

TOWN OF WACHAPREAGUE TOWN COUNCIL MEETING MAY 9, 2017

COUNCIL PRESENT: Fred Janci, Mayor; Robert Hodgson, Vice Mayor;
Cathy Janci; Sandie Puchalski and Carlee Vincent
COUNCIL ABSENT: Don Minniear
TOWN CLERK: Missy Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** – Mayor Fred Janci called to Order the Town Council Meeting at 7:00 p.m. on May 9, 2017, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** - Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Robert Hodgson questioned if there was a quorum and Mayor Janci answered yes. There are 4 council member and the Mayor. Mayor Janci opened the meeting to the Public. Aileen Joeckel was questioning if a lawyer has been consulted concerning the writ of election for the vacant seat on the Council. Mayor Janci explained he consulted the elections people and they made inquiries in Richmond and the law John Joeckel is referring to, via an email, created a problem within the small towns in the Commonwealth. Small towns were forced to have special elections and were forced to pay the cost of these special elections. The law was changed in 2010 stating if the town’s general election of their town council members was in May, then the council seat can temporarily be filled until the next election. This ruling is documented in 24.2-226 “Filling a Vacancy”. Aileen Joeckel stated her interpretation of the law was different. At the end of this conversation, it was decided that the Town’s lawyer will be consulted and given the final decision on this matter. Robert Hodgson spoke up and stated until we get a final decision from our attorney, the understanding of this law is that the seat will be temporarily filled until May 2018.
The next item brought up by Aileen Joeckel was a request for documentation of the 10% discount on flood insurance for her property. She stated she currently only receives 5% discount. Robert Hodgson told her to call her insurance company and ask what exactly they need for documentation. She stated she wanted a copy of the letter the Town received. Robert Hodgson told her he didn’t have a copy with him but he would get her a copy of it. Aileen then asked when the letter was received and she was told just recently. She told the Council they must file it with FEMA. Robert Hodgson stated he thought the letter came from FEMA but will be checking into that.
- IV. **Council Meeting** – Next up is approval of the minutes from the April 11, 2017 meeting. Missy Wessells wanted everyone to take a look at the presented minutes. Robert Hodgson requested some changes and they were made. Mayor Janci asked what changes were made and the previous Council approved that if any last minute changes were made, they must be highlighted or documented in some way to make it easy to identify. Missy Wessells understood and stated she will make sure it was done in the future. Robert Hodgson wanted everyone to know he wouldn’t be here for the June meeting. Cathy Janci made a motion to approve the minutes and Sandie Puchalski seconded the motion; approved unanimously.
- V. **Review of Financial Report – Mayor Janci**
We are 10 months through the year = to 83.5%
Preliminary - Town Of Wachapreague: Profit & Loss Budget vs. Actual
 - Income is ahead of budget by 12% or \$12,116
 - Property taxes and Tourism revenue are above budget
 - Miscellaneous revenue and Meals taxes are down
 - Expenses – \$11,209 under budget.

- Most all expenses are under budget; Office expenses are above budget
- Leaves Town with a profit of \$23,000

Customer Balance Sheet

- Mayor Janci commented that Missy has been doing a good job of getting the outstanding balances paid.
- Mayor Janci will try to reach the others' who are outstanding. Missy Wessells stated there have been several attempts at reaching the property owners.

PRELIMINARY - Port of Wachapreague Town Marina: Profit & Loss Previous Year Comparison

- Mayor Janci stated short term slip rental were down. Sandie Puchalski commented she just turned in \$600 in transient slip rentals. Mayor Janci commented the annual slip rentals were way above budget of \$6,305.
- The total expenses are above budget but if the VPA grant was already received, the Town would be \$10,000 to the good.

Accounts Receivable

- Cathy Janci stated these are new balances. Robert Hodgson asked when these are expected to be paid. Sandie Puchalski told him the due date is June 30th and are expected to be paid in full. Sandie Puchalski made a motion to accept financials and Cathy Janci seconded the motion; vote taken and all approved.
Aileen Joeckel again brought back up her concern about the writ of election issue. Mayor Janci and Robert Hodgson repeated that the election issue will be forwarded to the lawyer and time to move onto other business.

