

**TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
April 10, 2018**

**COUNCIL PRESENT:** Fred Janci, Mayor; Robert Hodgson, Vice Mayor; Robert Williams;  
Sandie Puchalski; Robert Bilicki; Cathy Janci; Carlee Vincent

**COUNCIL ABSENT:** None

**TOWN CLERK:** Missy Wallace-Wessells

**TOWN COUNCIL MEETING**

- I. **Call to Order** –Mayor Fred Janci called to Order the Town Council Meeting at 7:00 p.m. on April 10, 2018, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** –Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Mayor Janci opened the floor for Public Comments.
  - Zane Hadzick – FEMA and Kristin Owen – VA Dept. of Conservation & Recreation presented the Town of Wachapreague a plaque for the efforts made in the CRS/Floodplain Administration. The presentation highlighted the work done to reduce the flood risks and increasing resiliency through the ongoing efforts and participation in the CRS Program.
  - Sean Fate –Wachapreague Volunteer Fire Company presented the efforts to contract with a cell tower company to provide better communication in the town and surrounding areas. He provide a formatted letter to send to the County Supervisor Donald Hart to support the WVFC efforts. He will provide another address for businesses. The WVFC has up to 7 years to find a carrier but the more responses and better the chance to contract a provider.
  - Bonnie Hill spoke about her opinion about overnight parking in the marina lot. She explained the original agreement for its construction was certain terms which included no overnight parking, no fueling, no additional buildings, to name a few. Even though these things were discussed, nothing was found to support these terms were made into ordinances.
- IV. **Council Meeting**
  - Mayor Janci asked if everyone has reviewed the Town Council Minutes from April 10, 2018. He asked if anyone had any additions or corrections. Robert Williams made a motion to approve the minutes and S. Puchalski seconded the motion. A vote was taken and all approved.
- V. **Review of Financial Report**

VM Hodgson reported:

**Town Of Wachapreague:** VM Hodgson reviewed the financials with the Town Council members. VM Hodgson stated he will go over this quickly due to the meeting that was conducted prior to this meeting.

  - VM Hodgson reviewed the financials, for the town, with the council. Town is currently 75% through the fiscal year.

- VM Hodgson explained the Town has experienced some unforeseen expenses which have pushed the proposed FY 2017/2018 budget over. VM Hodgson explained reasons for the additional expenses such as truck repairs, purchase of zero turn mower (release of Powell Park from Accomack County), and shed for mower, repairs due to storms and holiday bonuses for employees.
- VM Hodgson stated the Town Expenses were over approximately \$14,000 over for the FY 2017/2018 budget. He then explained due to the additional expenses, the Town Council must approve the expense to be paid. VM Hodgson made a motion that all members of the Wachapreague Town Council are aware that there are 9 accounts which exceeded the proposed budget leaving a negative balance and permission to proceed to charge those account through the end of the FY 2017/2018. R. Williams seconded the motion. A Roll Call Vote was conducted with 6 yes and 0 nays approving the expenses.
- VM Hodgson asked for any questions. He moved forward to review Port of Wachapreague financials.

**Port Of Wachapreague:** VM Hodgson reviewed the financials with the Town Council members. VM Hodgson stated some things have exceed the proposed budget. VM Hodgson made a motion to continue charging the accounts that have exceeded the budgeted amounts. S. Puchalski seconded the motion. A Roll Call Vote was taken with 6 yes and 0 nays approving.

- VM Hodgson stated the VPA Grant money is late and even though the Port should have enough funds to cover the expenses. In the event the Port needs extra funds for expenses until the VPA Grant is received, VM Hodgson made a motion to allow the Port of Wachapreague to borrow up to \$32,000 from the Town of Wachapreague to meet any shortages needed. R. Williams seconded the motion and a Roll Call Vote was conducted with 6 yes and 0 nays.
- VM Hodgson asked if there were any other questions concerning the financials. S. Puchalski made a motion to accept the financials and C. Janci seconded the motion. All approved.

