Large amounts still owed are Riahi \$669.00, Raydean Lipscomb \$250 and Reginald Mariner, II for lawn mowing and real estate taxes. Mayor Janci to speak with David Rowan about these delinquent taxes.
- Mr. Joeckel referenced the State of Virginia Department of Motor Vehicles “DMV Stops” program where individuals with outstanding taxes would not be able to renew their driver licenses until all personal taxes are paid.

N. **FEMA**— Mayor Janci announced Charley Banks of the Virginia Department of Conservation and Recreation will be at Town Hall on June 24th at 1:00 p.m. All are welcome.

O. **Tourism/Business and Tourism Advisory Board** – Aileen Joeckel advised their meeting was held on June 5th.

- Ms. Joeckel has seen the first draft of the Town’s website and would like to see a circle with a Marlin in the middle. The call to action wording is “Playground for your passion” and represented therein would be sportfishing, flounder fishing, the Island House, etc.

- The Marketing Grant has opened up again and the new website will be presented.
 - The kiosk is up and looks great. The marlin still needs to be painted. In the kiosk will be the Wachapreague Carnival sign and upcoming 4th of July Celebration information. Nikki Wardius is preparing a “Calendar of Events” which will also be placed in the kiosk. There are to be rack card holders attached to the sides of the kiosk for Town business brochures.
- P. **Board of Zoning Appeals Appointments** – Aileen Joeckel has nothing at this time.
- Q. **Volunteer Awards** – Mr. Joeckel advises more time is needed for any recommendations.
- R. **VML Insurance** – Mayor Janci after review of the 2014-2015 quotation for renewal of the Town’s VML Insurance policy and, after numerous phone calls, spoke with Karen Nuckols, Account Representative.
- Mayor Janci would like to get a quote with different deductibles and an evaluation of replacement costs for Town Hall, The Port of Wachapreague Marina and their docks as the quote for these seemed high.
 - Chris Wardius has been requested to furnish the Town with his assessment of these buildings.
 - Mayor Janci suggested gathering more information and discussing it at our next meeting.
 - Payment is due by July 1, 2014.
- VII. **New Business** – None
- VIII. **Announcements** – None
- IX. **Adjournment** – Bonnie Munn made a motion to adjourn the meeting and Aileen Joeckel seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 8:55 p.m.

CBW
6-10-14

MAYOR

TOWN CLERK