

TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
MARCH 11, 2014

PRESENT: Fred Janci, Mayor, Bonnie Munn, Vice Mayor, Tres Atkinson, Stuart Bell, Selina  
Coulbourne, Aileen Joeckel and John Joeckel  
TOWN CLERK: Lynn Weeks

TOWN COUNCIL MEETING

**I. Public Comments –**

Ann Spence came in to discuss the 911 numbers and the fact that she resides at 9 Custis Street and has since 1961. See Section VI. G for a continuation of this subject.

Carol Burnham came to discuss the dirt that is piled up along the side of Main Street probably due to the shoveling of the snow by VDOT. Bonnie Munn advised she would have the Town Maintenance Crew fix this problem.

Also present was Randy Powell.

**II. Call to Order**

Mayor Janci called to Order the Town Council Meeting at 7:00 p.m. on March 11, 2014 in the Wachapreague Town Hall.

**III. Pledge of Allegiance**

Mayor Janci led the Council in the Pledge of Allegiance.

**IV. Approval of Minutes**

Stuart Bell made a Motion to Approve the Minutes for the February 11, 2014 Town Council meeting and Bonnie Munn seconded the motion. There being no further discussion, the minutes were voted upon and passed unanimously.

**V. Review of Financial Report**

Mayor Janci reported a discussion with Mary Jo Tatum regarding funds set aside for Seaside Park and Business and Tourism so any unused funds are carried over to the next year's Budget under the correct category. Aileen Joeckel reported a recent discussion with Ms. Tatum where it was confirmed Business and Tourism funds have been rolled over for the past two years and are now being utilized (See Section VI. M for more details)

John Joeckel reported:

- The Town's P&L from last year, if you eliminate the Fire Program pass thru, the Income is \$69,000 which is \$500 ahead of last year.
- The Town's expenses are up 17% with an overall net of \$15,500 versus \$23,000 last year which is still equitable due to the reduction of property taxes.
- There is an increase of 3% for labor.
- As to the Budget the total Income is 80% of the full year and Expenses are approximately 63% for the year which is on track with the estimate.
- Savings and receivables are ahead by \$14,000 or about 10%.
- The Port of Wachapreague Town Marina's Income is \$450 less than last year which is a negative of approximately 1-1/2%.
- The Marina's expenses are down by \$1,500 or 8% with a net income ahead by \$1,000 or 11%.
- Total Assets are up by \$12,000 or 11%.
- The Marina is doing well on Budget and Actuals.

Aileen Joeckel made a Motion to accept the February 2014 Financials and Bonnie Munn seconded the motion. There being no further discussion, the Financials were voted upon and passed unanimously.

**VI. Old Business**

**A. Marina**

John Joeckel advised Council of his decision to have the pilings scraped prior to the dredging so all debris would be sucked up during the dredging. Mr. Joeckel advised the cost was less than anticipated and made a Motion for approval of the scraping of the pilings of the Port of Wachapreague Town Marina in the amount of \$490 and Stuart Bell seconded the Motion. A Roll Call Vote was taken and passed unanimously and is attached hereto these Minutes.

Mr. Joeckel reported:

- The Marina dredging is half way completed.
- All pipes had been laid several weeks prior.
- A few issues have arisen but been immediately addressed. One had to do with the signs advising of road closing for Church Street but a permit was required so a sign which reads "Bump in the Road" was needed instead.
- The Contract has been signed between the Mayor and the Contractor.
- All Permits are in place.
- Reade Bonniwell of VIMS has been a significant help as he oversaw the pipe line and the outfall in the containment pit plus he assisted with some of the Permits.
- VIMS is to be dredged next and then the Island House Restaurant.
- Completion of the dredging needs to be done by March 31<sup>st</sup> to accommodate VIMS on their oyster cultivation.
- A \$25,000 VPA Grant was submitted prior to the March 1<sup>st</sup> deadline.
- The \$80,000 Grant for the Marina was based upon \$55,000 for the dredging and \$25,000 for Marina repairs. However there has been a significant change in the electrical code and it will cost over \$41,000 to be in compliance. Mr. Joeckel is hopeful the dredging will only cost \$50,000 leaving \$5,000 which then could be used towards the repairs. Mr. Joeckel indicated with the \$30,000 and the approved Grant from VPA for \$25,000 that the electrical work can be finished.
- Once the dredging is complete the Contractor requires payment within 30 days.
- Mr. Joeckel is unsure of the timing of reimbursement back from VPA.
- A Notice was put up at the Post Office advising of the Church Street crossing.

