## DaMar Staffing Where people and carreers meet

DaMar Staffing takes an unconventional approach to recruiting and staffing for clients. The traditional approach to staffing is still important to large global firms and government agencies; hiring a large contingency workforce for multiple locations is no longer needed for most companies.

DaMar Staffing takes a personal approach; boutique services designed around you. As a strategic partner, our team is constantly on the hunt for those rare people who are among the best at what they do. DaMar Staffing is the right size for today's staffing needs.



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# Company Overview

DaMar Staffing Solutions of Indianapolis is a full-service, contingency based recruitment firm, focused on administrative and professional staffing for all industries. With over 20 years of experience, DaMar Staffing has built a reputation for providing quality service, top-notch professionals and flexible recruiting solutions for Indiana companies.



DaMar Staffing Solutions is a certified Minority/Women Owned Business Enterprise, registered to do business with the State and City of Indiana, SBA 8(a) participant and Indiana Department of Transportation (INDOT) certification as a Disadvantaged Business Enterprise (DBE).



DaMar provides cost effective, flexible and on-demand recruiting solutions for Indiana companies. Using traditional sourcing, recruiting, screening, reference checking and interviewing methods, DaMar can meet most corporate needs, but for more aggressive solutions the firm offers two contemporary services DirecSelec and FlexSelec.



DaMar Staffing has experience working with small, medium and large corporations in all industries, government agencies needing administrative and professional level staff on contract, short/long term temporary assignments, on-call and seasonal.



NAICS Codes: 561311 Employment Placement Agencies, 561312 Executive Search Services and 561320 Temporary Help Services, 541611 Administrative Management & General Management Consulting

### Company History RICH AND SEASONED

#### It all started in 2003

David Marth founded DaMar Staffing Solutions of Cleveland in 2001 and later partnered with Shirley Browne to expand the DaMar operations to Indiana forming DaMar Staffing Solutions of Indianapolis in 2003.



Clockwise from top left: Shirley Browne. Linda, Shirley and Hugh. David Marth and Shirley Browne.



#### Transition of ownership in 2010

Tiffany Thompson transitioned to ownership in 2010, purchasing 100 percent of DaMar Staffing. Tiffany continues to build on the legacy started by David and Shirley.

Today, DaMar operates with a staffing team of four and a network of recruiters and staffing partners that is pushing the brand to new heights.

DaMar Staffing is prepared to do business locally, regionally and nationally.



Tiffany, Debora, Linda and Shanell



# Client Examples



**MDwise,** Indiana based nonprofit health care company; offering Hoosier Healthwise, Healthy Indiana Plan, Hoosier Care Connect and MDwise Marketplace health insurance programs.

**Project Scope:** DaMar has partnered with MDwise since 2011 staffing the following positions: customer service representatives, claims specialists, provider relations representatives, utilization management specialists and nurses (RNs and LPNs), care managers (social workers), case managers, IS specialists, receptionists, accounting professionals and other positions as needed. DaMar's experience with MDwise has been on a sliding scale of increased staff from year to year; staffed over 150 employees; turnover rate around 12 percent; retention in the high 80th percentile.



NO FINANCIAL GROUP

#### **Conseco Insurance,** a provider of life insurance, annuity and supplemental health insurance products.

**Project Scope:** DaMar partnered with Conseco to assist in a one year project to staff the Carmel, IN in-house claims/customer service department; positions including claim adjusters, claim adjuster supervisors, on-site HR representatives and customer service representatives. DaMar's overall retention was in the 90th percentile.

#### **PERF** (Indiana Public Retirement Fund)

**Project Scope:** DaMar partnered with PERF for a period of three years staffing the following positions: customer service representatives; service credit analysts, benefit processors and data analysts just to name a few. DaMar's overall retention was in the 90th percentile; to date many of the individuals are full-time PERF employees.

# How It Works

DaMar offers temporary, temp-to-hire, direct hire placement and payroll service options. DaMar does not use a cookie cutter approach when it comes to service charges. Fees are customized to meet clients' individual needs.

#### **Temporary Placement**

This solution is for clients who value flexibility in adjusting their staffing arrangements, load and onboard process. Temporary employee is defined as any individual that is recruited by DaMar Staffing and placed. DaMar Staffing's straight time bill rate will reflect recruiting service charge (sourcing, screening, interviewing, skills assessment and reference/background checking).

- DaMar takes full employer responsibility which includes: unemployment and wker's compensation, federal and local taxes, general liability insurance, compliance with applicable employment laws and all government reporting such as W2 forms, etc.
- Client is invoiced on a weekly base the hours the candidate has worked.
- Client's temporary employee/contractor will be required to complete DaMar company forms and disclosures and follow DaMar policies and procedures.



#### **Direct Hire Placement**

This solution is for clients who are serious about hiring permanent employees with the best skills and culture fit. Service charge is 20%-25% of candidate annual salary. We offer a 90 day credit guarantee. This guarantee does not apply to tempto-hire services.

DaMar can support all staffing in the following areas. DaMar has the capacity to staff in all 50 states in the US.

- Accounting Disciplines (i.e. Accounting assistant, Controller, A/P & A/R, CPA, Staff Accountant, Auditors, etc.)
- **Banking and Financial Disciplines** (i.e. Certified Financial Advisors, Stock Brokers, Portfolio Managers, Credit Underwriters, Financial/Business Analyst, Loan Officer, etc.)
- **Engineer Disciplines** (i.e. Aeronautics, Mechanical, Electrical, Quality, Technical Writers, etc.)
- Health Care and Medical Disciplines (i.e. Medical Assistant, Nurse Practitioner, Practice Manager, Billing & Coding, HIPPA Compliance, Doctor, Scientist, etc.)

- Human Resource Disciplines (i.e. VP Level, Director Level, Manager Level, Assistant Level, Recruiter, Employee Benefits, Payroll, etc.)
- Insurance Disciplines (i.e. Claims Adjuster, Licensed Agent, etc.)
- Information Technology Disciplines (i.e. Project Manager, Business Analyst, DBA, etc.)
- **Legal Disciplines** (i.e. Legal Secretary, Attorney in all areas, File Clerk, etc.)
- Office Support Personnel (i.e. Receptionist, Data Entry Specialist, Customer Service, Sales/ Marketing Assistants, etc.)
- **Real Estate Disciplines** (i.e. Property Manager, Portfolio Manager, Estimator, Project Manager, etc.)
- Transportation and Manufacturing Disciplines (i.e. Engineer, Dispatcher, Account Manager, etc.)



#### DaMar's Specialties

- Entry, Mid to High Level Administrative Support
- Professionals to Executive Level
- Specialized candidate searches
- Customized assessment and testing
- Personalized one-on-one service



#### Other

- Bill rate consists of the candidate's hourly payroll, DaMar Staffing temporary service charge broke down hourly and the payroll load.
- DaMar Staffing will bill client for the hours listed on the timecard. Overtime will be billed at timeand-a-half.
- Expenses that are paid by DaMar Staffing will be billed to the client monthly.
- Pricing and expenses are subject to any additional Government imposed taxes and charges during the term of the contract.
- DaMar Pricing will be reviewed annually and will be subject to incremental adjustments at a minimum rate in accordance with the current Consumer Price Index. Such adjustments shall apply when applicable as an offset to increasing overhead costs attributable to expenses such as but not limited to payroll taxes, worker's compensations, unemployment expenses, health benefits, etc.