## **VI. Unfinished Business**

### **A. Marina**

- S. Puchalski stated Paul's Electric plans to finish the electric work on the dock.
- S. Puchalski requested approval to order "No Wake" signs to replace old ones. She presented an estimate and requested to order 3 and USCC will replace them for the Port. After discussion, C. Janci made a motion to spend up to \$765 for three 36" "No Wake" signs and R. Williams seconded the motion. A Roll Call vote was called with 6 yes and 0 nays approving.

### **B. Town Maintenance/Garbage (Repairs)**

- S. Puchalski presented 3 estimates for demolishing the shed behind Town Hall. After review of the terms, S. Puchalski made a motion for Wardius Contracting to do the work at a price of \$850. Wardius will completely remove and clean up area. R. Bilicki seconded the motion.
- Mayor Janci stated the Town will not have a shed for the maintenance workers. S. Puchalski stated her solution to the problem is to convert the concession stand located at Powell Park into the maintenance shed. A quote was presented for 8' doors, gravel drive, fence, electric and video camera for a total of \$3,500 for project. She also stated the restrooms will remain in place and the snack bar can still be used with use of small cart. She also stated this would solve the issue of storage for the zero turn mower. The proposed size of the storage shed is 20'x20'.
- VM Hodgson stated he wanted the diagram for this project. Mayor Janci stated a solution needs to be made for storage prior to demolition of the Town Hall shed. VM Hodgson explained his disapproval of this project. VM Hodgson stated he does not wish to proceed because another project has been proposed and suggested combining them to make one project.

- After a discussion, R. Bilicki made a motion to contract Wardius Contracting to tear down the shed at Town Hall (\$850) and proceed with converting part of the concession stand into a storage building (\$3,500) to house the new Bob Cat zero turn mower previously approved. S. Puchalski seconded the motion. A Roll Call vote was called and passed with 5 yes and 1 nays.

#### **C. Powell Park**

- S. Puchalski reported due to the recent storm, several trees have fallen and damaged the historic grave yard. She stated she has submitted a claim to the insurance company. She reviewed the prices of the estimates. She will get back with the agent tomorrow concerning volunteers helping with some repairs. She also stated the deductible is \$2,500 and the estimate for repairs was \$5,100. VM Hodgson made a motion to approve to spend up to \$5,100 for repairs at Powell Park grave yard and \$2,600 will be reimbursed from the insurance company. R. Bilicki seconded the motion. A Roll Call vote was passed with 6 yes and 0 nays. Mayor Janci asked to have some of the branches mulched for Seaside Park.
- R. Williams stated his concern of the uprooted trees causing drainage issues. Mayor Janci believes it will not cause any problems.
- S. Puchalski stated the only other project is the roof for the dugouts. She has a quote for metal (\$350) or shingles (\$190) and suggest shingles. S. Puchalski stated this project can wait for next fiscal year.
- Mayor Janci stated the budgets have been exceeded and the spending needs to slow down. A discussion of projects were discussed.

#### **D. Town Hall Beautification**

- C. Janci asked if anything was budgeted for Town Beautification. Mayor Janci stated nothing has been budgeted. C. Janci continued explaining the danger of the clerk's desk location with examples of people entering and scaring her. She then stated the clerk needs the desk turned around. A discussion ensued concerning the previous project design presented by previous councilman K. Ciaccio. C. Wardius was asked about moving the council seating. S. Puchalski stated she will get together with others to come up with a possible solution.

#### **E. Streets and Drainage**

- R. Williams stated downed street signs have been reported and fixed.
- R. Williams stated documents have been submitted to VDOT concerning damage of Powell Park sign with replacement cost of \$195. The reimbursement should be received soon.
- R. Williams stated appointments for the storm drain evaluation were cancelled several times due to weather. New appointments will be scheduled.

#### **F. Safety and Security**

- Nothing to report.

