

## TOWN COUNCIL MEETING

March 12, 2013

### PRESENT

Fred Janci, Mayor  
Bonnie Munn, Vice-Mayor  
Stuart Bell  
Selina Coulbourne  
Aileen Joeckel  
John Joeckel

Town Clerk, Diana Brown

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- I. *Public Comments*
  - A. Randy Powell stated that he thought the Public Comments section had been deleted from the verbal Minutes and text version on the website. Council and Town Clerk clarified that the recorded Minutes not intended to be on YouTube and the website transcription of the Minutes always includes Public Comments. Council will address recorded Minutes at a future meeting.
- II. *Call to Order*

Mayor Fred Janci called the Town Council Meeting to order at 7:08 p.m. Tuesday, March 12, 2013 in the Wachapreague Town Hall.
- III. Pledge of Allegiance – Mayor Janci opened the meeting by leading the Council and Public in the Pledge of Allegiance.
- IV. *Acceptance of Councilman Val Vincent's Resignation*

Vice-Mayor Bonnie Munn made a motion to accept Val Vincent's resignation from Town Council. Councilman Selina Coulbourne seconded the motion. There being no discussion, the motion was voted upon and passed unanimously.
- V. *Approval of Minutes*
  - A. Councilman Selina Coulbourne made a motion to approve the Minutes for the February 5, 2013 Town Council Meeting. Councilman Aileen Joeckel seconded the motion. There being no discussion, the motion was voted upon and passed unanimously.
- VI. *Review of Financial Report*
  - A. Mayor Janci asked for clarification on certain areas of the Financial Report. Discussion followed.
  - B. Councilman John Joeckel asked the Town Clerk to have the bookkeeper add a revenue line item for the Meals Tax and to also determine how to handle the expenses for those funds either under Business & Tourism or individual line item.
  - C. Aileen Joeckel questioned why there is an annual audit as the Virginia Code does not specify for towns this sidesize. Town Clerk will research why this has been the practice.
  - D. Mayor Janci stated that he and Mr. Joeckel will ask Sandy Russell to assist.
  - E. Mayor Janci requested that the bookkeeper separate the Property Taxes from the delinquent Vehicle License Fees on the Financial Report.
  - F. Mayor Janci asked Town Clerk and bookkeeper to prepare the 2012 delinquent Vehicle License Fees and add to the 2011 delinquent accounts where applicable and mail Return Receipt Requested.
  - G. Regarding the multiple year delinquent Real Estate Property Taxes, Mayor Janci suggested that a letter be sent from the Town outlining upcoming administrative and legal fees if they are not paid. Discussion followed.

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- H. Aileen Joeckel made a motion to file Financial Report for Audit. Bonnie Munn seconded the motion. Motion passed.
- VII. *Old Business*
- A. MARINA –
1. Surveillance Camera - Mr. Joeckel reported that the new camera will be installed next week.
  2. Annual Slip Rentals – Harbor Master reports that the slip rental returns are about where they should be. She will have a fuller picture in April.
  3. VPA Grant – Harbor Master has sent letter to Virginia Port Authority requesting \$25,000 grant for future repairs and improvements.
  4. Dock Repairs - Harbor Master has ordered materials. Mayor Janci has included some other items from his walkabout as well.
- B. TOWN MAINTENANCE/GARBAGE –
1. Vehicles – The dump truck had steering problems and was taken to Colonas for repair. The garbage truck has been inspected. Mayor Janci has also identified some necessary vehicle repairs including some welding. Discussion followed. The Community College has a workforce center with a welding class where we may be able to get some help.
- C. TOWN HALL BEAUTIFICATION/MAINTENANCE – No Report
- D. STREETS AND DRAINAGE–
1. Street Signs - Councilman Aileen Joeckel continues to call, still no results. She has even called his boss. One person in Public Works handles street signs. Selina Coulbourne volunteered to call Stewart Hall. Mayor Janci has also noted the street sign issues on his walkabout list.
  2. Blocked Culverts/Ditches – Mayor has also noted culverts are blocked especially on Brooklyn near the Carnival grounds, Riverview & Liberty and High & South Streets. Ms. Joeckel will call VDOT.
- E. SAFETY/SECURITY
1. Councilman Selina Coulbourne not aware of any issues.
  2. Councilman Stuart Bell wants to see something done about the kids playing basketball in the street. The Mayor has talked to John Carr and he was agreeable and the hoop was moved but it was put back. The Coast Guard is happy for the kids to play there. Discussion followed and consciences is that hoop will need to be removed permanently.
- F. 911 SYSTEM
1. Ms. Coulbourne has spoken to the County Administrative office and Jeff Flournoy. No one knows what to do with Wachapreague. Years ago Wachapreague and Onancock decided to do their own numbers; other towns let the County do it. The question is once we identify the house numbers, can we request County to change their numbers. Mr. Fluornoy is not sure. The County works with Master Street Address & Guide Company (MSAG) when there are physical address issues. Mr. Fluornoy is willing to facilitate a meeting/conference call with them to try to figure out what to do and we still do not know who can decide. There is a cost and Mr. Fluornoy does not know if it can come out of the 911 budget.
- G. POWELL MEMORIAL TOWN PARK
1. Vice Mayor Bonnie Munn has spoken to John Smith at Parks and Recreation. He has indicated that they will fix broken pipe, have obtained a new refrigerator, and still working on replacement sink. She reminded about the paint for the fence; however a lot of the fence is rotten and needs to be replaced. Town and Parks and Recs will work jointly to replace. Ms. Munn will

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talk to Town Maintenance Crew and Parks and Recs about the items on the Mayor's walkabout list.

