21-22 Family Handbook Addendum

Due to the COVID-19 pandemic, the following policies are adopted or adjusted to ensure the safety of scholars, their families, and the College Bound Academy staff. We are continuing to listen to local, state, and federal public health guidance. If the guidance is updated and we need to adjust any of the policies below, then we will update families through all platforms and add the updated policies to the website, www.collegeboundschool.org.

COVID-19

If your child tests positive for COVID-19, is exhibiting symptoms of COVID-19, or is told by a healthcare professional to quarantine, then the family will need to notify CBA immediately. To notify CBA, please first try calling the main CBA number 918-925-1580.

CBA has a clear plan with the Tulsa Health Department for COVID-19 exposures. We will implement this plan to protect scholars and staff, but it requires quick action and quick notification.

Virtual Learning vs. Distance Learning

College Bound Academy will be offering an entirely virtual curriculum option for families that would prefer that to in-person schooling. Families will be given the option of engaging in this alternate schooling at the beginning of the year to enroll for the duration of the school year. Families who choose to engage in virtual schooling will be offered an in-person spot again the following school year. Families can select the virtual option by emailing enroll@collegeboundschool.org. Students will access learning through an online learning platform through which they will have access to teachers and core content.

If there is a community outbreak that results in an extended school closure, all students will switch to a distance learning model using some of the in-class methods. The length of closure will be determined by health officials depending on community spread rates and any CBA specific cases.
Calendar

The updated calendar can be accessed at our website: [www.collegeboundschool.org](http://www.collegeboundschool.org). Please see the calendar for scheduled breaks and holidays.

Sick

In order to keep all scholars and staff healthy, please have your child stay home when they are sick. If a student exhibits any of the following symptoms or appears visibly ill during the school day, then the family will be contacted to pick up the child immediately.

Students who are sick should not come to school for 72 hours and will be sent home during the school day if...

- A scholar’s temperature is 100 degrees or higher (without medication) in the last 72 hours
- A scholar has a severe or persistent cough
- A scholar has diarrhea or has vomited in the last 24 hours
- A scholar has any other contagious or untreated health condition
- A scholar has tested positive for COVID-19 in the last 14 days

All scholars with the following should stay home for 24 hours or until the issue has resolved:

- A scholar has lice or other parasite
- Unidentifiable rash

If a child is exposed to someone with COVID-19 symptoms or diagnosis in the last 10 days, the child will need to quarantine for 14 days. During this time, distance learning will be available to the child to continue academic progress.

If you have concerns about your child’s health, call your healthcare professional. If a scholar is absent due to sickness, please have a doctor’s note faxed or emailed to school so the absence is excused. Fax: 918-925-1585 Email: dgaray@collegeboundschool.org

When a scholar is dropped off for school, all of the following must be true:

- The following questions must be answered as a NO:
  - Have you or anyone in your household had any of the following symptoms in the last 21 days: sore throat, cough, chills, body aches for unknown reasons, shortness of breath for unknown reasons, loss of smell, loss of taste, fever at or greater than 100 degrees Fahrenheit?
  - Have you or anyone in your household cared for an individual who is in quarantine or is a presumptive positive or has tested positive for COVID-19?
- Do you have any reason to believe you or anyone in your household has been exposed to or acquired COVID-19?
- To the best of your knowledge, have you been in close proximity to any individual who tested positive for COVID-19?
  - Student’s temperature is below 100.0 degrees Fahrenheit
  - Student looks well and healthy

**Attendance**

All COVID-19 related absences will be excused.

**Personal Protective Equipment**

College Bound Academy is committed to the health and safety of our scholars and staff. As we are continuing to see a rise in the numbers related to the Delta variant of COVID-19, the Tulsa Health Department and CBA highly recommend the continued use of face masks for all staff and scholars. Mask use will offer additional protection for those immuno-compromised as well as the unvaccinated and ensure that CBA is able to keep its doors open with school in session.

**Arrival and Dismissal**

Arrival and dismissal times will be adjusted to allow for social distancing during those times of day. Families are to remain in vehicles and maintain social distancing. If you normally park and walk your student to the door, we are now requiring that you stay in your vehicle.

Arrival will happen from 7:30 - 7:45am. Students will be considered tardy at 7:46am. Students are not allowed to be dropped off prior to 7:30 am. Families can use the car loops on 101st Street (front of school) or 103rd Street (back of school).

Dismissal will happen from 3:30 - 3:45 at the front side of the building. All families will use the loops on the 101st street side.
  - All families will use the loops on 101st Street (the FRONT of the school) for dismissal.
  - Scholars are considered a late pick-up at 3:46pm and families must sign scholars out at the FRONT CBA office after dismissal ends.
Visitors

Visitors will not be allowed inside the school building unless deemed necessary by administration or designee. If a family-teacher meeting is necessary, it will be held over the phone or internet if possible.

Community Circle and other family school events will be cancelled until further notice to ensure student and staff safety. CBA will work on opportunities to celebrate scholars and engage families virtually.

Social Distancing and Other Safety Precautions

Social distancing will be implemented as possible in the school building. Desks in classrooms will be spaced out. Students will be encouraged to maintain social distancing at recess and other free times in the classroom.

CBA is implementing recommendations from healthcare professionals in multiple spaces at school to be proactive in preventing the spread of illness. This includes additional fencing outside to allow classes to be separated outside. We will implement additional hand-washing opportunities and additional cleaning before, during, and after school.