**B. Town Maintenance/Garbage**

Bonnie Munn indicated there were no issues to report. She will contact the Town Maintenance Crew about the dirt piled up along Main Street.

**C. Powell Memorial Park**

Bonnie Munn has not spoken with Wayne Burton.

**D. Streets and Drainage**

Stuart Bell reported there was a light out on Main Street and that he has reported this and it should be repaired soon.

Regarding repair of the Town sidewalks, he was recently in Chincoteague and work is still in progress there but they are having all of the sidewalks replaced and are all torn up at this time. He will wait awhile before he calls Chris Isdell again.

**E. Town Hall Beautification/Maintenance**— Tres Atkinson indicated nothing new on this issue.

**F. Safety/Security**— Selina Coulbourne indicated she is not aware of any problems at this time.

**G. 911 System** — Selina Coulbourne turned this discussion over to Mayor Janci who has been in communication with the Brennan's more recently, who advised:

- A letter was sent to the Brennan's with no response. The Mayor sent another one by e-mail advising the Town was going to act on this matter at the 3-11-14 Town Council Meeting to which a response was forthcoming the next morning. In their response the Brennan's indicated they would not change their address from 5 Custis Street to 17 Lee Street.
  - Mayor Janci met with David Rowan who advised the Town has rights dealing with the Health, Welfare and Safety issues of its citizens. Mr. Rowan feels an Ordinance which specifically states the Town has the right to assign addresses should be implemented.
  - Mayor Janci reported the Town Zoning Ordinance indicates that a lot on a corner once measurements are taken on both sides, the shorter of the two would indicate the front of the house. In this case the lot measurement is 94' on Custis and 138' on Lee. However, a current assessment by the County on this property, a Tax Bill and a 5/21/97 Building Permit all list this property as 17 Lee Street.
  - Selina Coulbourne in two different e-mails one from MSAG and the other Worldwide View were of the opinion that the current addresses remain the same and adjust the new one.
  - In response to a concern of Mrs. Brennan, Mayor Janci checked the Deed and confirmed the description of the property is what the County of Accomack looks at not the address.
  - The Brennan's are expected to attend the April 8<sup>th</sup> Town Council Meeting.
- H. **Seaside Park**\_– Mayor Janci reported nothing new at this time. Carol Burnham spoke about her store being hit and that she and Pat Hart agreed if the driver of the car plead guilty that instead of serving jail time he perform 100 hours of community service at the Seaside Park. Ms. Burnham will contact his supervisor to set this up once he is physically able.
- I. **Delinquent Real Estate Taxes and Town Tags/Decal Fees**\_– Mayor Janci requested Lynn Weeks advise of recent receipts.
- It was reported David Grimes and Joseph Vodvarka have paid their 2013 real estate taxes.
  - John and Jennifer Ward are up-to-date on vehicle tags/decals.
  - A call was received from Emily Diamond advising of her recent receipt of letter dated February, 2014 regarding outstanding lawn care and that payment would be mailed out that day. Ms. Diamond gave current information on address and phone numbers where they can be reached. Ms. Weeks informed Ms. Diamond that the Town's attorney is now involved regarding past due taxes and that they will need to deal directly with him. As the Town had sent the Diamond's additional correspondence Ms. Weeks made copies and sent all letters with invoices attached to Ms. Diamond for prompt payment.
  - Mayor Janci indicated he has made several attempts to speak with Darryl Lilliston regarding his back taxes and trailer parked on Atlantic Avenue. A request was made for the Town Clerk to send him another letter.
- J. **Planning Commission** - Met on March 4<sup>th</sup>. Mayor Janci reported discussions were held on Right of Way, who owns north/south drainage ditch, feasibility of sidewalks on Atlantic and access to waterfront and ocean as well as empty dock space. The members are to bring written suggestions to the next meeting. Aileen Joeckel asked if Council could also submit ideas and Mayor Janci encouraged this along with attendance by anyone who would be interested.
- K. **FEMA**\_–
- Mayor Janci addressed John Joeckel as to his review of the addition to the Flood Ordinance proposed by FEMA and his reply that it should be available by the next Town Council Meeting.

