

**TOWN OF WACHAPREAGUE
TOWN COUNCIL MEETING
DECEMBER 12, 2017**

COUNCIL PRESENT: Fred Janci, Mayor; Robert Hodgson, Vice Mayor; Robert Williams; Sandie Puchalski; Robert Bilicki; Carlee Vincent; Cathy Janci

COUNCIL ABSENT: None

TOWN CLERK: Missy Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** –Mayor Fred Janci called to Order the Town Council Meeting at 7:00 p.m. on December 12, 2017, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** –Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments**
 - Mayor Janci requested to hold off on the Public Comments discussion for the purpose of recognizing member of our community for services to improve our Town.
 - Mayor Janci thanked and presented a “Certificate of Appreciation” to Chief Nick Crews and USCC Station Wachapreague for the work done at Powell Park.
 - Mayor Janci thanked and presented a “Certificate of Appreciation” to USCG Serviceman Cody Aklus for the donation of the MIA flag to the Town Hall.
 - Mayor Janci thanked and presented a “Certificate of Appreciation” to Sandie and Richie Puchalski for all the hard work they have done with both Powell Park and the Town Marina.
 - Mayor Janci reopened the floor for public comment. Ed and Eddie Posavec introduced themselves as the new owners of the old Wachapreague Marina. He explained he wants to eventually retire here but there are lots of hurdles to jump. He explained about the septic issue and holding tank issues. He is asking the Town Council to approve a pump and haul permit temporarily. He is trying to come down and work on the project as time permits. He has contacted the county and is waiting for an evaluation from the DEQ. VM Hodgson asked him to come by the office tomorrow and go over the Town Ordinances. Mr. Posavec wanted to assure this was only to be used personally not a business. S. Puchalski stated due to he being a new owner, a new temp permit may be approved.
 - Next to speak was Kathy Bilicki representing Bob and Judy Bilicki about donating the renovation of the whole property where the Town Hall is located. She presented the layout of moving the maintenance shed to the Marina and cleaning up the area. This will make an area for parking for the renters and guest at their building. Also, Bob and Judy Bilicki are willing to pay the town \$900 a year for renting that parking space behind the town hall. VM Hodgson and Mayor Janci explained possible problems. S. Puchalski suggested setting up a meeting to discuss this project at a later time.
- IV. **Council Meeting** – Mayor Janci asked if everyone has reviewed the Town Council Minutes from November 14, 2017. A motion was made by S. Puchalski to approve the minutes and C. Janci seconded the motion. A vote was taken, with all approving.

V. Review of Financial Report

VM Hodgson reported:

Town Of Wachapreague: VM Hodgson reviewed the financials with the Town Council members. A discussion of all town financials ensued including accounts in collection with the attorney. VM Hodgson stated the income looked on track as last of year this time.

Roll Call vote was needed to approve the check issued to the Town from Virginia Fire Programs. These funds are to be forwarded to the WVFC. A roll call is required to issue a check over the amount of \$500 from the Town accounts.

A motion was made by S. Puchalski and seconded by C. Vincent. The roll was called with all approving. Motion was passed and the check will be issued during their meeting on January 4, 2018 at 7 pm.

Port Of Wachapreague: Current Year – VM Hodgson reviewed these financials with the Town Council Members. He is very pleased to see nothing owing in Account Receivables. A discussion of all financials ensued. VM Hodgson stated some of the reserved amounts are for Marina projects coming up. There were an increase in income and the expenses have decreased compared to last year this time. VM Hodgson stated overall YTD the finances are doing well. A motion was made by S. Puchalski and seconded by R. Williams to approve financials. A vote was taken with all approved.

VI. Unfinished Business

A. Marina & Dredging

- S. Puchalski reported the VPA Project is underway. The wood was received and plans to start after the holidays.
- S. Puchalski stated she has one estimate for the electric work. The problem is believed to be the conduit has a crack causing the short. In this case, US Electric quoted \$4,900 for repairs. Kerry Paul has not given a quote yet.
- S. Puchalski contacted 4 contractors concerning the ramp project for next year and hopes to have some quotes in the next month.
- S. Puchalski stated everything is going well and she has some commercial fishermen using the slips this winter.

B. Town Maintenance/Garbage (Repairs)

- S. Puchalski stated she has nothing new to report at this time.

C. Powell Memorial Town Park

- S. Puchalski reported Powell Park is in good shape.
- S. Puchalski stated she is waiting until the spring to get materials from the county to repair the dugouts.
- USCC is looking forward to the spring to do another event and maybe have a fundraiser to help maintain the park.

D. Town Hall Beautification

- VM Hodgson stated JD and John will be getting some cement paint to start painting the inside concrete on bad weather day. VM Hodgson instructed JD not to exceed \$250 for supplies.

