Heartland Camp Nurse Job Description

Responsible To: Summer Camp Director

Minimum Qualifications:

- Have a relationship with Jesus Christ and a passion for sharing God’s love through all that you do
- Have to be a registered nurse
- Have a previous experience distributing medication
- Must be available or able to contact at all times when camp is in session
- Must be able to be on-site for 2 hours per day when camp is in session

General Responsibility:
To meet Heartland’s mission by providing campers with a safe opportunity to step outside of their comfort zone and challenge themselves. Have the desire and ability to build teamwork and trust through adventure programming.

Specific Responsibilities:
1. Attend registration each Sunday
2. Screen each child, check in medications, collect medical forms
3. Fill out daily medication logs for each child
4. Distribute medication for each child
5. When distributing ask for date of birth and last name
6. Have a radio at all times when on-site
7. Be available by phone at all times when camp is in session
8. Be available at check-out to give all medications back to parents
9. All medications should be kept locked and organized
10. Keep track of all supplies and notify when more are needed
11. Physically able to travel the trails and roads that connect the program elements and facilities of Heartland camp grounds
12. Reply to all calls, give diagnosis/advice, provide medication/treatment when needed
13. Follow all ACA standards

Essential Functions:

- Have a relationship with Jesus Christ and a passion to share God’s love through all you do
- Ability to work at all hours, including standing and/or sitting.
- Ability to stay focused and work independently until necessary tasks are complete, to include working non-traditional hours to make certain the job is well done.
- Be a team player
- Be a good communicator
- Confidence in abilities and treatments