#### **G. Tourism**

- R. Bilicki stated Simpson's hasn't started work on the Kellar sign. S. Puchalski stated she spoke to him but he was unsure if he was awarded the contract. R. Bilicki will make contact.

#### **H. Zoning Administrator's Report**

- Mayor Janci stated nothing to report.

#### **I. Floodplain Administrator/CRS Coordinator/ A-NPDC**

- VM Hodgson stated nothing to report. Mayor Janci was reminded about the report with CRS in June or July 2018.

- VM Hodgson stated a reminder for Army Corps of Engineer concerning the dredging permit. Clerk Wessells stated the expiration date was January 2019.
- R. Bilicki asked the status of the plot plan for the spoils site. Mayor Janci stated the surveyor sent by email the survey to him and Attorney Rowan. Attorney Rowan needs a certified hard copy to proceed. Mayor Janci stated Attorney Rowan sticks with original findings as previously stated.

#### **J. Planning Commission**

- VM Hodgson stated the playground rules will be reviewed during April's meeting for any changes.
- VM Hodgson stated he retrieved from Onley Town Hall a copy of the pump and haul contract and ordinance to be review during April's meeting. VM Hodgson stated the Zoning Administrator has not forwarded the request to review this and asked if this is requested. Mayor Janci replied yes. The council agreed to have the Planning Commission to review this topic.

#### **K. Mosquito Control**

- C. Vincent stated she made contact with Michael Scott concerning dunks and spraying. He did not submit a written estimate for these services.
- C. Vincent stated Ehrlich's prices have remained the same since the beginning (2014). They have submitted a contract and prices for additional services as needed. A discount applies if paid by May 1<sup>st</sup> and C. Vincent suggested to remain with the company. The contract amount is \$3,094.15 if paid by May 1<sup>st</sup>. C. Vincent made a motion to approve Ehrlich for mosquito control and S. Puchalski seconded the motion.
- R. Bilicki asked for a discussion on this matter. He asked if there is a measurable results to spending \$3,500 for this service. He continued explaining due to additional expenses this fiscal year, does this service make a measurable difference. Mayor Janci stated it does and if the residents would not be happy with cancelation of this service.
- The motion and second was restated and a Roll Call vote was approved with 6 yes and 0 nays.

#### **L. Seaside Park**

- Mayor Janci stated spring cleanup is set for May 12, 2018 from 9am-3pm and May 19, 2018 is the rain date. Mayor Janci asked for this to be emailed, placed on Facebook and websites. S. Puchalski will check with Marshall's concerning mulch. Mayor Janci requested free mulch.

#### **M. Legal**

- VM Hodgson reported the total fees are being calculated to move forward with court proceedings on delinquent taxes. It was discussed to investigate proceeding with collection of the returned check and fees.
- R. Bilicki stated Northampton County advertises derelict property in the paper. It was discussed if the Town of Wachapreague can post these properties in the paper to demand cleaned up. This will be checked into with attorney. VM Hodgson stated a follow up program must be developed and enforced. A list was asked to be generated and presented to VM Hodgson of these properties.

### **VII. New Business**

- S. Puchalski made a motion to give the WVFC a donation of \$1,000 to help with the repairs of the fire truck. C. Janci seconded the motion. A Roll Call vote was approved with 6 yes and 0 nays.
- C. Janci stated a big "Thank You" needed to be given to Mayor Janci for representing the Easter Bunny; R. Bilicki for the wonderful work on the Easter Egg Hunt and the beautiful job on the eggs; D. Bilicki for helping with the hiding eggs at Powell Park.

- Clerk Wessells reported she is putting together the application for the Litter Grant offered through Virginia. The grant is for \$1,000 and a request to purchase 2 additional “Doggie Poo Stations” be purchased. C. Janci made a motion to purchase 2 “Doggie Poo Station” for approximately \$300 each and VM Hodgson seconded the motion. A Roll Call vote was approved with 6 yes and 0 nays.

