

## I. Applicant Information

Name of Organization:			
Title of Grant/Description:		EIN:	
Reporting Period: From	to	Grant Period: From	to
Total Grant Amount:			
Contact Person for this Report			
First Name:		Last Name:	
Job Title:			
Telephone:		Email:	
<b>Social Media:</b> twitter: @		facebook:	

## II. Final Grantee Evaluation Brief

You have been invited to present your final grant project to a group of organizations interested in replicating your model. How would you design your presentation? Please see the suggested guidelines needed to successfully complete the presentation.

- A. **Evaluation methods:** Present key evaluation results without extra interpretation. Consider using tables, quotes, illustrations, photos, and graphics to emphasize important findings and create a memorable and personalized account of your program for readers. (Include copies of press releases, media stories, photos or other materials published regarding the funded program). (You can also create a video and showcase your journey).
- B. **Discussion of the results:** If you have explanations or insights about what occurred and why, state your opinions and interpret the data in this section. Even when your findings are what you had originally expected, your insights may help others who plan a similar program or to adopt your model.
- C. **Conclusions and recommendations:** This is also the place to make recommendations about program effectiveness, improvements, financial support, or policy changes based on the results.
- D. **Funding:** How did you leverage our grant and how do you plan to maintain sustainability?

Signature of Authorized Official for Organization (or Fiscal Sponsor, when applicable):			
Name:		Job Title:	
Signed:		Date:	
Signature of Project Contact for those working with a Fiscal Sponsor:			
Name:		Job Title:	
Signed:		Date:	
Please email Final Grantee Evaluation Brief to: <a href="mailto:reports@thepalettefund.org">reports@thepalettefund.org</a>			