



BOOTH ORDER FORM

DEADLINE: JANUARY 16, 2018

*A package of tables, chairs, racks and risers is included with your booth. Additional preordered equipment, including Halogen lights, is available through your booth contract. Please confirm equipment quantities with your Sales Contact.

Equipment	Preorder Rate (before 01/16/18)	On-Site Rate (after 01/16/18)	Quantity	Total
Table: 2'x4'x30" green laminate top	Not Available *	\$65.75		\$
Chair: 30" black	Not Available *	\$42.50		\$
Riser: wooden, 11"x11"x4'	Not Available *	\$19.50		\$
Wastebasket	Not Available *	\$31.25		\$
			+9% rental tax	
(A) Total Equipment				\$
Lighting				
Package of 4 75-WATT Floodlights	Not Available *	\$203.75		\$
Package of 6 75-WATT Floodlights	Not Available *	\$285.00		\$
75 Watt Halogen Floodlight	Not Available *	\$61.25		\$
			+9% rental tax	
(B) Total Lighting				\$
Wattage				
151-500	\$122.00	\$152.75		\$
501-1000	\$236.00	\$295.25		\$
1001-1500	\$406.25	\$507.75		\$
1501-2000	\$591.00	\$737.75		\$
(C) Total Power				\$

Electrical equipment must conform to City of Chicago code requirements.

1. Zip cords, taps, extension cords over 6', clamp lights or track lights are not permitted.
2. All wiring or flexible cords shall be 3-wire, "hard usage approved", 12-gauge, grounded, unless a component part of an assembly approved under Chicago Electrical Code.
3. Christmas tree lights are permitted only with the use of a GFI cord. GFI cords must be rented through MMPI.
4. All fixtures must be UL listed, though this does not ensure passage of Chicago Electrical Code.
5. Only MMPI light tracks and fixtures are to be used.
6. MMPI reserves the right to review all other lighting and electrical to ensure it meets City of Chicago Electrical Code and Building Code. Additional charges may be assessed.

HOUSEKEEPING	Dates	Price/sq. ft./Day	
Carpet Vacuuming-Night of (circle date)	2/4 2/5	\$.52	\$
(D) Total Cleaning			\$
Total (A-D)			\$

Exhibitor Information

Booth Name: _____ **Booth Number:** 7

Ordered by: _____ **Telephone Number:** _____

Mail or Fax this form to: Chicago Collective February 2018, Attn: Sergio Camargo, 222 Merchandise Mart Plaza, Chicago, IL 60654, PHONE: (312) 527-7587, FAX: (312) 379-6122 scamargo@mmart.com