**Announcements**

- Mayor Janci stated nothing to report.

**Adjournment**

Motion was made by S. Puchalski and seconded by C. Vincent to adjourn. All approved.

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MAYOR

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TOWN CLERK

mw

04/10/18

A MOTION WAS MADE THAT ALL MEMBERS OF THE  
WACHAPREGUE TOWN COUNCIL ARE AWARE THE BUDGET FOR THE TOWN OF  
WACHAPREAGUE WAS EXCEEDED LEAVING A NEGATIVE BALANCE AND  
PERMISSION TO PROCEED CHARGING THE ACCOUNTS THROUGH THE END OF  
THE FY 2017/2018.

Pursuant to motion made by **Councilman, ROBERT HODGSON**, and seconded by **Councilman, SANDIE PUCHALSKI**, for a Motion KNOWLEDGE OF EXCEEDING THE BUDGET OF FY 2017-2018 FOR THE TOWN OF WACHAPREAGUE and the Council having agreed to continue charging the accounts per this motion, as recorded below, and approved at the Town Council Meeting of APRIL 10, 2018.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	X			
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6	0	1	0

Duly recorded this \_\_\_\_\_ day of APRIL 2018.

\_\_\_\_\_  
Town Clerk

A MOTION WAS MADE THAT ALL MEMBERS OF THE WACHAPREGUE TOWN COUNCIL ARE AWARE THE BUDGET FOR THE PORT OF WACHAPREAGUE WAS EXCEEDED LEAVING A NEGATIVE BALANCE AND PERMISSION TO PROCEED CHARGING THE ACCOUNTS THROUGH THE END OF THE FY 2017/2018.

Pursuant to motion made by **Councilman, ROBERT HODGSON**, and seconded by **Councilman, SANDIE PUCHALSKI**, for a Motion KNOWLEDGE OF EXCEEDING THE BUDGET OF FY 2017/2018 FOR PORT OF WACHAPREAGUE and the Council having agreed to continue charging these account per this motion, as recorded below, and approved at the Town Council Meeting of APRIL 10, 2018.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	X			
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6	0	1	0

Duly recorded this \_\_\_\_\_ day of APRIL 2018.

\_\_\_\_\_  
Town Clerk

**MOTION TO APPROVE BORROWING UP TO \$32,000 FROM THE TOWN OF WACHAPREAGUE TO MEET FUNDING SHORTAGES FOR SERVICES AND MATERIALS TO BE REIMBURSED FROM THE VPA GRANT.**

Pursuant to motion made by **Councilman, ROBERT HODGSON**, and seconded by **Councilman, ROBERT WILLIAMS**, for a Motion to approve THE PROPOSED LOAN FROM THE TOWN OF WACHAPREAGUE OF UP TO \$32,000 FOR VPA WORK COMPLETED UNTIL THE VPA GRANT FUNDS ARE ISSUED and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of APRIL 10, 2018.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	X			
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6	0	1	0

Duly recorded this \_\_\_\_\_ day of APRIL 2018.

\_\_\_\_\_  
Town Clerk



**MOTION TO PURCHASE THREE 36" "NO WAKE" SIGNS FOR THE  
WACHAPREAGUE CHANNEL IN THE AMOUNT OF \$765.**

Pursuant to motion made by **Councilman, CATHY JANCI**, and seconded by **Councilman, ROBERT WILLIAMS**, for a Motion to approve THE PURCHASE OF THREE 36" "NO WAKE" SIGNS FOR THE WACHAPREAGUE CHANNEL and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of APRIL 10, 2018.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	X			
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6	0	1	0

Duly recorded this \_\_\_\_\_ day of APRIL 2018.

