

# TOWN OF WACHAPREAGUE TOWN COUNCIL MEETING AUGUST 8, 2017

**COUNCIL PRESENT:** Robert Hodgson, Vice Mayor; Don Minniear; Sandie Puchalski; Bob Bilicki; Carlee Vincent  
**COUNCIL ABSENT:** Fred Janci, Mayor; Cathy Janci  
**TOWN CLERK:** Missy Wessells

## TOWN COUNCIL MEETING

- I. **Call to Order** – Vice Mayor Robert Hodgson called to Order the Town Council Meeting at 7:00 p.m. on August 8, 2017, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** – Vice Mayor Hodgson lead the Council in the Pledge of Allegiance.
- III. **Public Comments** –
  - Aileen Joeckel began with her concern with the Wachapreague Marina. She explained the past council approved an easement for the marina owners to cross over to Seaside Park and tie into the septic belonging to Wachapreague Inn. She states this was approved under false pretenses and needs to be rescinded. The Wachapreague Marina owners did not correct the septic issues. VM Hodgson stated this will be looked into.
  - A. Joeckel brought up the DMV Stop program, explaining the past council implemented this to assist with delinquent taxes. She wanted to know if this was being used for collections.
  - A. Joeckel also inquired about the spoil site property. She informed the council that the past council agreed to sale the extra property. S. Puchalski explained the current council decided to keep the property. The extra property would be used to expand the spoil site. VM Hodgson spoke up and explained nothing will be done with the property at this time. This was optional and the council decided to not sell it at this time.
  - A. Joeckel asked about the funds to be transferred to the VML Investments. VM Hodgson explained this has not been done yet due to a problem with the position of treasurer.
  - A. Joeckel asked about raising the Town Marina rates. She expressed concern about her presentation showing a loss in the past. S. Puchalski stated the rates are not being raised at this time. VM Hodgson stated the rates are fine for this year.
  - A. Joeckel asked when the pictures donated to the Marina would be posted. S. Puchalski stated when the staining was complete. The staining is being done now.
  - J. Vodvarka asked for the current Town Marina rates. S. Puchalski stated \$1250 for the large slips and \$800 for small slips per year. He then asked if this includes water and electric. S. Puchalski stated it includes water and electric for short periods. If the electric will be used continuously, a nominal fee will be charged.
- IV. **Council Meeting** – VM Hodgson asked if everyone has reviewed the Town Council Minutes from July 11, 2017. A motion was made by S. Puchalski to approve the minutes and C. Vincent seconded the motion. A vote was taken, with all approving.
- V. **Review of Financial Report** – VM Hodgson explained to everyone that the position of Treasurer has been reviewed by the town’s attorney. This position must be filled by a non-council member. The Wachapreague Town Council will be reviewing possible options for this position.  
**PRELIMINARY - Town Of Wachapreague: Prior Year Ending June 2017** - VM Hodgson reviewed prior year financials with the Town Council Members. He also advised these are still preliminary. Final figures will be available around October.

**PRELIMINARY - Town Of Wachapreague: Current Year** – VM Hodgson reviewed these financials with the Town Council Members. A discussion of all financials ensued.

R. Bilicki asked a question concerning the Virginia Tourism Grant money that was approved. His understanding was money was released back to Virginia Tourism. He was under the impression the money was owed to the business owners in the town. A. Joeckel explained each party who participated in the grant was reimbursed 50% of what money the party spent. The money returned to the state was the unused portion of the grant.

All other finances were explained and understood by all council members.

**PRELIMINARY – Port Of Wachapreague: Prior Year Ending June 2017** - VM Hodgson reviewed these financials with the Town Council Members. He also advised these are still preliminary. Final figures will be available around October.

**PRELIMINARY - Port Of Wachapreague: Current Year** – VM Hodgson reviewed these financials with the Town Council Members. A discussion of all financials ensued. All finances were understood by all council members.