VI. Unfinished Business

A. Marina & Dredging –

- Robert Hodgson asked Sandie Puchalski if there was an estimate of the cost for dredging at this date. Harbormaster Sandie Puchalski and Cathy Janci explained there was no way to come up with a figure at this time.
- **Dredging** – Harbormaster Sandie Puchalski said they have completed the south side of the T Dock and are moving to the north side. They had some problems with the hydraulics but estimated they will finish this week with the Port and moving to VIMS. Harbormaster Sandie Puchalski said they are half finished but she has no idea on cubic yards. Mayor Janci stated he thought it was about 3,000 yards. Harbormaster Sandie Puchalski stated she believes they went a little deeper than previously. Mayor Janci asked Sandie if soundings can be taken to check the total depth of the Port.
- Flounder Tournament did considerable well considering the first 3 days were the only decent days for fishing. Harbormaster Puchalski stated she collected \$240 for ramp fees, \$360 for season passes and \$600 for transient slip rentals. She explained that between the dredging and working with a small amount of transient slips, the Port did really well with the event. Mayor Janci and Robert Hodgson both commended Sandie on a job well done.
- Cathy Janci stated the largest flounder was 5lb 13oz, which was not really big. She posted the results on the Facebook page and the winner was a person who comes yearly and stays at the Wachapreague Inn.
- Harbormaster Puchalski told the Council she was waiting on Chris Wardius to finish the work at the Port. Mayor Janci stated he was waiting on materials that has just arrived and will be getting the work done soon. Robert Hodgson asked if this was for building or roof. Harbormaster Puchalski said this is for the building and the shed roof will come later.

B. Accomack-Northampton County Hazard Mitigation Plan– Robert Hodgson reported nothing new to report. He asked Missy Wessells if the letter of acceptance was mailed and she responded yes.

C. Town Maintenance/Garbage (Repairs) Sandie Puchalski stated she has nothing to report.

D. Powell Memorial Town Park –

- Sandie Puchalski stated she got the Powell Park fencing.
- Wayne Burton with Accomack County Parks and Rec called Sandie Puchalski and asked what else she needed for Powell Park. She sent him a list of what was needed including wood and concrete. He will have it delivered on Monday. Sandie is planning a work party with the Coast Guard boys for May 17th. Sandie is also wants to purchase some 2x8's to top off the post and 1 ½" rope to make a border around the playground.
- Cathy Janci commented on how beautiful the park is looking. Sandie Puchalski stated her hopes are to have everything done by this fall. There are still trees and brush to cut.
- Robert Hodgson asked who put the old shed in the back of the park. Sandie said that maybe John Burton put it back there and will get it.
- Robert Hodgson asked if the wood (tree trunk) that is cut is free to get. Cathy Janci suggested contacting Glen Brundage to get it if he wants it.

E. Town Hall Beautification – Robert Hodgson stated that the septic system was no fixed. According to Missy Wessells they replaced the pipe running to the septic broken by to roots. He suggested that the maple tree in the back may need to be removed because it could happen again and could be a problem for the building foundation.

F. Streets and Drainage – (Don Minniear was absent) Mayor Janci stated there was a meeting with Chris Isdell (VDOT) and Chris said he would handle all the issues he received at the meeting. There is an 800 number to get things scheduled but everything he was given will be taken care of. Main Street and Rt 180 will be resurfaced this year. Robert Hodgson asked what main items are on the list. Mayor Janci named off Church Street, collapsed culverts; High & South Street closed culvert and catch basin; out fall on Atlantic & South Street. There are various ditches that need to be dug out. The main drain for the town from Church Street down to the dock, they will not take care of it. Mayor Janci said we need to talk with Donald Hart about this. The only county money available according to Steward Hall is \$1,000 per year.

G. Safety/Security – Cathy Janci stated there was a bunch of kids in a white car that were messing around her neighbor's houses. Sandie Puchalski contacted Coast Guard Chief about kids messing around town. Chief will be sending guys around town and watch odd behavior. Sandie knew that some of the watermen have had fuel stolen out of their boats. If there is anyone caught, she will be contacting Todd Godwin at ACSO.

H. Seaside Park – Major Janci stated the cleanup will be on May 13th 9am-3pm. Missy Wessells was asked to post this and Aileen Joeckel was asked to let her friends know of the event.

I. Town Finances -

- Mayor Janci wanted to thank Robert Hodgson for all the work and taking the time to go through and explain line by line the Proposed Budget at the Work Session. Robert Hodgson said everyone was very welcome.
- Robert Hodgson went on to explain he is working with Missy Wessells to create a book for the Proposed Budget for 2018. It will have a table of contents so that next year we will have a guide line to work with.
- Missy Wessells has provided everyone with a copy of the budget work session minutes that must be signed by the mayor.
- Robert Hodgson explained that there was a \$600 discrepancy that needed to be approved to the Proposed Budget. There are 3 Changes that need to be approved.
 1. Seaside Park – reduce line item \$100 to change \$1,250 to \$1,150 – all agreed.
 2. Powell Park – reduce line item \$500 to change \$1,550 to \$1,050 – all agreed.
 3. Total Expenses - \$182,970 – all agreed

