



May 23, Annual General Meeting

1/ Board members (14) & their functions

Aline Darmouni	Treasurer Co-liaison Coconut Grove	Officer
Carmen Guerrero	Secretary	Officer
Christine Fabre	Co- liaison ISCHS	
Claire Floreani	Co- liaison ISCHS Co-liaison Coconut Grove	
Delphine Blanchard	Co-liaison Carver Co- liaison ISCHS Events coordinator	
Eleanor Schmidt	Web master	
Francoise Perez	Liaison Sunset Newsletter editor	
Ilaria Belloni	Fund raising manager	
Muriel Lusenti	Co-treasurer Data base manager	
Natalie Ponak	Co-liaison Carver	
Rawan Jumean	Events and fundraising	
Sophie Jamet	President	Officer
Steven Edelstein	Legal adviser & Corporate secretary	Officer Appointed by President
Valerie Freilich	Vice President	Officer

2/ Main accomplishments within the schools (except events)

2012/2013 was a transitional year with an in-depth work on FIPA missions and core values. The attractiveness of the program is growing very fast but unfortunately uncertainty on budget and teachers allocation is growing at the same path...

Thus, did we work on workshops to address various issues that we will have to face in the coming years. It will be a roadmap for the new Board of Directors which is going to be elected tonight...

This document summarizes the main actions that have been taken during the year :

a/ Training session for Faculty

FIPA financed a training curriculum for the French teachers within the 4 schools. Classes are provided by AEFÉ, a French organization, certified by the French Ministry of Education, whose purpose is to provide pedagogical support to French faculty teaching abroad.

Who is attending?

- Proposal by the head of French department in each school

Training program:

Teacher	School	Training	Place	# days
Ms Murgatroyd	Sunset Elementary	Writing for students from 3 rd to 5 th grade	Chicago	3 days
Ms JOURDAA	GW Carver	Maths teaching	LA	3 days
Ms Molinier	Coconut Grove Elementary	Coordinate and manage a pedagogical team	San Francisco	3 days
Ms Kara	Coconut Grove Elementary	Teaching oral language	Calgary	3 days
Ms Proust	ISCHS	Prepare students to Philosophy studies in high school	Washington	2 days

b/ Information to parents

- Information sessions in every school to the Parents at the beginning of the year
- Information session on College

c/ Scientific track at ISCHS

FIPA advocated towards school's administration management company and the French consulate in order for the school to offer a scientific track for 11th & 12th graders.

As a result we found an agreement which states that if Students in scientific track agree on a list of conditions and parents agree on paying CNED & Tutorial Services, and French consulates services finds the right teacher, the S track will be open.

d/ Helpline at Sunset Elementary

Helpline has been designed mainly to help children who do not have French speaking parents at home when it's HW time. However it is open to any student that may need assistance. The helpline is handled by volunteers – French adults or high school students who take shifts, from Monday to Thursday from 5 pm to 7 pm. They assist the student when he/she is “stuck” i.e. because he/she does not understand the question or a word or the homework directions. Helpline was launched after Springbreak at Sunset.

e/ Notebooks

French Notebooks (“cahiers”) to ensure children can write in cursive letters) were ordered by FIPA and sold at Coconut Grove and Sunset.

f/ Jules Verne support

FIPA pays for travel expenses for Jules Verne teachers sent by the French Ministry of Education: 1 round trip (arrival & departure to / from Miami) + 1 round trip per year

g/ Tutoring

An after school program (tutoring) has been designed and will be launched at the beginning of next school year in Sunset and Coconut (tbc for Coconut).

This program (2 hours of French per week) is designed for children struggling with French Classes (grading C or below). The teachers will propose the list of children to attend while parents will make the final decision. This after school program will not be mandatory and the participants list will be reviewed after each grading period. Teachers will be paid by FIPA.

4/ Main events on campus

Event / Date	Goal	School involved	Comments
Galette des rois (January)	Promotion of French culture and traditions.	Sunset, Coconut, Carver, ISCHS	Galettes were offered to every class room by FIPA Galettes were sold to the parents. % of the proceeds to FIPA
Francophonie	Promotion of French culture.	Sunset : show by the children	Book marks offered by FIPA to the children
		Carver : gouter sponsored by FIPA & show by the children	
		Coconut : show by the children	Book marks offered by FIPA to the children
International book fair	To give access to French books Fundraiser	- Coconut Grove - Sunset - ISCHS	Co-op with GIPA & SIPA & PTA Other schools invited on Friday night at Sunset
Video club (all year long)	To provide French movies to the families	Sunset	Annual cost for families: \$15 for FIPA members \$30 for non-members
French book club	To provide French books to the families	Sunset (3 rd to 5 th grades)	Annual cost for families: \$ 35

5/ Main events off campus

Event	Goal	Price to attend	Sponsors & comments
Wine & Cheese	To recruit new members	Complimentary for members \$ 15 for non-members	Wine by a sponsor + couple of sponsors for raffles winners
Pic Nic	Family event	Complimentary	Pot luck. FIPA finances soft drinks and security at the park Dessert's contest
Gala	Fundraising	\$ 65 for members \$ 75 for non members Complimentary for faculty & admin from schools	List of sponsors on FIPA's website

6/ Budget (at the end of April 2013)

a) Income

total income = \$ **77 531**

of members: 273 members (a member = 1 family)

b) Expenses

total expenses = \$ **52 506**

c) Net income

Net income = \$ **25 025**

d) Final budget

Final budget will be available at the end on July on FIPA's website.

7/ Communication tools created for 2012/2013

- Brochure to present the schools
- FIPA Brochure
- Powerpoint presentation to reach sponsors
- Sponsorship forms for gala
- Gala program (spread out during gala)
- Monthly newsletter (tool used = Constant Contact)
- Flyer for every event
- Update of our website
