

# Las Vegas Celtic Gathering and Highland Games Vendor Application

April 29-30, 2017 – Floyd Lamb Park at Tule Springs

Dear Potential Vendor,

Happy New Year! We are pleased to invite you to be a vendor at the 2017 Las Vegas Celtic Gathering and Highland Games. The 2017 Games will be held on April 29-30, 2017. The Highland Games will be at Floyd Lamb Park at Tule Springs. The projected attendance is 12,000 people!

Our Highland Games website ([www.lasvegascelticsociety.org](http://www.lasvegascelticsociety.org)) will continue to have the latest information regarding VIP, Clans, Athletics, Pipe and Drum Band Competition, Solo Piping and Drumming, Vendors, Sponsors, Highland Dance, Whiskey and Beer Tasting, Children's Events, Event Schedule and more.

All items listed on the vendor application must be received before **March 30, 2017**. Registrations for vendors will close prior to **March 30, 2017** if the available openings are filled before that date. Get your registration in early to ensure that you get optimal choice of locations. There will be no refunds for cancellations unless the vendor opening can be filled by a similar vendor prior to **March 30, 2017**. **LATE APPLICATIONS WILL NOT BE ACCEPTED.** Your application will be considered only if it is complete and includes all necessary payments. Incomplete applications will not be processed and may be returned. Please use the attached **checklist** to make sure all items are sent in on time.

Set up will be on Friday, **April 28, 2017** at 8:00 AM; there will be no early set up. Follow signs to vendor check in. Vendors will be escorted to their assigned vendor space in order of their check in. There will be a designated vendor parking area for your vehicles. Your vendor fee includes space rental and complimentary admission tickets depending on space size. **PLEASE NOTE: Any workers that you have will not be admitted without tickets. Advance purchase tickets for workers can be purchased using the applicable space on the vendor form. Those tickets are only available for pre-order. They will not be available on set-up day or during the event. If you have workers that do not have tickets, they will be required to pay full admission fees at the gate for admittance.**

Options for sponsorship and advertising are also available via our website. Information regarding accommodations can be obtained from our website as it becomes available. There is no overnight parking at the park. The park will close on April 29-30, 2017 at 6:00 PM and open at 7:30 AM for vendors on all game days. All vendors must be packed and out of the park by 7:00 PM on Sunday, April 30, 2017. **Vendors must put all trash in the dumpsters, keep their area free of debris during the games, maintain the park schedule, and have turned in their Nevada Sales Tax forms to the vendor chairperson in the VIP tent on Sunday before departure.** No deposit checks will be returned upon your departure on Sunday, they will be shredded or mailed back to you at the address provided on this application after your area has been inspected on Monday to make sure that no trash has been left behind.

**No dogs or non-service animals are permitted within the park during set up or the games event weekend.**

We look forward to making this the best Games ever. See you in 2017.

Tanya Bracken-Geller  
Vendor Chairperson  
[tanya@lasvegascelticsociety.org](mailto:tanya@lasvegascelticsociety.org)

2017 Games Invitation

# Las Vegas Celtic Gathering and Highland Games Vendor Application

Fee Schedule – Vendors provide their own tents or arrange for a rental.

Item	Included Tickets	Price	Quantity	Total Price
10X10 Tent Space at Highland Games	2	\$300.00		
10X20 Tent Space at Highland Games	3	\$400.00		
10X30 Tent Space at Highland Games	4	\$500.00		
20X20 Tent Space at Highland Games	5	\$600.00		
20X30 Tent Space at Highland Games	7	\$750.00		
Electricity ( \$100/\$175/\$250)				
<b>Additional Admission Tickets for Staff</b>		<b>\$12.00 each</b>		
<b>TOTAL ENCLOSED</b>	—————		—————>	
Security/Trash Deposit ( <b>Separate check or money order</b> ) Will be returned depending on cleanliness of area at close		\$150.00 <b>Separate check</b>		\$150.00 <b>Separate check</b>