E. Streets and Drainage

- R. Williams reported he has made a map of the town broken down into 5 sections. Moving from north to south along the streets and encompassing the town blocks to create the sections.
- R. Williams designed the maps and sections with a CAD program, which can be uploaded on the town's computer.
- R. Williams stated the concept was to make it easier to identify drainage maintenance and issues. The hopes are to design a routine maintenance schedule for the drainage system of the town. The ideal time will be between January and March to clear leaves and debris from culverts prior to the wet season.
- R. Williams went on to explain how the program will be useful and how it identifies the problem areas. He explained how this will help when VDOT and Accomack County work with the town to improve the drainage impediments.
- Mayor Janci asked if there was a meeting with the owners of 11 Liberty St. R. Williams stated no; but, there was no definite reason from flooding except for a make shift drain with a trashcan with holes. At this time, there was no flooding.
- Mayor Janci stated once a plan has been designed, Donald Hart, Supervisor of Pungoteague District of Accomack County can be asked for assistance with this issue.

F. Safety and Security

- VM Hodgson stated all the street lights seem to be working well.
- VM Hodgson told the council the drop lines and new plugs did not get installed before the Christmas lights were hung. This will be worked on as soon as the lights are taken down.
- VM Hodgson stated there was a notice on the board at the post office of vehicle tags being taken in town.

G. Seaside Park

- Mayor Janci has nothing to report concerning Seaside Park.
- VM Hodgson stated on January 4th at 7 p.m. the Town Council will be meeting with WVFC to discuss grass cutting and location of the french drains on the property.

H. Zoning Administrator's Report

- Mayor Janci reported he has been contacted by a couple of surveyors concerning setbacks for properties in town.

I. Floodplain Administrator/CRS Coordinator/ A-NPDC

- VM Hodgson reported once an established maintenance plan is put in place concerning flooding, the Town's Flood Insurance could change from a 10% discount to a 15% discount.
- VM Hodgson also reported VIMS had a meeting last month to discuss the effects of the waves on Cedar Island. He stated it is not looking very good for the island's future.

J. Planning Commission

- VM Hodgson reported he has not submitted the ordinance changes yet. He was waiting for the surveyor's information concerning the spoil site property.
- Mayor Janci stated the surveyor currently has the letter and maps from Mrs. Hickman. He is currently busy but will be working on it soon.

K. Mosquito Control

- C. Vincent reported she has nothing currently to report.

L. Tourism/Business

- Mayor Janci announced that R. Bilicki has asked to move Tourism up on the agenda. Tourism will now be switched with Seaside Park and be discussed earlier in the meeting.
- R. Bilicki wanted to thank everyone for their assistance with the Christmas Tree Lighting at Seaside Park. He also wanted to thank R. Hodgson for stepping up as Santa when our planned Santa was unavailable.
- The Council commented of how things pulled together and everyone had a great time.
- Robert and Tomeka Williams would like to donate a new tree for next year. Mayor Janci thanked them for their donation. Mayor Janci proceeded to explain the story of how the town ended up with the current tree.
- R. Bilicki stated the Tourism Commission will be meeting to work on the spring program.

VII. New Business

- Mayor Janci stated the town treasurer has not been decided yet. There are more questions to ask the town's attorney concerning this.
- Clerk Wessells prepared an Upcoming Timeline for the council. This included the upcoming elections and budget process.
 - Election will be May 1st, 2018. Mayor Janci went down the line and asked who will run for council. C. Vincent and C. Janci will not be running for reelection and Mayor Janci will not be running for mayor.
 - VM Hodgson explained the process of running for election.
 - VM Hodgson explained the budget process was late last year. The process needs to begin earlier.

Adjournment

Motion was made by S. Puchalski and seconded by C. Janci to adjourn. All approved.

MAYOR

TOWN CLERK

mw

12/12/17

MOTION TO APPROVE GIVING \$10,000 CHECK TO THE
WACHAPREAGUE VOLUNTEER FIRE COMPANY FROM GRANT
RECEIVED FROM THE VIRGINIA FIRE PROGRAMS.

Pursuant to motion made by **Councilman, SANDIE PUCHALSKI**, and seconded by **Councilman, CARLEE VINCENT**, for a Motion to approve TO ISSUE A CHECK FOR THE AMOUNT OF \$10,000 TO THE WACHAPREAGUE VOLUNTEER FIRE COMPANY FROM A GRANT RECEIVED FROM THE VIRGINIA FIRE PROGRAMS, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of November 14, 2017.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	X			
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6		1	

Duly recorded this _____ day of December 2017.

Town Clerk