BOARD OF DIRECTORS WORK SESSION
September 6, 2016  12:00-1:00 pm
AIA-SWO Octagon, 92 E. Broadway, Eugene

Present:  Stan (SH), Jenna (JF), Scott (SC), Katie (KH), Seth (SA) via Zoom, Patrick (JPH),
Kristina (KL)
Absent: Mark (MD)

1. August Howard School/CSI Tour debrief
   a. Was good, a bit slow/long
   b. Good CSI presence & industry folks
   c. Handful of folks went to the Wetlands for social time afterwards
   d. Seemed to be a successful joint venture between SWO/CSI

2. ABC Board – need to schedule a meeting; Patrick to reach out to Paul to set a meeting time;
   also to reach out to Kathy about signature cards

3. 2017 Dues Review – MOTION 12:14 pm - to adopt Newly Licensed Graduated Dues Program
   and Dues rates schedule as outlined/revised below; KH motioned, SC seconded; APPROVED
   by all present
   a. Whether we want to participate in the Newly Licensed Architect Graduated Dues
      Program:
      i. This is a program to reduce the financial burdens of licensure for newly licensed
         Architect members by providing a graduated dues structure. Only existing
         Associate AIA members qualify for this program (not open to New/Reinstating
         members).
      ii. 1st calendar year after licensure - Renew at Associate member rate + 1/3 the
          difference of Architect member rate
      iii. 2nd calendar year after licensure - Renew at Associate member rate + 2/3 the
           difference of Architect member rate
      iv. 3rd calendar year after licensure - Renew at full member Architect rate
   b. 2. The dues rates schedule – we have to decide whether to keep as is or adjust. These
      are our rates from 2016 (local only, not including National or State dues):
      i. $250  Architect
      ii. $125  Architect – New Member
      iii. $125 $250 Architect – Reinstat  **eliminate discounted rate for reinstating
      iv. $250  Architect Fellow
      v.  $ 80  Associate
      vi.  $ 40  Associate – New Member
      vii.  $ 0  Associate – New Grad
      viii. $ 0  Associate – 2 yr New Grad
      ix.  $40  $80  Associate – Reinstat **eliminate discounted rate for reinstating
       x.  $ 0  Emeritus

4. Affiliate Dues Renewals
   a. Should we increase from $95 to $125? => Let’s leave at $95 for now
   b. Should we pro-rate?
c. Should we continue Octagon L&L discount for affiliates? (Currently drops from $800 to $650; but the affiliate membership is only $95) => perhaps $750 for Affiliate members and $800 for non-members? Stan to chat with Will.

5. Octagon Lease Renewal
   a. Lease is up at end of Sept, we been operating under 1-yr lease
   b. Looking at 1, 3, & 5 yr rate options

6. NWPR Delegates, regional conference in Fairbanks, AK, Nov 3-5
   a. Stan & Katie planning to attend
   b. John nominated for Medal of Honor, should hear decision ~ mid-Sept.

7. July Financials
   a. Patrick reviewed and didn’t see anything of concern

8. Bend Summit update/needs
   a. Need to get CEU’s set up, Seth to write learning objectives
   b. Jenna to send evite blast to chapter list

9. PCA update/needs – chugging along, committee moving forward
   a. PCA presentation as October chapter meeting 10/19
      i. Hold at Sam Bonds instead of Broadway commerce
      ii. Have slide shows present single images not whole boards
      iii. Possibly include images on Colleague’s choice ballot, since boards won’t be present

10. Unpaid interns policy – still need to rework National policy and adopt; do we want/need to apply to the PCA application for for 2017?

11. Design Annual update – committee has been meeting and honing in on a theme and article topics

12. CLT Tour October update – October 12th, afternoon trip to DR Johnson; should reach out to Alex Rosenthal (Pivot) to help plan

13. 2017 Budget prep – committee (at least Katie, Patrick, Stan)

14. 2017 Board suggestions
   a. Seth hoping to step down, going to reach out to other Bend folks
   b. Scott possibly wants to step down
   c. Kristina open to staying on
   d. Reach out to: Frank Visconti (RBA), Dan A., Michael Bowles, Lana S. (perhaps as a committee Chair)

15. CoLA update
   a. Scott participated in public places workshop through the city a couple weeks ago
   b. CoLA has been somewhat inactive, needs to refocus in the fall and sign on Eric G. as a member
   c. If Scott steps down from the board, someone from AIA-SWO board needs to step in as the CoLA representative; Scott happy to stay onto CoLA
   d. Scott to poll current members to verify continued interest in serving

16. AIAO Single Chapter Task Force update: Seth, Stan
   a. Not a big update yet, everyone is working through their pieces
   b. More to report back after next Friday’s conference call