- Mr. Joeckel discussed Stormwater legislation that has exempted the Towns of Chincoteague and Saxis because they are an island. A review of the Stormwater requirements and their impact on the Town of Wachapreague is essential. The Town may need to request our new Delegate get involved regarding an exemption for Wachapreague during the 2015 General Assembly. The County of Accomack is already addressing this issue.
  - Mr. Joeckel advised the Senate passed a Bill to delay implementation of the Biggert-Waters Act and the House of Representatives have passed a Bill to terminate it. Now the Senate will either pass it or come to a conference vote on the House version as is, or develop one agreed to by both.
- L. **Town Employee Job Descriptions** – Mr. Joeckel advised he is close to finishing the job description for the Harbor Master and will discuss it with Sandie Puchulaski.
- M. **Tourism/Business and Tourism Advisory Board** –
- Aileen Joeckel presented to the Mayor and Council two proposed Invoices from Full Circle Designs one for \$1,800 and another for \$3,000 regarding the new Town website. The distinction is Town responsibility, non-reimbursable but which will come directly from the Business and Tourism Budget and Tourism where a \$10,000 Grant is to be requested in April. Aileen Joeckel made a Motion to Approve Expenditure for the Town Website Design and Implementation in an amount not to exceed \$5,000 and Tres Atkinson seconded the Motion. A Roll Call Vote was taken and passed unanimously and is attached hereto these Minutes.
  - Ms. Joeckel advised until the Contract with Full Circle Designs is tighter she will not sign it. Also requested of Mona Cossitt is a LOGO for Tourism depicting “Playground for your passion”.
  - A guarantee is to be written into the Contract.
  - Attending the next Tourism Working Group meeting on March 27<sup>th</sup> will be the Eastern Shore Tourism Director Kerry Allison and Development Specialist from Virginia Tourism Corp Bobby Walker.
  - There will be an Eastern Shore Artisan Trail Auction held at the Island House Restaurant on April 5<sup>th</sup> with a silent auction from 11 a.m. to 8 p.m. with a live auction thereafter. 10% of all proceeds from that day taken in from Island House will go to this Fund. Donations are also being made by Sandy Russell, Teaser Off Shore Fishing, Island House Restaurant, Day Trippers and Carrie Jacobson.
  - The Town of Wachapreague is entering a Float in the 1<sup>st</sup> Annual O’Nancock St. Patrick’s Day Parade with a tall sign which reads “Town of Wachapreague, Little City by the Sea” with a large carved flounder hanging from it, featuring children with fishing poles and flounder, a kayak on wheels, etc. Everyone is encouraged to come to the parade.
- N. **Zoning Administrator** – Mayor Janci has been acting as temporary Zoning Administrator and when asked if he would be interested in this position his response was affirmative. Bonnie Munn made a Motion to appoint Mayor Fred Janci as the Town of Wachapreague Zoning Administrator and Stuart Bell seconded the Motion. A Roll Call Vote was taken and passed unanimously and is attached hereto these Minutes.
- O. **2015 Budget Considerations** –
- John Joeckel discussed a tentative schedule for the 2015 Budget process as follows: May 5<sup>th</sup> first budget draft to Mayor, Council and Treasurer allowing 3 weeks thereafter for review; May 26<sup>th</sup>

budget work session with Mary Jo Tatum; May 30<sup>th</sup> to advertise proposed budget in Eastern Shore News; June 10<sup>th</sup> Public Hearing on budget followed by regular scheduled Council meeting; June 17<sup>th</sup> Special Meeting to approve budget and; July 8<sup>th</sup> regular council meeting with a closed Executive Session to discuss any personnel issues in budget.

- Lynn Weeks offered to cover first Saturday of Town tag/decal sales as council members are working on completion of parade float that day. Thereafter council will advise Ms. Weeks of their availability for March 22<sup>nd</sup> and 29<sup>th</sup>, as well as April 5<sup>th</sup> and 12<sup>th</sup>.

VII. **New Business** – None

VIII. **Announcements** – None

IX. **Adjournment** – Tres Atkinson made a motion to adjourn the meeting and Bonnie Munn seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 8:35 p.m.

CBW  
3-11-14

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MAYOR

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TOWN CLERK