

Ballard Playspace Rental Agreement

Thank you for considering Playspace for your party! The space is rented “as is” and you are free to tour the space at no additional cost by emailing rentals@ballardchurch.com. The pictures on our website are of the current layout of the space. Feel free to send any inquiries to that email address. We are out of the office on Mondays but try our best to respond within 24 hours. Below is a short list of whats included in your rental:

- Giant Inflatable Slide
- Four Bistro Tables
- Two Mounted TV's (You may login to your own streaming services for usage during parties)
- Cornhole

General Procedures and Rules

- The renter is responsible for any damage or loss to Ballard Church property, and for any personal injury to his or her invitees occurring as a result of or due to this event.
- A refund can be provided for all parties cancelled more than 7 days prior to the event. Cancellations within 7 days of the event cannot be refunded.
- All children must be accompanied by an adult 18 and older.
- Maximum occupancy for parties is 50 children and adults.
- A staff person will be provided to answer questions and assist on the day of the party.

Set-Up Procedures and Rules

- We ask that all guests arrive no more than 15 minutes before your allotted party slot, as on the weekends we are hosting parties in succession. You may have two vehicles in our parking lot 30 minutes before your party slot to set up, but please be aware that cleanup from the prior party may be happening simultaneously.
- We have 3 8ft banquet tables that are available at no extra charge. We recommend bringing tablecloths since the tables are from the 70's.
- Please do not attach anything to the walls with anything other than clear scotch tape.

Clean-Up Procedures and Rules

- There is no trash or clean up service. Renters must clean up after themselves. Cleaning supplies are provided. Please leave the place as you found it. There are dumpster, recycling and compost containers located in the parking lot.
- Please finish your party promptly at your rental time and clean up as quickly as possible especially on Saturdays and Sundays, as other parties may be starting soon after.

By signing up for a party you are stating that you have read this form and you agree to all terms and conditions.