

**TOWN OF WACHAPREAGUE
TOWN COUNCIL MEETING
SEPTEMBER 12, 2017**

COUNCIL PRESENT: Fred Janci, Mayor; Robert Hodgson, Vice Mayor; Don Minniear;
Sandie Puchalski; Bob Bilicki; Carlee Vincent; Cathy Janci
COUNCIL ABSENT: None
TOWN CLERK: Missy Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** –Mayor Fred Janci called to Order the Town Council Meeting at 7:00 p.m. on September 12, 2017, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** –Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments** –
 - Susan and Glen Schagelin explained they live on the corner of Finney Rd and Main St. Susan explained she has a drainage/flooding issue on her street that causes the rain water to come into her garage and breezeway. She has contacted Donald Hart, County Supervisor of Pungoteague District and over sees the Town of Wachapreague. D. Hart needs a recommendation in writing from the Town in order for him to get involve. He suggested having the WVFC to flush the drain out. A discussion continued concerning the drainage issues in the Town. D. Minniear spoke to the work being done on this issue. The Town hired a contractor to run a camera into the drain to evaluate the condition. D. Minniear spoke as to a few issues but overall the condition of the drain is functional. S. Schagelin explained another option D. Hart had was contacting FEMA for help. R. Hodgson is working on a program to help with flooding within the Town. The VDOT, State and County are working together to fix this issue. Mayor Janci stated he has tried 3 times to contact Donald Hart without a response.
 - Lisa “MiMi” Sedjat spoke about the issue of flooding also. She questioned the orange survey markers around town and what they were for. F. Janci explained they were markers for the dunks used to control the mosquito population. C. Vincent was commended for the work she has done to have the mosquito control company increase the number of dunks and flags. She explained the citizens needed to be able to identify where the dunks were located. L. Sedjat also wanted to thank Barbie Jones for her offer to make blankets for the new residents of CSB’s property on Center St.
- IV. **Council Meeting** – Mayor Janci asked if everyone has reviewed the Town Council Minutes from August 8, 2017. R. Bilicki asked to make a correction under the Tourism section. R. Bilicki asked for the Labor Day Picnic and Crab Cake Cook Off to be removed from the events. A motion was made by VM Hodgson to approve the minutes and S. Puchalski seconded the motion. A vote was taken, with all approving.
- V. **Review of Financial Report** – VM Hodgson explained:
PRELIMINARY – Port Of Wachapreague: Prior Year Ending June 2017 - VM Hodgson reviewed these financials with the Town Council Members. VM Hodgson explained it look as though the Port will have a \$3,000 profit for the year. He also advised these are still preliminary. Final figures will be available around October. VM Hodgson also wanted to remind the outstanding A/R is through June 2017 and does not reflect the current A/R.

PRELIMINARY - Port Of Wachapreague: Current Year – VM Hodgson reviewed these financials with the Town Council Members. A discussion of all financials ensued. An increase in income is due to the grant received and the increase in occupants in the Port. VM Hodgson also plans to include in the future financials a list of projects to be completed. All financials were understood by all council members.

PRELIMINARY - Town Of Wachapreague: Prior Year Ending June 2017 - VM Hodgson reviewed prior year financials with the Town Council Members. VM Hodgson explained the Town looks like having a net profit of \$20,000. He also advised these are still preliminary. Final figures will be available around October.

Town Of Wachapreague: Current Year – VM Hodgson reviewed these financials with the Town Council Members. A discussion of all financials ensued. Mayor Janci stated the money collected from the 4th of July event should have been deposited into the Seaside Park Account. C. Janci asked about the check from Cathey Bell. R. Bilicki asked her to explain. C. Janci explained in the past she and Fred would buy the supplies needed for the 4th of July event, including food. After the event, everything left would be sold. C. Bell purchased some things and sent a check to the Town. Mayor Janci said they will have Mary Jo deduct the amount received from the bill submitted. Mary Jo will be contacted to make sure this was done and to resolve the differences. R. Bilicki questioned the amount on the Tourism budget and the time stamp. His questions were answered. Again VM Hodgson is requesting the obligation be included on the bottom of the financials statement in the future. A motion was made by S. Puchalski to accept the financials and R. Bilicki seconded it. A vote was taken which all approved. R. Bilicki asked does a vacant or overgrown property get charged additional taxes. He listed several properties that are in the same situation. R. Bilicki stated several residents in Town have expressed concern these properties are unsafe and makes the neighborhood look bad. Mayor Janci explained the options and what have been done. The properties will be addressed and letters will be sent again. VM Hodgson has asked to complete the financials and we can get back to the overgrown properties under Town Beautification.