R. Bilicki asked if the financials could be emailed to council members prior to the meetings to allow time for review prior to meetings. Town Clerk Wessells asked if he was receiving the financials from Mary Jo Tatum, Bookkeeper. R. Bilicki stated he didn't realize they would be coming from her. Clerk Wessells stated she will attach the financials to the agenda and email them together next month.

A motion was made by S. Puchalski to accept the financials and C. Vincent seconded the motion. A vote was taken with all approved. VM Hodgson requested the prior year financials be printed in a different color to avoid confusion.

#### **VI. Unfinished Business-**

##### **A. Marina & Dredging –**

S. Puchalski stated:

- The staining is being completed on the building. The town's maintenance workers will be doing the work.
- The Marina is full with a waiting list. This is partly due to the old marina closing.

**B. Accomack-Northampton County Hazard Mitigation Plan**– VM Hodgson reported that FEMA is requiring new guidelines. This is requiring a detail of changes on properties located within the flood zone. He gave examples of the smallest things may need permits, such as replacing a new mailbox. Comments are being requested by August 21, 2017 as to how the small towns and/or counties are feeling about these requirements. The Accomack-Northampton Planning District sent back a reply stating they are asking for too much and what is being requested is not realistic. VM Hodgson stated he is not sure how this will end but advised that property owners in the (one hundred year) flood zone may need a permit to do anything on their property. VM Hodgson is trying to reach his contact Shannon Alexander to get a response of the decision.

**C. Town Maintenance/Garbage (Repairs)** S. Puchalski reported the garbage truck is going in for repairs of the hydrologic hoses. The metal hoses will be replaced with rubber hoses and the cost will be slightly under \$1,000. S. Puchalski made a motion to approve the repair expense. R. Bilicki seconded the motion. A roll call vote was taken with everyone present approving the expense. S. Puchalski stated there was nothing else to report.

**D. Powell Memorial Town Park** – S. Puchalski stated there was nothing to report at this time.

**E. Town Hall Beautification** – C. Janci was absent. R. Bilicki asked to comment. He stated there were several letters issued to property owners that needed work done to their property. R. Bilicki has been working with the Mariner's on their Brooklyn Avenue property. It has been worked on and cleaned up. They are in the process of boarding up the windows. Their plan is also removal of the shed in the near future. He also appreciated the letter they received from the town. S. Puchalski stated the "Parker Railway" has had some work done. A portion of the dock was removed and the windows were boarded up. VM Hodgson stated the "railway" part will be removed and cleaned up soon.

R. Bilicki wanted the Council to know the status of the large maple tree located to the east side of the Town Office. He contacted Adam Simpson with Simpson Tree Service and the tree was assessed. The roots cannot be removed. The tree must be removed and the stump grinded. The quote for the work is \$850. S. Puchalski requested a second estimate. VM Hodgson asked R. Bilicki if he would also get a quote from Marshall's Tree Service since KC Kellam is semi-retired. R. Bilicki agreed to contact Marshall's.

**F. Streets and Drainage** – Don Minniear stated Atlantic Plumbing paperwork, to film the underground culvert, needs to be completed. The camera needs to be run from Finney Road to the channel. After a discussion, a motion was made by S. Puchalski and seconded by D. Minniear to increase the total contract amount allowed from \$1,000 to \$1,500. A roll call vote was taken with all approving.

R. Bilicki asked VDOT about the white line on Wachapreague Road being removed. He has checked and was told the road will be resurfaced with new lines and reflectors.

**G. Safety/Security** – D. Minniear stated he has nothing new to report.

**H. Seaside Park** – Major Janci absent.

**I. Town Finances** – VM Hodgson stated we are working on the Litter Grant. The Town is in need of a replacement for the position of Town Treasurer. Selection process is being done. This is the previously mentioned delay with the VML Investment.

