MINUTES FOR THE REGULAR BOARD OF DIRECTORS’ MEETING

March 21, 2017  12:30-2:00 pm
AIA-SWO Octagon, 92 E. Broadway, Eugene

Board Members 2017:

<table>
<thead>
<tr>
<th>Present:</th>
<th>Position:</th>
<th>Name:</th>
<th>Directive:</th>
<th>Initials:</th>
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<tr>
<td>President</td>
<td>Prez</td>
<td>Katie Hall, AIA</td>
<td>Internal Affairs</td>
<td>KH</td>
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<td>Prez-Elec</td>
<td>Frank Visconti, AIA</td>
<td>Public Education &amp; Outreach</td>
<td>FV</td>
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<td>Past-Prez</td>
<td>Past-Prez</td>
<td>Stan Honn, AIA</td>
<td>Local Affairs &amp; Sponsorship</td>
<td>SH</td>
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<td>Secretary</td>
<td>Secretary</td>
<td>Shannon Sardell</td>
<td>Communications</td>
<td>SS</td>
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<td>Treasurer</td>
<td>Treasurer</td>
<td>Rex Prater</td>
<td>Member Programs &amp; Education</td>
<td>RP</td>
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<tr>
<td>Associate</td>
<td>Associate</td>
<td>Carolina Trabuco</td>
<td>Associate Director</td>
<td>CT</td>
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<td>Director</td>
<td>Director</td>
<td>Kathy Austin</td>
<td>Extra-Metropolitan Affairs</td>
<td>KA</td>
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<td>Director</td>
<td>Mark Donofrio, AIA</td>
<td>Special Interests</td>
<td>MD</td>
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<td>Director</td>
<td>Jenna Fribley, AIA</td>
<td>Prof. Recognition &amp; Comm Svc</td>
<td>JF</td>
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Initials indicated within the body of the minutes represent action items by that board member. The Minute report within is not a literal transcript of the meeting.

12:32 Call to Order (KH)

12:32 Anti-trust statement (read by RP)

12:32 – Director Updates:
1  Extra-Metropolitan Programs: (KA)
   - Met with Seth and nailed down 2 possible dates for Worthy Brewing tour/event (May 4th or 11th). Also coordinating with ASLA.
   - Brainstorming about possible homes tour partnership event later this year
   - April 10th Missing Middle Lecture at Tower Theater
2  Emerging Professionals: (CT)
   - Starting to talk about next Beer:30, realized that second week of April we have 2 events: DX lecture AND Small Firms Roundtable. Thinking about maybe last weekend of April at the Beergarden
   - Also talking with Karen Williams about coordinating a lecture on the ARE
   - Katie connected to Emerging Professionals at Grassroots; they suggested successful happy hour/project tour events
   - DesignSpring email list is updated, 4 new people!
3  Local Affairs & Sponsorship/Budget: (SH)

AIA-SWO Mission: We elevate the profession of architecture through education, collaboration, and well-designed solutions that enhance the human experience.

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- Local Affairs committee meeting again this Thursday (March 23rd)
- Last month CoLA send a letter to city staff regarding Hilyard development; also posted on Randy’s blog - focused on strong principles that project represents (density, mixed use, etc.), not focused on results of traffic study
- Travis is going to start taking notes at the meeting
- CoLA might like to have a page on the AIA-SWO website; a place to post information, meeting notes, meeting times

4 Public Education & Outreach: (FV)
- Parklet competition (part of public education/outreach)
- DX lecture - 169 seats reserved so far; 26 for credit
- Need to check in with Kaarin to see if the EAR grant is proceeding for DX lecture

5 Professional Recognition & Community Service: (JF)
- Volunteer vouchers
- Jenni R. - construction tours again this year
- Design Awards 2018 - need to pull together committee

6 Communications: (SS)
- Fifield received Fulbright - included in T@3
- Website - needs a revamp; Jenna, Katie, Shannon to pow-wow, need to connect with Karen

7 Networking & Special Interests: (KH)
- Fiber launch celebration today/tonight, downtown Eugene
- Next Small Firms April 14th @ Nir’s office, Kurt doing pinup, topic tentatively structural engineering

8 Programs and Education: Rex
- Last program came together well
- Next month program is DX Lecture 4/11
- May 17 - Historic Preservation: Options (1) CLT project in Corvallis for retrofitting an unreinforced masonry building; (2) Heceta Head lighthouse/specifications for historic structures; (3) Maya Foyte from Portland could talk about assessment

Discussed May education ops

9 Internal Affairs: Katie
- Look at new grants from AIA for education and outreach…
- Request that board members contact lapsing memberships
- Requested from National that they come up with an infographic that shows how/where dues go

12:50 General Business & Action

Grassroots Update: (KH)(FV)
- AIA put together 2016 year in review
- Laminated form of Board Responsibilities

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- NW Meeting: new urban agenda for urban resilience alliance
- How can AIA chapters promote resilience
- Capital Hill Visit: Merkley office talked about energy bills
- AIA SWO chapter is doing a good job: our COLA, Small Firms, Emerging Professional, and design excellence, Lunch and Learns are all good idea to other smaller chapters
- Talking points for Student debt forgiveness: planting seeds at AIA but that is as far as they go given current administration

2 Parklet Competition: Katie –
- Request to create Taskforce
- 10k from city for design competition: Emerging professionals be the Task force
- Location TBD
- Jeff from the city doesn’t want to run or implemment
- Competition money to build parklets or money to reimburse the winner. Applied toward the event.
- Design Excellence lecture: building to the parklet space
- Have picnic on the same day… launch party
- Parklets can stay up for 1 to 2 months (August, September)
- Have Art Walk and then Design Excellence Awards
- Stan: Should it be a joint venture with ASLA or CSI?
- Action to address Task Force:
  - **Motion to approve creation of task force 1:35** FV Motioned, RP Seconded; Approved by all present
    - Emerging Professionals as part of this task force (CT), Frank interested as advisor,
    - Program to involve students
    - **Focus on this at next work session**

3 AIAO Single Chapter Task Force: (SH) (Communication firm: Town Hall late Spring or later)
4 Upcoming Conference: National (KH) Costs more than anticipated.
5 Set aside: Who is Running for offices and who are we interested in supporting?

1:40 – New Business
1 New Budget format
2 Membership contact list (SH)
   a. Lapsing memberships...

**Adjourn 1:45**

**Review minutes at the next meeting Feb and March**

Next Work Session: Tuesday April 4th @ 12:30 pm @ Octagon
Next Board Meeting: Tuesday April 18th @ 12:30 pm @ Octagon