- Cathy Janci made a motion to approve the changes to the Proposed 2018 Budget for The Town of Wachapreague and Sandie Puchalski seconded the motion. A vote was taken and all approved.
- Robert Hodgson then explained an alternative Budget for the Port of Wachapreague must be prepared in the event the VPA Grant is not awarded to the Port. Robert went on to explain the total revenue proposed is \$42,200 and the Capital Funds Contribution is \$6,600. The total expense will match the revenue at \$42,200. He then explained that emergency dock repair must be paid partially from the Capital Funds Contribution in the amount of \$15,000. Cathy Janci made the motion to approve the proposed 2018 Budget without VPA Grant Money and Sandie Puchalski seconded the motion. A vote was taken and all agreed.
- Robert Hodgson told the Council that Missy Wessells was going to prepare the 2018 Proposed Budget to be advertised in the newspaper and around town. The public hearing must be advertised with the Budget for public comments and must be advertised at least 7 days prior to the hearing. The date of the meeting was discussed and decided to be held Monday May 22nd at 7 pm due to the fact Robert Hodgson will be leaving town for a month around May 24th.
- It was discussed how to advertise the Proposed 2018 Budget. Cathy Janci made a motion to post both with and without VPA Grant for the Port unless Sandie Puchalski finds out the VPA decision and Sandie Puchalski seconded the motion. A vote was taken and all approved.
- After the Proposed 2018 Budget public hearing, the Town Council will approve the 2018 Budget during the June monthly Town Council meeting.

J. Zoning Administrator's Report – Mayor Janci stated nothing to report.

K. Floodplain Administrator/CRS Coordinator – Robert Hodgson stated nothing to report.

L. Planning Commission – Robert Hodgson stated his term will expire this year. Missy Wessells stated Robert's term expires May 14, 2017. Mayor Janci asked if Robert Hodgson would like to continue with the Planning Commission and Robert agreed. Due to the fact there was not a quorum for this vote, Mayor Janci temporarily appointed Robert Hodgson to the Planning Commission appointment will be voted on at the June monthly meeting.

M. Tourism/Business – Cathy Janci is working on establishing a new Tourism Committee. The members of the Committee currently are Nikki Wardius, Blake Johnson, Katrina Neal, Bob Bilicki, Cathy Janci and Cathey Bell. Mayor Janci told Cathy Janci that she must find a member that represents the resident side of the town. Cathy Janci told the Town Council that she will find members for the Committee and will get back to the Council. Robert Hodgson explained the Tourism Committee must get together and set up a budget for the 2018 FY.

- Missy Wessells asked about the Accomack County Recycle Grant. Mayor Janci said he had it and would get it to her.
- Cathy Janci brought up that she has been in contact with Angela Wiggins with the Virginia Tourism Grant and she requested a letter be sent to release the remaining grant funds back to the state. Cathy explained she has done this. Cathy told the Council she wish she knew about the extra grant money that could be used and Aileen Joeckel told her that the town used all its money. The extra money was earmarked for the Inn and Island House.
- The 4th of July Celebration will be on Tuesday the 4th and the rain date will be Saturday July 8th.

N. Mosquito Control – The treatment started on May 5th and will be every 21 days. Mayor Janci asked Carlee Vincent to take over this area. Carlee agreed.

VII. New Business – Mayor Janci told the Council there was someone interested in the empty seat on the Town Council. Robert "Bob" Bilicki expressed interest in the seat. Mayor Janci said at the next meeting, Bob will introduce himself and a vote will be taken to temporarily fill the seat. Then Bob will go to Accomac to be sworn in.

VIII. Announcements – Robert Hodgson also congratulated Carlee Vincent for completing another semester in college.

Mayor Janci told the Council he will be possible taking a leave as mayor or fulfilling the term but not seeking reelection. He explained he has too much on his plate and cannot dedicate the time to serve as mayor.

IX. Adjournment – Sandie Puchalski made a motion to adjourn and Robert Hodgson seconded the motion. All approved.

MAYOR

TOWN CLERK

mw
5/9/17

TOWN OF WACHAPREAGUE

MOTION TO APPROVE J.C. EHRLICH CO., INC.
 FOR LARVICIDE DUNK SERVICE FOR MOSQUITO CONTROL
 APPROVED AT TOWN COUNCIL MEETING ON APRIL 11, 2017

Pursuant to motion made by **Councilman, SANDIE PUCHALSKI,**

as seconded by **Councilman, CARLEE VINCENT,** for a Motion to approve J.C. Ehrlich Co., Inc. for larvicide dunk service for mosquito control in the amount of \$3,257.00, the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of April 11, 2017.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	X			
Sandie Puchalski	X			
Cathy Janci				X
Don Minniear	X			
Carlee Vincent	X			
Kathy Ciaccio				X
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals				

Duly recorded this _____ day of April, 2017.

Town Clerk