VI. Unfinished Business-

A. Marina & Dredging –

S. Puchalski stated:

- The donated signs are up. The staining is progressing slowly on the Harbor Master building.
- Bids for the T Dock electric are being requested.
- The Town Council agreed to pay Chris Wardius for the work done on the marina Harbor Master building. A discussion about the marina shed door will also be addressed.
- S. Puchalski has asked for future contracts to include agreed completion dates on the agreements prior to signing. Mayor Janci asked that a pre-construction meeting with contractors be done to clarify the job.

B. Accomack-Northampton County Hazard Mitigation Plan– VM Hodgson will be attending a meeting on September 28th. R. Bilicki asked about the update on FEMA regulations. VM Hodgson explained FEMA is tracking changes and still working on program. Due to the recent hurricane events, FEMA may have additional ideas.

C. Town Maintenance/Garbage (Repairs)

- S. Puchalski reported plans to finish the work at Powell Park is scheduled for September/October. The USCG will continue to assist with these task.
- Maintenance staff has requested a new mower be purchased due to constantly breaking belts on old mower. S. Puchalski had R. Puchalski look at the mower. He believes the problem was fixed.

- S. Puchalski reported the garbage truck hydrologic hoses were repaired. The mechanic was told to fix all the hydrologic hoses by the town employee. The Town Council approved the quote of \$850. The total invoice came to \$2585. After a discussion, a motion was made by S. Puchalski and seconded by C. Janci to pay the invoice. A roll call vote was taken with all approving. S. Puchalski stated proper protocol must be followed when having repairs completed by contractors.
- VM Hodgson discussed the use of the brush truck and the multiple trips to the landfill. The residents are asked to cut their branches in 4' pieces to avoid the additional trips. VM Hodgson asked if there was a "clam shell" attachment to cut branches. A discussion was we don't have anything to use it on. He asked if a letter be sent to the residents twice a year to remind them of this.
- Mayor Janci has suggested to review the responsibilities of the town maintenance workers.
- Mayor Janci suggested when replacing the current mower, a zero turn cutter would be best so to free up one of the workers to do other things.
- VM Hodgson would also like to develop a "Town Maintenance Program" to include drainage, grass, etc. on an annual basis.
- R. Bilicki suggested setting up a special meeting to create the maintenance workers job description. Mayor Janci agreed this would be a good idea. A meeting will be set up in October.

D. Powell Memorial Town Park – S. Puchalski stated there was nothing additional to report at this time.

E. Town Hall Beautification –

- Mayor Janci asked about the vines on the shed behind the town hall. He stated he thought the maintenance workers were told to clean them up. VM Hodgson stated they were told a contract was signed to include vine removal and repairs to the shed. Mayor Janci stated debris and vines on the fence needed to be cleaned up.
- Next was the tree on the SE corner of the Town Hall property. R. Bilicki received two estimates to remove the tree to avoid damage to the septic system and foundation of the Town Hall. An estimate of \$850 from Simpson and \$1,350 from Marshall's were collected. C. Janci made a motion to have Simpson do the work and C. Vincent seconded the motion. A vote was taken with all approving. C. Janci will call and schedule this to be done.
- R. Bilicki brought back the issue of derelict and vacant properties around town. A letter will be sent to all the properties. The properties discussed were: 10 Powellton, 2 Custis, 1 Brooklyn and 6 Brooklyn. A letter was requested to be sent to 30 Brooklyn– the garage is falling down. Also a letter needs to be sent to Irene Lewin – 15 Main Street (porch roof).

F. Streets and Drainage – D. Minniear stated drainage was already discussed. R. Hodgson stated he has contacted VDOT concerning the work on the grates. Town Clerk Wessells follow up with Kevin Baylis another person will take over the work. He also asked to be patient and the work will be completed according to the priority list. D. Minniear stated the report of the condition of the tiles (Finney St. to channel underground drain) are on the disk from Atlantic Plumbing. A discussion continued of what was found during the camera exploration. Mayor Janci told the Town Council about a truck from Tidewater Express drove into Mr. Parks' yard on Church St. and Liberty St. leaving ruts. Then the truck proceeded to knock down the stop sign at the intersection of Richardson Ave. and Church St. and continued out of town without stopping. Mayor Janci went to Lilliston's Seafood and got the driver's name. Perry from Lilliston's Seafood was told the truck need to come in and out of town on Main St. Side roads are too small for large trucks. A call will be made to Tidewater Express to have the yard repaired or Mayor Janci will report the event to the sheriff's office. There have been other incidents' of erratic driving in town by this company.

