CONFLUENCE AMERICORPS PROGRAM
The Confluence AmeriCorps Program advances environmental equity through innovative partnerships with local organizations in the Portland metropolitan area. We offer life-changing service opportunities that engage members at the intersection of environmentalism and social justice while promoting individual leadership and development. This position is a dynamic combination of serving with a Project Partner on a dedicated project (80%) and engaging in professional and leadership development opportunities alongside a member cohort (20%). www.confluencecenter.org

EQUITY & INCLUSION
Confluence does not discriminate against any person or group on the basis of race, age, creed, color, religion, national origin or ancestry, gender identity, ability, sexual orientation, expression, pregnancy, parents/guardians with children, or veteran status. Confluence is committed to a diverse workplace, and to supporting our members and staff with ongoing equity trainings and career development opportunities. Confluence, like many environmental programs, has historically been a predominantly white space, and in an effort to decolonize dominant structures of oppression, we strongly encourage people of color to apply.

Confluence provides reasonable accommodations to applicants and employees. Applicants with disabilities may request a reasonable accommodation and/or alternative formats at any point in the employment process.

DATES OF SERVICE
September 4, 2024 – July 25, 2025 (11 months – 1700 hours)

POSITION TITLE
Livability Initiative Coordinator #1

PROJECT PARTNER
Sabin Community Development Corporation
sabincdc.us

POSITION SUMMARY
This position is in partnership between the Confluence Environmental Center, AmeriCorps Program, and Sabin CDC.

The Livability Initiative Coordinators will:

• Increase green space activity and engagement with resident and community volunteers by supervising volunteers to assist in the implementation of livability projects (30%).
• Improve and maintain the outdoor naturescapes at Sabin’s resident properties and gather resident feedback of desired use of outdoor and indoor communal spaces with an emphasis on environmental health (30%).
• Organize, facilitate, document, and track data on the impact of Sabin’s Pass it On Day program and pilot and evaluate Sabin’s new Furnish A Change program. (30%)
• Support the Strategic Energy Management project at Sabin by attending workshops, helping to track progress, and documenting short- and long-term solutions developed with Energy Couch from Energy Trust of Oregon. (10%)
• The Member will participate in Confluence led leadership development activities which include: Leadership Development Training Series, completing a Change Agent Project (CAP), team meetings, National Service events and other self-directed development opportunities (20%).

**ESSENTIAL FUNCTIONS (to include, but not limited to):**

- Educate youth and adult on equitable environmental practices.
- Provide necessary upkeep of Sabin properties.
- Develop and implement projects that will improve the quality of life of residents through improving their landscapes.
- Complete landscape planting inventory and identify on site plans.
- Create leadership opportunities for volunteers and residents from marginalized communities.
- Strengthen community engagement and relationship building among Sabin residents regarding landscaping and the stewardship of land.
- Supervise and plan Pass It On Days
- Support development and implementation of the Furnish a Change program.
- Support SEM policy development and progress tracking
- Complete and submit all necessary paperwork and reports in a timely manner; attend and complete all training and service requirements; wear Confluence uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.
- Abide by program and AmeriCorps policies. Under no circumstances will Members be asked to perform prohibited activities outlined in the approved grant.

**POSITION REQUIREMENTS**

- Interest and passion for working with diverse groups of people.
- Ability to work outdoors in all weather conditions.
- Ability to lift 30 lbs. unaided.
- Adhere to non-smoking policy while on Sabin property.
- Ability to read, write, and follow instructions and prepare reports.
- Ability to address clients, tenants, contractors, and Sabin staff in a professional manner.
- Ability to address the public in a professional manner while on Sabin properties and during special events.
- Ability to work independently and collaboratively.
- Willingness/openness to learn about and discuss racial equity and social justice issues.
- Ability to serve as part of a diverse team.
- Regular and reliable attendance and dependability.
- AmeriCorps Members must be: 18 years of age or older at beginning of service term; U.S. citizen, national or lawful permanent resident; in possession of a high school diploma or equivalent, or commit to earning one prior to receiving education award; able to commit to the full term of service; able to successfully pass a fingerprint criminal history background check and satisfactory report from the National Sex Offender Public Website (NSOPW) prior to the start of the position.

**PREFERRED QUALIFICATIONS**

- Experience working with culturally diverse communities, including non-Native English speakers.
- Task delegation skills
- Strong organization skills
- Strong communication and interpersonal skills
- Proficiency with Microsoft Word, Excel, and PowerPoint
- Driver’s License

**MEMBER BENEFITS INCLUDE**

- $19,200 living allowance paid over the 11-month term of service (approx. $1,745 monthly, before taxes).
• $7,395 education award (qualified student loans and/or education expenses).
• Loan Forbearance
• Health Care Insurance
• Child Care Reimbursement
• $100 Training Fund
• Professional Leadership Certificate, Trainings and Networking opportunities such as EDI and Environmental Justice trainings (trainings valued at ~$23,000).
• May be eligible for Supplemental Nutrition Assistance Program (SNAP)
• Monthly TriMet passes available.
• Mileage reimbursement for Confluence trainings.
• May be eligible for free BIKETOWN membership.
• Participation in community centered events
• Lunch and learns where partner organizations will present on certain topics related to the project work (lunch will be provided)
• Opportunities for mentorship and skill development through collaborations with project partners such as SymbiOp landscaping and Energy Trust of Oregon

PROJECT LOCATION & TRANSPORTATION INFORMATION
• The Member will report daily to Sabin CDC’s second office at 1420 NE Killingsworth St., Portland Oregon, 97211. The nearest bus is located two blocks up on Alberta Street, approximately a 5-7 minute walk from the office

HOW TO APPLY

STEP 1: **Apply to Project Supervisor:** (*Conducts first round interviews and recommends top candidates to Confluence*)

Email the following items to Kaela Lesniewski at kaela@sabincdc.us, (860)309-7767 and Mitikey Lyons at mitike@sabincdc.us, (802)380-4655:

- Résumé
- Cover letter (1 page)
- Contact information for three references (name, title, relationship, email & phone)

STEP 2: **Interviews:** If selected, you will be offered an interview with the project partner. Top candidates will be emailed to Confluence, who will conduct a second interview before making a decision.

QUESTIONS ABOUT CONFLUENCE OR AMERICORPS?
Megan Brown | Recruitment and Program Coordinator | 503-719-6779 | mbrown@confluencecenter.org