CONFLUENCE AMERICORPS PROGRAM
The Confluence AmeriCorps Program advances environmental equity through innovative partnerships with local organizations in the Portland metropolitan area. We offer life-changing service opportunities that engage members at the intersection of environmentalism and social justice while promoting individual leadership and development. This position is a dynamic combination of serving with a Project Partner on a dedicated project (80%) and engaging in professional and leadership development opportunities alongside a member cohort (20%). www.confluencecenter.org

EQUITY & INCLUSION
Confluence does not discriminate against any person or group on the basis of race, age, creed, color, religion, national origin or ancestry, gender identity, ability, sexual orientation, expression, pregnancy, parents/guardians with children, or veteran status. Confluence is committed to a diverse workplace, and to supporting our members and staff with ongoing equity trainings and career development opportunities. Confluence, like many environmental programs, has historically been a predominantly white space, and in an effort to decolonize dominant structures of oppression, we strongly encourage people of color to apply.

Confluence provides reasonable accommodations to applicants and employees. Applicants with disabilities may request a reasonable accommodation and/or alternative formats at any point in the employment process.

DATES OF SERVICE
September 4, 2024 – July 25, 2025 (11 months – 1700 hours)

POSITION TITLE
Community Engagement Coordinator

PROJECT PARTNER
Leach Botanical Garden
www.leachgarden.org

POSITION SUMMARY
The Community Engagement Coordinator is in partnership between the Confluence Environmental Center, AmeriCorps Program, and Leach Botanical Garden. This position will work with the Back 5 Community Habitat Enhancement Project partners, including staff from Leach Botanical Garden to create and deliver public programming and data collection that supports the goals of habitat restoration, healthy waterways, and community engagement. Activities may include:

- Data collection including transects and water chemistry
- Creation of public education materials and passive education (kiosk posters, table displays, etc.) (20%)
- Creation and delivery of a Back 5 public tour (10%)
- Coordination of volunteer event days such as No-Ivy Days and community service days (15%)
- Planning and execution of community education events such as coordination of guest lecturers, hands-on activities for youth, school group visits, workshops, or art and cultural activities (25%)
- Coordination of winter/spring plantings (10%)
The Member will participate in Confluence led leadership development activities which include: Leadership Development Training Series, completing a Change Agent Project (CAP), team meetings, National Service events and other self-directed development opportunities (20%).

**ESSENTIAL FUNCTIONS (to include, but not limited to):**

- Data collection and analysis—Help create a timeline of the progress achieved in the Back 5 over the last 5 years, and identify interesting data to add to our Back 5 ‘story map’ that will be created in 2024. Data may include plants, wildlife, soil and water health, trees, insects, mushrooms, climate changes, and more.
- Public engagement—Work with school-aged youth, teens, and adults to provide education and hands-on experiences inside the Back 5. The area has not been open to the public and people are curious about it!
- Curriculum building—Work with teachers and volunteers to create themed field trips, group tours, ethnobotany education, restoration education, and environmental stewardship and justice workshops.
- Event planning for educational activities, school trips, volunteer work days, etc. Work with our current partners that include Johnson Creek Watershed Council, Wisdom of the Elders, AYCO, David Douglas High School, and The Blueprint Foundation, plus more partnerships we are hoping to increase.
- Maintaining a clean workspace—Keep tools clean, put supplies away, wash work gloves, sweep, and keep the toolshed tidy.
- Providing a high quality of work and education to the public
- Complete and submit all necessary paperwork and reports in a timely manner; attend and complete all training and service requirements; wear Confluence uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.
- Abide by program and AmeriCorps policies. Under no circumstances will Members be asked to perform prohibited activities outlined in the approved grant.

**POSITION REQUIREMENTS**

- Some experience in environmental education (can be a personal interest or lived experience). The ideal candidate loves nature.
- Communication- candidate should be fairly comfortable interacting with a diverse audience including age, race, ethnicity, family status, etc. Communication should be friendly and professional.
- High quality writing and verbal skills
- An ability to walk on uneven trails, slopes, and be outdoors in changing climates
- Willingness/openness to learn about and discuss racial equity and social justice issues.
- Ability to serve as part of a diverse team.
- Regular and reliable attendance and dependability.
- AmeriCorps Members must be: 18 years of age or older at beginning of service term; U.S. citizen, national or lawful permanent resident; in possession of a high school diploma or equivalent, or commit to earning one prior to receiving education award; able to commit to the full term of service; able to successfully pass a fingerprint criminal history background check and satisfactory report from the National Sex Offender Public Website (NSOPW) prior to the start of the position.

**PREFERRED QUALIFICATIONS**

- Knowledge about restoration, watersheds, and riparian areas
- Experience working with children
- Comfortability in public speaking
- Canva or graphic design experience
- Social media content creation

**MEMBER BENEFITS INCLUDE**

- $19,200 living allowance paid over the 11-month term of service (approx. $1,745 monthly, before taxes).
- $7,395 education award (qualified student loans and/or education expenses).
- Loan Forbearance
- Health Care Insurance
- Child Care Reimbursement
● $100 Training Fund
● Professional Leadership Certificate, Trainings and Networking opportunities such as EDI and Environmental Justice (trainings valued at ~$23,000).
● May be eligible for Supplemental Nutrition Assistance Program (SNAP)
● Monthly TriMet passes available.
● Mileage reimbursement for Confluence trainings.
● May be eligible for free BIKETOWN membership.
● Garden family membership provided by Leach Botanical Garden
● Dedicated workspace
● Mentorship and support

PROJECT LOCATION & TRANSPORTATION INFORMATION
● 6704 SE 122nd Avenue, Portland, Oregon 97226
● Hybrid work is available for projects that aren’t site-based. Most staff at Leach work a hybrid schedule.
● Accessible via the 10 and 73 bus lines, and closest to the Green Line max station.
● Bike parking available

HOW TO APPLY

| STEP 1: Apply to Project Supervisor: (Conducts first round interviews and recommends top candidates to Confluence) |
| Email the following items to Jami LeBaron at jlebaron@leachgarden.org, 503-939-9505: |
| ● Résumé |
| ● Cover letter (1 page) |
| ● Contact information for three references (name, title, relationship, email & phone) |

| STEP 2: Interviews: If selected, you will be offered an interview with the project partner. |
| Top candidates will be emailed to Confluence, who will conduct a second interview before making a decision. |

QUESTIONS ABOUT CONFLUENCE OR AMERICORPS?
Megan Brown | Recruitment and Program Coordinator | 503-719-6779 | mbrown@confluencecenter.org