# USF/SUU Shakespeare COMPETITION

## Portfolio Guidelines

Each student will be evaluated on the quality of their portfolio. Students may bring supplemental materials (models, costumes, and props). The bulk of the effort should be in creating a complete portfolio.

### What is a Portfolio?

The portfolio is a three-ring binder or a flip-folio intended to showcase your best theatrical work. Portfolios should tell the story of your product, be it lighting design, prop construction, or stage management. The portfolio should take a reviewer through your process, from concept to final product, for several of your best projects, using a variety of media to best convey the story.

All portfolios should include:
• A resume
• Photographs: both process and final shots

The portfolio may include examples from realized productions, conceptual projects, or even projects for class. It may also include non-theatre related materials such as paintings or drawings that show skills and abilities related to design, artistic creation, light and shadow, perspective, color, etc.

### General Tips

• Clearly represent your own personal work.
• Label all photos/work, indicating production title, your position on the production, and the producing theatre company.

For the purposes of this competition, students will have half of a standard eight-foot banquet table for their display, as well as room either behind or in front of the table if needed. The Utah Shakespearean Festival encourages students to bring supplemental materials including models, small props or costumes, etc. that directly relate to the projects portrayed in the portfolio. The entire display must fit within a four-by-four foot area. No electricity or wall space can be guaranteed.

### Tips for Designers

• Include a concept statement (one to two paragraphs) explaining your initial ideas for the show and justifying the choices you made as a designer.
• Include examples of any research that has influenced your design.
 Include concept sketches or photographs of models, even if they differ from the final product, to show the evolution of your design.
• Include final sketches or renderings that accurately portray your design (can also include paint samples, fabric swatches, gel samples, etc.).

### Tips for Technicians

• Include process photographs documenting significant steps in your process.
• If working drawings are included, credit the creator (designer, technical director, etc.) by name.
• When possible, you may include small samples which fit inside the portfolio.

### Tips for Lighting and Sound

• Include examples of paperwork: cue sheet, system diagram, plot, etc.

### Tips for Stage Management

• Include examples of paperwork: prompt book, contact sheet, rehearsal schedule, etc.