H. Seaside Park – Mayor Janci stated Seaside Park is looking shabby. Mayor Janci has a bill to present to the town for work completed by a contractor for weeding and pruning. The contractor is interested in contracting with the town to maintain the park. There is a verbal contract for the WVFC to maintain the grass cutting in return for the parking privileges at the fire house. R. Bilicki has talked with Justin Paul concerning a contract for trimming, pruning and weeding the beds in Seaside Park. Due to his pride in the town and being a 3rd generation resident, he would give the town a contract for all the services for seven months at \$1,500. R. Bilicki stated this would include weeding the beds, pruning, trimming and cutting grass. This service would cost at least \$2,500. R. Bilicki made a motion to hire J. Paul to maintain the Seaside Park for \$1,500 seasonally. Mayor Janci stated the agreement was for the WVFC to cut the grass and the budget was cut by the previous council with a budget of \$1,250 yearly. R. Hodgson stated he will talk with K. Paul to clarify the agreement for mowing and see if they will help with the contract. A discussion continued and will be continued until next month.

I. Town Finances – Nothing new to report.

J. Zoning Administrator’s Report – Nothing new to report.

K. Floodplain Administrator/CRS Coordinator –Nothing new to report

L. Planning Commission – VM Hodgson stated there are some words that need to be clarified and the updates will be presented to the town clerk to type. The next meeting will be Wednesday, September 20, 2017 and finalized. The proposal will be presented at the next Town Council meeting for approval.

M. Mosquito Control – Carlee Vincent reported Ehrlich was contacted concerning the dunks not being seen. Ehrlich placed more dunks and flags to identify the location at no additional charge. C. Vincent stated they were staked down so they would not be washed away. C. Vincent is also checking out other mosquito control measures and will report back with the information.

N. Tourism/Business – R. Bilicki stated after review of the minutes and calendar of events handed out last meeting, a Tourism Budget has been prepared and distributed to the members. R. Bilicki explained the 2017-2018 budget which included revenues and expenditures. R. Bilicki explained each event and specifics. These events will be posted for the community to participate and enjoy. R. Hodgson requested the Food & Beverage Tax Revenue to be set to \$7,250 (per town budget) and balance the budget by increasing the amount transferred from the Reserve Tourism Account. A Roll Call motion was made by C. Janci and seconded by S. Puchalski to approve the proposed Tourism Budget for FY 2018. The Roll was called and all approved.

VII. New Business –

- R. Hodgson has spoken with Kerry Paul of the WVFC. In the event a hurricane and/or storm with possibility of flooding, the town have permission to move the town records to the second floor of the fire house.
- R. Hodgson also received permission from K. Paul to move the three town vehicles to Custis St. property owned by the WVFC in case of flooding.
- S. Puchalski has asked for the town’s website to be updated.
- R. Bilicki has asked for the Town of Wachapreague Year in Review be updated. Mayor Janci asked for it to be removed until it is updated.

VIII. Announcements – No announcements.

IX. Adjournment –S. Puchalski made a motion to adjourn and R. Hodgson seconded the motion. All approved.

MAYOR
mw
9/12/17

TOWN CLERK

TOWN OF WACHAPREAGUE

**MOTION TO APPROVE MOORE’S TOWING & REPAIR
FOR REPLACING HYDROLOGIC LINES ON THE GARBAGE TRUCK
APPROVED AT TOWN COUNCIL MEETING ON SEPTEMBER 12, 2017**

Pursuant to motion made by **Councilman, SANDIE PUCHALSKI,** and seconded by **Councilman, CATHY JANCI,** for a Motion to approve MOORE’S TOWING & REPAIR to replace hydrologic lines on the Town’s Garbage Truck in the amount of \$2,585.00, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of September 12, 2017.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	X			
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent	X			
Don Minniear	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6		1	

Duly recorded this _____ day of September 2017.

Town Clerk