### H. SEASIDE PARK

1. Mayor Janci will work with Bill Burnham to finish pavers. Discussion followed about need for ongoing maintenance program.

### I. TOURISM

1. Tourism Working Group – Ms. Joeckel reviewed the Minutes of the March 7 meeting (copy attached hereto to these Minutes).

### J. CHANNEL DREDGING

1. Mr. Joeckel reported that the project is on schedule. The Corps will decide on contractor by end of week. Contract mobilization still planned for mid-March with project completion in mid-July.
2. Mr. Joeckel reported on developing a group on the Eastern Shore with both counties and stakeholders who are interested in navigation and maintaining the waterways. Even after this dredging project is completed, will need to re-dredge with 5-10 years and it will be more difficult to get funding. He is looking to form a coalition and there will be a meeting in Chincoteague to discuss this initiative and how to work with the State and Federal governments for future funding possibilities. Wanda Thornton will be coordinating.

### K. *DELINQUENT REAL ESTATE TAXES AND TOWN TAGS/DECALS* – See discussion under VI. Financials

### L. *DERELICT/BLIGHTED BUILDINGS* - No Report

### M. PLANNING COMMISSION & BZA APPOINTMENTS

1. Ms. Joeckel still working on appointments, but is focusing on filling Town Council vacancy.

### N. *BZA Appointments* –

1. See N.

### O. *Golf Cart Ordinance*

1. Mr. Joeckel had had discussion with VDOT. Even if Governor has signed legislation, legislation does not become effective July 1<sup>st</sup>. VDOT will work with us ahead of time in order to be ready to implement on July 1<sup>st</sup>. The Council needs to decide if they want to add utility vehicles as well as golf carts. Discussion followed. He will include in ordinance. Council will need to vote on ordinance at April meeting and he will then send to VDOT in order for them to complete their work prior to July 1<sup>st</sup>. Before July 1<sup>st</sup>, will need to decide on signs i.e. Share the Road and Golf Cart, which should cost less than \$400 and vote on a fee system. Owners will then need to have their golf cart retrofitted to comply with the ordinance, i.e. rear view mirror, slow moving vehicle placard, etc. Owners will provide proof of insurance, inspection, etc. Discussion followed as to whether all the requirements are necessary, how to enforce and Town's liability. Mr. Joeckel will revise the ordinance to include utility vehicles and send to Council for review. Council can discuss further in April and if they do not want to vote, can discuss again in May and perhaps a better sense of whether they want to proceed with the ordinance.

### P. *Proposed Town Council Meeting Date Change*

1. Aileen Joeckel clarified that the Town Charter does not specify when Council has to hold their Town Council Meeting just that they set a date and time. Aileen Joeckel made a motion to move the Town Council meeting to the

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second Tuesday of each month. Stuart Bell seconded the motion. There being no discussion, the motion was voted upon and passed unanimously.

VIII. *New Business*

A. *Town Council Areas of Responsibilities Assignments* – Tabled until Town Council vacancy filled.

B. *Appointment Interim Town Council Member* –

1. Ms. Joeckel stated she is working to find someone. Vacancy needs to be filled within the next week. Once someone is identified, will schedule a Special Meeting for Council to approve. Mr. Joeckel reiterated the importance of appointing an interim Town Council member and the lack of anyone wanting to serve.

2. Town Clerk will notify Town attorney of need for additional Writ of Special Election for November.

C. *Donation to Fire Company* – Stuart Bell made a motion to give the annual \$1000 donation to the Wachapreague Voluntary Fire Company. Bonnie Munn seconded the motion. There being no discussion, a Roll Call Vote was taken and passed unanimously. The Motion and Roll Call Vote are attached hereto to these Minutes.

D. *Formalizing Business & tourism Advisory Group* – Ms. Joeckel distributed the outline for the Town of Wachapreague Tourism Advisory Board Guidelines. She will bring the list of proposed officers to the April meeting.

IX. *Announcements*

A. Town Clerk announced that the Town has once again received the \$1000 Litter Prevention and Recycling Program Grant for FY2013 from Accomack County. Discussion of litter efforts followed.

B. Town Clerk announced that Town vehicle tags and decals would be on sale starting March 15 through April 15, 2013. Town Hall will be open Thursdays from 4:00 – 6:00 p.m. and Saturday from 9:00 a.m.-12:00 Noon.

C. Mayor Janci noted that it is time to renew Mosquito Control contract.

X. *Adjournment*

Selina Coulbourne made a motion to adjourn the meeting. Aileen Joeckel seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 9:00 p.m.

DFB  
03/27/2013

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MAYOR

\_\_\_\_\_  
CLERK