



INSTRUMENT DONATION FORM

Thank you for choosing to donate your instrument to The Open String. We are very grateful to supporters like you who make our programs possible. We will strive to provide your donated instrument to someone who really deserves it, needs it, and appreciates it. Before we can accept instrument donations into our program, however, we are required to collect some information. We appreciate your kind efforts and patience.

Please supply this completed and signed application to donation@theopenstring.org along with:

- 3-4 RECENT PICTURES OF FRONT, BACK, SIDE, SCROLL OF THE INSTRUMENT + CASE IF PRESENT
- ANY CERTIFICATES OF OWNERSHIP, CONDITION REPORTS, OR VALUE APPRAISALS ON HAND

1. Contact Information*

Donor Name (First & Last): _____ Phone: _____
 Mailing Address: _____ City: _____
 State, Zip: _____ Email: _____

2. Instrument Basics (if known)

Maker: _____ Date built: _____ Estimated Value: _____
 Description: _____
 Condition: _____

How did you come to possess this instrument?

purchase gift probate/will other: _____

Are you in possession of a certificate of authenticity? If yes, please supply copy

Yes No

Are you in possession of a condition report? If yes, please supply copy

Yes No

Has this instrument ever been stolen? If Yes, please explain

Yes No Don't know _____

Are you aware of a value appraisal made by an expert in the past 15 years?

Yes No Don't know

3. Details

Please tell us as much as possible about your gift. This will help us put it to its best use.

What can you tell us about its ownership history? Have any notable artists played it? What significant repairs were made, if any? Is there a label inside? What does it say? Use separate sheets if necessary.

4. Donation Information

We would like to acknowledge your gift publicly among our supporters. If that's ok with you, how would you like us to display your name?

same as above as follows: _____ Anonymous

Once we accept the instrument into our program, we will issue a donation receipt stating the date, name of the donor, and description of the gift. **OUR POLICY DOES NOT ALLOW US TO STATE A VALUE.**

Where shall the donation receipt be sent?

to address indicated above

to this address: _____

What else is supplied with the instrument?

case bow (s): _____ other: _____

I UNDERSTAND THAT THE OPEN STRING MAY REFUSE MY GIFT AND HAS NO OBLIGATION TO PROVIDE AN EXPLANATION. ONCE I SURRENDER POSSESSION OF THE DONATED GOODS TO THE OPEN STRING, I AM RELINQUISHING ALL RIGHTS OR CLAIMS THEREOF. I ACCEPT THAT THE OPEN STRING MAY FREELY USE THE INSTRUMENT TO FULFILL THE ORGANIZATION'S MISSION, INCLUDING RETURNING IT TO ME OR DISPOSING OF IT IN WHATEVER WAY IT CHOOSES, SUCH AS SELLING IT.

I hereby confirm that the information I have provided here is true and correct and I have made no misrepresentations of fact. I understand that The Open String and its officers do not discriminate based on race, religion, gender, gender expression and/or identify, age, national origin, disability, marital status, sexual orientation, military status, or any other protected status.

Signature:

Signed by:

Date: