



JOB POSTING: Dean, School for Ministry

The Dean of the School for Ministry is a part time position (.5 FTE) dedicated to building a new approach to providing theological education, spiritual formation, and practical ministry training in the Episcopal Church of New Hampshire. The Dean will work primarily with those called to the priesthood and to licensed lay ministry. The Dean will also work in collaboration with the Canon for Ministry Development to support broader formation efforts of the diocese with those called to vestry and other church and community leadership.

The first task of the Dean will be to work with Diocesan Staff to determine a strategic plan for launching a School for Ministry that includes developing curriculum, outfitting learning space, creating an application process, recruiting a group of advisors and potential teachers, finetuning a budget, and making an implementation plan to launch a school that incorporates both formation for the priesthood for primarily bi-vocational priests and formation for licensed lay ministers.

Formation for the Priesthood

Job Objective: Facilitate the launch of the Iona Collaborative curriculum to “provide high-quality theological education for the formation of priests in their local diocesan settings, educating a new generation of ordained leaders who for various reasons cannot attend a residential seminary.”

Specific Responsibilities:

- Determine 3-year course of study and curriculum for both theological education (Biblical Studies, Church History, Ethics and Theology - one year in each) and practical ministry (such as homiletics, liturgy, pastoral care, boundaries, adaptive leadership, church management) for a cohort of postulants and candidates seeking ordination.
- Facilitate cohort meetings (10 weekends a year for three years) by planning learning goals and agendas and by coordinating all resources required – lodging, meals, materials.
- Recruit and train teachers to support each aspect of the curriculum.
- Integrate canonically required trainings such as safe church and anti-racism training for postulants and candidates.
- Determine competencies for those in priestly formation in accordance with the six canonical areas and evaluate postulants and candidates, communicating their status to the Commission on Ministry in accordance with the canons.

Formation for Lay Ministry

Job Objective: Use the Iona Collaborative curriculum and other resources to provide theological education, spiritual formation, and practical ministry training for those serving as licensed lay ministers.

Specific Responsibilities:

- Develop required competencies for licensed lay ministers and oversee training and formation plan for each license.
- Develop competencies for vestry and church leaders and oversee training and formation.
- Recruit and train teachers to support each aspect of the curriculum.

Skills and Qualifications Needed:

- Educational leadership experience required - experience in the areas of theological education and ministry training preferred.
- Ability to map curriculum to desired competencies
- Experience with rubrics and evaluation
- Entrepreneurial attitude and demonstrated ability to take initiative
- Detail-oriented and skilled in administration
- Demonstrated adaptive and collaborative leadership style
- Skills in recruiting, training and holding team members accountable
- Post-graduate degree or certification in religious or theological education preferred
- Ability to travel to appropriate professional development and conferences several times per year
- Competency in Microsoft Office and Outlook

Salary and Benefits consistent with diocesan standards and commensurate with experience. The Episcopal Church is an equal opportunity employer and actively encourages underrepresented people to apply for employment.

An Oxford Document background check and safe church and anti-racism training is required for all diocesan employees.

Job location: Concord and Tilton, New Hampshire

Job Supervisor: Diocesan Chief of Staff (Canon for Mission Resources/COO) will supervise. Canon for Ministry Development will be the primary liaison and partner in the work to launch the School for Ministry. The School for Ministry will operate under the authority of the Bishop.

Please send resume/CV and cover letter describing educational and leadership experience and a vision for the School for Ministry to Tina Pickering, Canon for Ministry Development, tpickering@nhepiscopal.org