MINUTES FOR THE REGULAR BOARD OF DIRECTORS’ MEETING

April 19, 2016 12:00-1:00 pm
AIA-SWO Octagon, 92 E. Broadway, Eugene

Board Members 2016:

<table>
<thead>
<tr>
<th>Present:</th>
<th>Position:</th>
<th>Name:</th>
<th>Directive:</th>
<th>Initials:</th>
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<tr>
<td></td>
<td>Prez-President</td>
<td>Stan Honn, AIA</td>
<td>Internal Affairs</td>
<td>SLH</td>
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<td>Prez-Elect</td>
<td>Katie Hall, AIA</td>
<td>Public Education &amp; Outreach</td>
<td>KH</td>
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<td>Past-Prez + Secretary</td>
<td>Jenna Fribley, AIA</td>
<td>Communications</td>
<td>JLF</td>
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<td></td>
<td>Treasurer</td>
<td>Patrick Hannah</td>
<td>Professional Recognition</td>
<td>JPH</td>
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<td>Associate Director</td>
<td>Kristina Lang, Assoc.</td>
<td>Emerging Professionals</td>
<td>KPH</td>
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<td>phone Director</td>
<td>Seth Anderson, AIA</td>
<td>Extra-Metropolitan Affairs</td>
<td>SA</td>
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<td></td>
<td>Director</td>
<td>Scott Clarke, AIA</td>
<td>Local Affairs &amp; Community Service</td>
<td>SAC</td>
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<td>Director</td>
<td>Mark Donofrio, AIA</td>
<td>Networking &amp; Special Interests</td>
<td>MKD</td>
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<td></td>
<td>Director</td>
<td>(vacant)</td>
<td>Member Programs &amp; Education</td>
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<td></td>
<td>Staff</td>
<td>Kathy Wendland</td>
<td>Administrative Assistant</td>
<td>KW</td>
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Initials indicated within the body of the minutes represent action items by that board member. The Minute report within is not a literal transcript of the meeting.

12:07 Call to Order (SH)

12:07 Anti-trust statement (read by KH)

12:08 Director updates:
1. Community Service and Local Affairs (SC):
   a. South Willamette
      i. Met with eliza kochinsky, joined by kevin chandley (recent retiree from Houston, ASLA fellow)
      ii. Talked about cultural climate of the neighborhood, strategies for moving forward, they are planning to request another facilitated discussion that includes a broader base of constituents
      iii. CoLA agreed to write a letter to Council/Mayor support a future facilitated discussion, and volunteered to be one of the participants in the conversation
   b. Should we be having conversations with folks we don’t agree with? Decided YES. Planning to meet with both Paul Conte (April 28) and Mike Clark, to better understand their perspectives and motives/intent.
   c. Curt Wilson interested in engaging people working at a local level to bring issues in each community back to AIAO legislative affairs committee; would be interesting to engage with other similar committees like CoLA in other communities (Bend, other)
2. Extra-Metropolitan Affairs (SA):
   a. Bend2030 livability conference still on track for June, schedule coming out this week
   b. Any interest in making the June event the Bend summit, vs separate Bend Summit in September => prefers separate fall event focused on architects
3. Emerging Professionals (KL):
   a. Organizing check-in for the chapter meeting
   b. Next happy hour May 4th
   c. Jenni Rogers looking for projects for construction tours
4. Member Programs & Education (KH):
   a. Ad hoc this year
   b. April program – Peting @ ACE
   c. May program – DX (see below)
5. Professional Recognition (JPH):
   a. No new registered architects in the last round
6. Communications (JLF):
   a. T@3 with Kathy
   b. Call from national checking in on accreditation; no real news
   c. Long term task – need to take a look at bylaws, update/revise if needed
7. Internal Affairs (SH):
   a. Has been chatting with Linn West w/ CSI to plan the picnic
   b. Lunch last Thursday with Stan, Jenna, Linn, and Eric Brown (city of Eugene planner and leader with Connected Livability Professionals) => planning to open picnic hosting to groups broader than SWO & CSI
   c. Hosted AIAO task force at the Octagon on Friday; helped to establish another level of credibility for SWO and the Octagon
   d. Still sending affiliate invites – open to suggestions
8. Networking/Special Interests (MKD):
   a. Still haven’t hired a Director for the National Wood Center in Corvallis, but another candidate in the works
   b. Will start getting the ball rolling for June 15 program in Corvallis, focusing on the Wood Products Center
9. Public Education & Outreach (KH):
   a. DX – waiting for confirmation from the Project for Public Spaces speaker, targeting May 27th
   b. Need $$$ ($3500 + room/board ~ $5K); maybe reach out to UO PPPM and SCI
   c. Trying to coordinate with the city to find a venue
   d. Active DX committee: Bill, Katie, Trish, Kaarin (busy), Renee Benoit (stepping in for Paul)

**12:44 General Business:**
1. Approval of Meetings from the March 15th meetings – **MOTION 12:45 pm**, KH motioned, JPH seconded; **APPROVED** by all present
2. Review/approval March 2016 P&L and Balance Sheet – **MOTION 12:48 pm**, MD motioned to approve, SC seconded; **APPROVED** by all present
3. AIAO Single Chapter Task Force:
   a. SA: intent of task force is to analyze/investigate the goals/logistics of establishing a single state chapter with local sections; good framework/understanding/collaboration among the chapters
   b. SH: shared google doc to outline issues relevant/important to each chapter; in meeting Friday discussed how to work together to further the conversation effectively; created a "must haves" list (on Wiggio)
   c. Task force hoping to engage Robert Hoffman to work on pushing some of the logistics further, communication with National, etc.
   d. SH: increasingly not convinced that the state chapter should be based in Portland; another idea is to cap section sizes at 250 members; worst case would be to go through this process only to make the isolation of remote members worse

4. Volunteer voucher update: still need to figure it out; have 19 people signed up

12:55 New Business:
   1. Salem and Southern were both approved for accreditation (unconfirmed)
   2. Small firms group met again first Friday of March, focused on workflow; next one (June) to focus on contract options for services and how to define scope
   3. Our liability insurance renews in July; Stan, Katie, Jenna to review/submit

1:08 Adjourned

Next meeting time & place: Work Session, Tuesday May 3 @ the Octagon, 12:00-1:00 pm

Minutes respectfully submitted by Jenna Fribley, AIA, Past-President & Secretary AIA-SWO 2016