## VENDOR CONTACT INFORMATION – PLEASE COMPLETE ALL FIELDS (TYPE OR PRINT, MUST BE LEGIBLE)

Name of Business:	
Street Address:	
City/State/Zip:	
Owner/Operator:	
Business Phone:	Cell Number:
Email Address:	
Ice: Vendors- How much ice will you need?	Lbs.
Business Website (optional):	
List the kinds of products you plan to sell (Food vendors be specific and include a menu):	

# VEGAS GAMES APPLICATION CHECKLIST

▲ Must be filled out by ALL vendors

§ Food vendors must also submit

ϕ Vendors requiring electricity must also submit

X	Item
▲	Photograph of your booth.
▲	Proof of \$1,000,000 <b>liability insurance</b> naming The Las Vegas Celtic Gathering and Highland Games, 5841 East Charleston Blvd, Ste 230-192, Las Vegas, Nevada 89142 as Additional Insured and a Certificate of Insurance so stating. (Please have your insurance company send by e-mail or regular mail and double check our address in their files)
▲	A copy of your 2017 <b>sellers' permit</b> /business license (this does not have to be issued in Nevada).
▲	<b>Security/Trash Deposit</b> (Separate check) This deposit will be destroyed or returned to you after check-out on Sunday if your space is clean, trash has been taken to the dumpster, park hours have been maintained and your Nevada Sales Tax form turned in to Vendor Chair (if out-of-state vendor).
▲	Your <b>check</b> for the <b>vendor space and any additional worker tickets</b> made out to <i>Las Vegas Celtic Society</i> . You are reminded that vendors and their workers must have tickets for admission. If you lose or forget your tickets, you will need to pay full price for general admission.
§	Temporary Food Vendor Permit Application - All non-local food vendors must submit an <b>application</b> with a <b>Money Order Only</b> made out to "Southern Nevada Health District" for the permit fee. We will submit all applications at one time. Locals, please include a copy of your local permit. <a href="http://www.southernnevadahealthdistrict.org/download/eh/temp-food-app-2015.pdf">http://www.southernnevadahealthdistrict.org/download/eh/temp-food-app-2015.pdf</a> The Health Inspector will be onsite by 8:30AM to begin inspecting food booths. The park will open at 9:00AM for guests.
§	Food vendors – include a <b>menu</b> of items you plan to sell
ϕ	Description of <b>electricity</b> needs. See P.4, Electricity Worksheet
<b>CHECKS TO BE SUBMITTED</b>	
▲	Vendor fee and additional vendor tickets – <i>Payable to Las Vegas Celtic Society</i>
§	Temporary Food Permit Money Order - <i>Payable to Southern Nevada Health District</i>
▲	Security Deposit (Separate Check) – <i>Payable to Las Vegas Celtic Society</i>
ϕ	Electricity Fee - <i>Payable to Las Vegas Celtic Society</i>