\_\_\_\_\_  
Town Clerk

MOTION TO APPROVE THE FUNDS TO DEMOLITION THE SHED AT TOWN HALL BY WARDIUS CONTRACTING IN THE AMOUNT OF \$850. THEN TO CONVERT PART OF THE POWELL PARK CONCESSION STAND INTO A STORAGE SHED TO HOUSE THE ZERO TURN MOWER AND MAINTENANCE WORKERS SUPPLIES IN THE AMOUNT OF \$3,500. THIS MOTION WILL INCLUDE GRAVEL, FENCE, ELECTRIC WORK, VIDEO CAMERA AND FRAMEWORK FOR DOORS TO SHED.

Pursuant to motion made by **Councilman, ROBERT BILICKI**, and seconded by **Councilman, SANDIE PUCHALSKI**, for a Motion to approve THE DEMOLITION OF THE TOWN HALL SHED (\$850) AND CONVERSION OF PART OF CONCESSION STAND TO STORAGE SHED AT POWELL PARK (\$3,500) and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of APRIL 10, 2018.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson				X
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	1

Duly recorded this \_\_\_\_\_ day of APRIL 2018.

\_\_\_\_\_  
Town Clerk

MOTION TO SPEND UP TO \$5,100 FOR REPAIRS TO THE POWELL PARK GRAVE YARD AND A CHECK FOR APPROXIMATELY \$2,600 WILL BE REIMBURSED BY VML INSURANCE. THE COUNCIL IS AWARE THERE IS A \$2,500 DEDUCTIBLE FOR THIS CLAIM.

Pursuant to motion made by **Councilman, ROBERT HODGSON**, and seconded by **Councilman, ROBERT BILICKI**, for a Motion to approve REPAIRS TO POWELL PARK GRAVE YARD AS PRESENTED TO VML INSURANCE COMPANY and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of APRIL 10, 2018.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	X			
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6	0	1	0

Duly recorded this \_\_\_\_\_ day of APRIL 2018.

\_\_\_\_\_  
Town Clerk

MOTION TO CONTRACT EHRLICH PEST CONTROL TO MAINTAIN MOSQUITO CONTROL FOR THE TOWN OF WACHAPREGUE BEGINNING IN APRIL 2018-MARCH 2019 FOR \$3,094.15.

Pursuant to motion made by **Councilman, CARLEE VINCENT**, and seconded by **Councilman, SANDIE PUCHALSKI**, for a Motion to approve EHRLICH PEST CONTROL TO MAINTAIN MOSQUITO CONTROL FOR THE YEAR BEGINNING APRIL 2018-MARCH 2019 FOR \$3,094.15 and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of APRIL 10, 2018.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	X			
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6	0	1	0

Duly recorded this \_\_\_\_\_ day of APRIL 2018.

\_\_\_\_\_  
Town Clerk

MOTION TO DONATE \$1,000 TO THE WACHAPREGUE VOLUNTEER FIRE COMPANY FOR THEIR SERVICE TO THE COMMUNITY.

Pursuant to motion made by **Councilman, SANDIE PUCHALSKI**, and seconded by **Councilman CATHY JANCI**, for a Motion to approve DONATION OF \$1,000 TO THE WACHAPREGUE VOLUNTEER FIRE COMPANY and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of APRIL 10, 2018.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	X			
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6	0	1	0

Duly recorded this \_\_\_\_\_ day of APRIL 2018.

\_\_\_\_\_  
Town Clerk

MOTION TO PURCHASE 2 “DOGGIE POO” STATION FOR A TOTAL OF \$600 AND WILL BE REIMBURSED BY THE VIRGINIA LITTER GRANT.

Pursuant to motion made by **Councilman, CATHY JANCI**, and seconded by **Councilman, ROBERT HODGSON**, for a Motion to approve THE PURCHASE OF 2 “DOGGIE POO” STATIONS IN THE AMOUNT OF and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of APRIL 10, 2018.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	X			
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6	0	1	0

Duly recorded this \_\_\_\_\_ day of APRIL 2018.

\_\_\_\_\_  
Town Clerk