**J. Zoning Administrator's Report** – Mayor Janci absent.

**K. Floodplain Administrator/CRS Coordinator** – VM Hodgson stated nothing really going on. There is a new hurricane evacuation zones for the state of Virginia. Wachapreague is located in Zone A which means to leave town in case of a Hurricane. The escape route is to go to Lankford Highway and head north. (The six emergency shelter locations are Accawmackee Elementary, Arcadia Middle, Arcadia High, Metompkin Elementary, Nandua Middle and Nandua High. New evacuation zones can be viewed at Knowyourzone-va.org)

**L. Planning Commission** – VM Hodgson stated the Planning Commission is still reviewing the ordinances and will have recommendations at the September meeting. The next planning commission meeting will be July 19, 2017 at 6:00pm.

**M. Tourism/Business** – R. Bilicki reported that the minutes were included in the Town Council packet. In the Tourism Committee minutes was an idea of a solar eclipse cruise, hotel deal and cocktail hour. This was an idea for local businesses in the town. This event will be around 3:34pm on August 21, 2017. The next Tourism meeting will be August 25, 2017. Town Yard Sale will be September 23, 2017. Also presentations at VIMS and USCG.

VM Hodgson asked R. Bilicki to submit a budget for these events.

Tourism minutes were asked to be included with the Town minutes.

**N. Mosquito Control** – Carlee Vincent reported everything is fine except more flags need to be placed where the dunks are located.

**VII. New Business –**

R. Bilicki submitted samples of collection letters and suggested ways to collect balances.

J. Vodvarka spoke about being approached by the council concerning dry docking on their property. S. Puchalski explained the situation of the Wachapreague Marina and the closing. The Vodvarka family would be interested in this possibility.

**VIII. Announcements –** No announcements.

**IX. Adjournment –**S. Puchalski made a motion to adjourn and C. Vincent seconded the motion. All approved.

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MAYOR

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TOWN CLERK

mw  
8/8/17

TOWN OF WACHAPREAGUE

MOTION TO CONTRACT WITH MOORE'S AUTO REPAIR TO REPLACE  
HYDROLOGIC HOSES WITH RUBBER HOSES ON THE TOWN'S TRASH TRUCK  
NOT TO EXCEED \$1000.

APPROVED AT TOWN COUNCIL MEETING ON AUGUST 8, 2017

Pursuant to motion made by **Councilman, SANDIE PUCHALSKI**, has seconded by **Councilman, ROBERT BILICKI**, for a Motion to contract Moore's Auto Repair to replace hoses not to exceed \$1,000.00, the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of August 8, 2017.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	<b>X</b>			
Sandie Puchalski	<b>X</b>			
Cathy Janci				<b>X</b>
Don Minniear	<b>X</b>			
Carlee Vincent	<b>X</b>			
Bob Bilicki	<b>X</b>			
Mayor Fred Janci (voting only in case of tie)				<b>X</b>
Vote Totals	<b>5</b>			<b>2</b>

Duly recorded this \_\_\_\_\_ day of August, 2017.

\_\_\_\_\_  
Town Clerk

TOWN OF WACHAPREAGUE

MOTION TO ADMEND CONTRACT WITH ATLANTIC HEATING & PLUMBING TO USE A CAMERA SYSTEM THROUGH THE MAIN DRAIN LOCATED FROM FINNEY ROAD THROUGH THE TOWN OF WACHAPREAGUE ENDING AT THE CHANNEL ON ATLANTIC AVENUE.

APPROVED AT TOWN COUNCIL MEETING ON AUGUST 8, 2017

Pursuant to motion made by **Councilman, SANDIE PUCHALSKI**, has seconded by **Councilman,** , for a Motion to contract Atlantic Heating & Plumbing for underground camera service not to exceed \$1,500.00, the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of August, 2017.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	<b>X</b>			
Sandie Puchalski	<b>X</b>			
Cathy Janci	<b>X</b>			
Don Minniear	<b>X</b>			
Carlee Vincent	<b>X</b>			
Bob Bilicki				<b>X</b>
Mayor Fred Janci (voting only in case of tie)				<b>X</b>
Vote Totals	<b>5</b>			<b>2</b>

Duly recorded this \_\_\_\_\_ day of August, 2017.

\_\_\_\_\_  
Town Clerk