CONFLUENCE AMERICORPS PROGRAM
The Confluence AmeriCorps Program advances environmental equity through innovative partnerships with local organizations in the Portland metropolitan area. We offer life-changing service opportunities that engage members at the intersection of environmentalism and social justice while promoting individual leadership and development. This position is a dynamic combination of serving with a Project Partner on a dedicated project (80%) and engaging in professional and leadership development opportunities alongside a member cohort (20%). www.confluencecenter.org

EQUITY & INCLUSION
Confluence does not discriminate against any person or group on the basis of race, age, creed, color, religion, national origin or ancestry, gender identity, ability, sexual orientation, expression, pregnancy, parents/guardians with children, or veteran status. Confluence is committed to a diverse workplace, and to supporting our members and staff with ongoing equity trainings and career development opportunities. Confluence, like many environmental programs, has historically been a predominantly white space, and in an effort to decolonize dominant structures of oppression, we strongly encourage people of color to apply.

Confluence provides reasonable accommodations to applicants and employees. Applicants with disabilities may request a reasonable accommodation and/or alternative formats at any point in the employment process.

DATES OF SERVICE
September 4, 2024 – July 25, 2025 (11 months – 1700 hours)

POSITION TITLE
Community Stewardship Coordinator

PROJECT PARTNER
Tualatin Riverkeepers
tualatinriverkeepers.org

POSITION SUMMARY
The Community Stewardship Coordinator will work with Tualatin Riverkeepers’ Volunteer and Restoration Manager to recruit and train volunteers, establish partnerships with land management agencies, lead volunteer trainings, and schedule and manager habitat restoration and stewardship projects at sites throughout the watershed.

Activities will include:
- Volunteer Recruitment and Training - 20%
- Coordination of Restoration Volunteers and execution of stewardship projects - 20%
- Attending meetings and conduction partner outreach - 20%
- Administrative work including social media posts, compiling information on attendees and volunteers, updating event post sites, etc. - 10%
- Event planning - 10%
- The Member will participate in Confluence led leadership development activities which include: Leadership
Development Training Series, completing a Change Agent Project (CAP), team meetings, National Service events and other self-directed development opportunities – 20%

ESSENTIAL FUNCTIONS (to include, but not limited to):

- Outreach with schools, businesses, and community events such as Farmer’s Markets, Earth Day Fairs, etc.
- Identify opportunities – newsletters, blogs, and online listings – to recruit volunteers
- Work with current and new partners – primarily land management organizations – to plan and implement habitat restoration projects
- Train new habitat restoration and outreach volunteers
- Organize habitat restoration projects with individual and group volunteers, in conjunction with TRK’s Volunteer and Restoration Manager
- Work closely with TRK staff to coordinate events such as Watershed Science and Tualatin River Discovery Day
- Complete and submit all necessary paperwork and reports in a timely manner; attend and complete all training and service requirements; wear Confluence uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.
- Abide by program and AmeriCorps policies. Under no circumstances will Members be asked to perform prohibited activities outlined in the approved grant.

POSITION REQUIREMENTS

- Interest in environmental education and habitat restoration and stewardship
- Comfort interacting with diverse audiences including age, race, ethnicity, family status, etc.
- Strong written and verbal communication skills
- Ability to work outdoors in all seasons
- Willingness/openness to learn about and discuss racial equity and social justice issues
- Regular and reliable attendance and dependability
- AmeriCorps Members must be: 18 years of age or older at beginning of service term; U.S. citizen, national or lawful permanent resident; in possession of a high school diploma or equivalent, or commit to earning one prior to receiving education award; able to commit to the full term of service; able to successfully pass a fingerprint criminal history background check and satisfactory report from the National Sex Offender Public Website (NSOPW) prior to the start of the position.

PREFERRED QUALIFICATIONS

- Comfort in public speaking
- Canva or graphic design experience
- Social media content creation
- Event planning experience

MEMBER BENEFITS INCLUDE

- $19,200 living allowance paid over the 11-month term of service (approx. $1,745 monthly, before taxes).
- $7,395 education award (qualified student loans and/or education expenses).
- Loan Forbearance
- Health Care Insurance
- Child Care Reimbursement
- $100 Training Fund
- Professional Leadership Certificate, Trainings and Networking opportunities such as EDI and Environmental Justice trainings (trainings valued at ~$23,000).
- May be eligible for Supplemental Nutrition Assistance Program (SNAP)
- Monthly TriMet passes available.
- Mileage reimbursement for Confluence trainings.
- May be eligible for free BIKETOWN membership.
- Discounts at Columbia Sportswear provided by Tualatin Riverkeepers
- Tualatin Riverkeepers staff shirt, hat and nametag
• Mentorship and support
• Paid entry provided by Tualatin Riverkeepers to local events, symposiums, and training opportunities.

PROJECT LOCATION & TRANSPORTATION INFORMATION
• Work is hybrid, with TRK office located at 11675 SW Hazelbrook Rd Tualatin, OR 97062
• Restoration and volunteer recruitment sites vary, with locations throughout Washington County
• Located near stops for the 94 TriMet bus line

HOW TO APPLY

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<tr>
<th>STEP 1: Apply to Project Supervisor: (Conducts first round interviews and recommends top candidates to Confluence)</th>
<th>Email the following items to <a href="mailto:info@tualatinriverkeepers.org">info@tualatinriverkeepers.org</a>:</th>
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<tbody>
<tr>
<td>• Résumé</td>
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<td>• Cover letter (1 page)</td>
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<td>• Contact information for three references (name, title, relationship, email &amp; phone)</td>
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<td>• In Subject line, please include your last name, along with “Community Stewardship Coordinator”</td>
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| STEP 2: Interviews: If selected, you will be offered an interview with the project partner. |
| Top candidates will be emailed to Confluence, who will conduct a second interview before making a decision. |

QUESTIONS ABOUT CONFLUENCE OR AMERICORPS?
Megan Brown | Recruitment and Program Coordinator | 503-719-6779 | mbrown@confluencecenter.org