May 15, 2020

Northeast Harbor Fleet and Clifton Dock COVID-19

Policies for Members

Adapted from the Maine’s DECD Prevention Checklist Industry Guidance for Marinas


Updates to these Policies will be posted on Fleet Website & in Notice Boxes on Properties

The Northeast Harbor Fleet, Sailing School and Clifton Dock is a FAMILY club and we have developed the following policies and guidelines to ensure safe family use of the facilities. Our goal is to protect our employees and their families, our members and their families and the local community, while allowing the Fleet to fulfill its mission this season as much as we can.

Member Policies

• All members, guests and crew must sign the Fleet & Sailing School’s Covid-19 waiver electronically http://www.nehfleet.org/covid affirming that they have completed quarantine requirements and accept all responsibility for the safety of themselves and their guests prior to accessing the Fleet property.

• Members, guests, and employees must not come to The Fleet or Clifton Dock if they are exhibiting clinical symptoms of COVID-19 (SARS-CoV-2).

• Face coverings are required at all times on Fleet & Clifton property.

• Maintain physical distance of 6 feet between persons on paths, pier and dock whenever possible.

• If face covering and distancing guidelines are not followed you will be asked to immediately leave the property until you are able to comply.

• There shall be no member access to Fleet House, Bathrooms, Ice Machine Shed, Captain’s Shack office or Clifton Dock office/store area.

• Members should please limit guests, particularly children.

• Please minimize face-to-face exposures as much as possible.

• Please schedule appointments by phone or email:
- Fran Charles, Fleet Manager and RC PRO singmstr@gmail.com 857-221-0828
- Melissa Walls, Fleet Operations Manager nehfleet@gmail.com 207-939-8011
- Gretchen Sullivan, Sailing School Director director@nehss.org 207-233-8812
- Jane Joseph, Mgr. Clifton Dock Operations jjoseph@coastal-energy.com 207-460-2744

• **Launch max capacity to be 4 persons unless all passengers are living together under the same roof.** Maintain physical distancing while awaiting launch or other crew members to arrive. It is strongly suggested that a small party retrieve your boat and then pick up additional passengers at dock. Distancing must be maintained up on wood pier and walkways. Avoid congregating on floating docks.

• Please consider using your personal dinghy, rather than the launch, when possible.

• Public bathrooms will not be available at the Fleet nor at Clifton Dock, so sailors should use their head onboard the boat or at home. Please get in the habit of carrying your own TP and a bucket for prolonged time on the water.

• Trash and recycling facilities will not be offered this season. Please carry in, carry out. The dumpster in the parking lot is available but please use a gloved hand to open and close it.

• Bring your own full reusable water bottle as water filling stations will not be available. Fill it before you come to the Fleet or Clifton.

• The ice machine will not be available this summer.

• Keep pets leashed.

• Absolutely no swimming except in an emergency to repair a boat.

• Members should return to their cars directly after boating without lingering or congregating.

• On the Water: Boats must comply with current State and Town standards for maximum number of people and physical distancing. Boaters should not raft with other boats or have beach parties.

• Rinsing and cleaning of Fleet-owned boats and personal boats should be done by employees only to minimize touching of hose spigot. The General Manager will hire sailing instructor help to rinse off boats from 1300-1630 each day.

• Communicate with boatyard and subcontractors to check on the safety measures that they are using.