



GCJ HOSPITALITY
RESOURCES
STAFFING RESERVATION FORM

Event Name:							
Event Location:							
Company Name:							
Booth Number:							
Company Contact Info:							
Name:							
Street Address:							
City:				State:		Zip code:	
Phone:				Email:			
SERVICES	RATES		# of STAFF NEEDED	START DATE	END DATE	START TIME	END TIME
	ST	OT*					
Steaming and Apparel Assistance	\$ 30.00	\$ 45.00					
Bartenders	\$ 50.00	\$ 75.00					
Cashiers	\$ 30.00	\$ 45.00					
Concierge	\$ 40.00	\$ 60.00					
Greeter / Hostess	\$ 30.00	\$ 45.00					
Lead Capturing Support	\$ 30.00	\$ 45.00					
Models	\$ 65.00	\$ 97.50					
Registration Professionals	\$ 30.00	\$ 45.00					
Room Monitors	\$ 30.00	\$ 45.00					
Sales Assistant	\$ 30.00	\$ 45.00					
Servers	\$ 30.00	\$ 45.00					
Please provide a brief description of what you need our team to do for you:							
Do you have a attire or uniform preference? If yes, please describe:							
NOTES:							
(1) ST: Straight Time							
(2) OT: Overtime - Overtime rates apply to all hours worked over 37.5 hours in a (1) week time frame (Sunday - Saturday)							
(3) Staffing support reservations are required in advance of all events. On-site services are limited and not guaranteed.							
(4) Once your reservation is received, you will receive a formal invoice from GCJ Hospitality Resources. Your staffing reservation will be booked and confirmed once the invoice has been paid in full.							
(5) There is a (4) hour non-refundable minimum, per person, per day, for all staffing request.							

PLEASE EMAIL COMPLETED FORM TO JENNIFER@GCJHOSPITALITY.COM