**Your application is complete when ALL necessary forms have been submitted before March 30, 2017**

# VEGAS GAMES CONTRACT

The Las Vegas Celtic Society is not responsible for weather conditions

Your signature below acknowledges that you will abide by this contract

1. Set up will begin Friday, April 28, 2017 at 8:00AM; there will be no early set up. Follow signs to vendor check in area. Vendors will be escorted to their spots in the order that they check in.
2. **Vendors will not be admitted on Saturday and Sunday without admission tickets. Plan to bring the tickets issued in your vendor packet. You will be required to purchase any extra tickets you may need in advance with this form. No additional tickets will be available at check in. Advance purchase tickets will be available through the website @ [www.lasvegascelticsociety.org](http://www.lasvegascelticsociety.org). Vendor workers will not be admitted to the Games without tickets.**
3. **ONLY DAYTIME ELECTRICITY WILL BE MADE AVAILABLE. Vendors that require overnight electricity Friday and Saturday night will be required to bring their own generators for overnight. Further instructions will be provided for those requiring overnight electricity.**
4. All merchandise must be displayed **INSIDE** your allotted space. **Please reserve a space large enough to fit all racks, merchandise, awnings, etc. If you have displays, awnings, tanks, or anything outside your space, you will be required to move it inside your reserved space. If your set-up (awning, supports, guy wires/ropes, etc.) exceeds the allotted amount, you will be charged for the offending space used. Food vendor trailers will not be allowed unless the space they take up is paid for.** Vendor space location will **NOT** be negotiated
5. If you have highly flammable materials, you must have a 2A-IOBC fire extinguisher, with current service date available within your booth. If the extinguisher is new, proof of recent purchase is acceptable.
6. Tear down must be complete by 7:00PM April 30, 2017. Plan accordingly.
7. If you are an out-of-state vendor, you are expected to provide your completed Nevada Temporary Sales Tax Form and payment for indicated taxes at that time.
8. Vendors are responsible to leave their assigned area clean and free of any trash or debris. All trash must be bagged and put into the dumpster before, during and after the games close.
9. Nevada vendors are responsible for submitting their sales with their monthly returns.
10. **NO PETS** are allowed within the Highland Games event area. Leave dogs/pets at home or arrange to board them at a kennel. **Non-service animals are NOT permitted in the park during the event or set up. Proof of service pet certification must be provided. DO NOT LEAVE PETS IN UNATTENDED VEHICLES!! Vendors will be asked to immediately leave and to pick up their belongings the night of incident. This is non-negotiable.**

We, the undersigned, understand the terms of this agreement and possess and exercise the authority to enter into this agreement and our pledge to conform to it.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Company: \_\_\_\_\_

Authorized and Accepted by: \_\_\_\_\_

\*You will receive an executed copy of this completed form upon acceptance and your vendor package approximately 3 weeks before the event.

# ELECTRICITY WORKSHEET

(All vendors requiring electricity must fill out this section and return with application)

**Las Vegas Celtic Gathering and Highland Games/  
April 29-30, 2017 – Floyd Lamb Park at Tule Springs**  
Return Completed Application to:

c/o Las Vegas Celtic Society  
5841 East Charleston Boulevard Suite 230-192  
Las Vegas, Nevada 89142-1009

Please list all electrical items to be used and their wattage (Check the sticker on the back of the appliance).

Electricity Requirement:	Fee	Check One
Standard 20 amps	\$100.00	
Standard w/additional 20 amps (40 amps total)	\$175.00	
Standard w/additional 30 amps (50 amps total)	\$250.00	

**NO OVERNIGHT POWER WILL BE PROVIDED.**

**VENDORS WILL BE RESPONSIBLE FOR OVERNIGHT ELECTRICAL REQUIREMENTS**

- If you require overnight power you must provide your own generator which must be powered off Saturday and Sunday morning by 8am so that you can be re-hooked to our generators. Discuss process with Games staff.
- If you require more power than you have requested on your application you may be removed from the event and all fees will be forfeited.
- Plugs and cords will be inspected by our electricians. No damaged, battered or altered cords or plugs will be permitted. Plugs and cords must be in perfect working order and must be rated for outdoor use.
- Games staff will connect your facility to power after a review of all electrical equipment to ensure amperage and wattage requested match the equipment in your area.
- You will be connected to electrical service and sign off on the arrangement.
- If you alter your electrical arrangement or add more plugs after signing off, you may be asked to leave.
- If you have an electrical need not described above, please describe it at the bottom of this form or on the back.

**List ALL appliances that will be or may be used. We need to have an accurate list; otherwise it may cause breakers to trip inhibiting the business of others and yourself.**

Appliance:	Watts:
Appliance:	Watts:
Appliance:	Watts:
Appliance:	Watts:
Appliance:	Watts:
Appliance:	Watts:
Appliance:	Watts: