MINUTES FOR THE REGULAR BOARD OF DIRECTORS' MEETING

April 18, 2017  12:30-2:00 pm
AIA-SWO Octagon, 92 E. Broadway, Eugene

Board Members 2017:

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<tr>
<th>Present:</th>
<th>Position:</th>
<th>Name:</th>
<th>Directive:</th>
<th>Initials:</th>
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<tr>
<td></td>
<td>President</td>
<td>Katie Hall, AIA</td>
<td>Internal Affairs</td>
<td>KH</td>
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<td>Prez-Elect</td>
<td>Frank Visconti, AIA</td>
<td>Public Education &amp; Outreach</td>
<td>FV</td>
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<td>Past-Prez</td>
<td>Stan Honn, AIA</td>
<td>Local Affairs &amp; Sponsorship</td>
<td>SH</td>
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<td>Secretary</td>
<td>Shannon Sardell</td>
<td>Communications</td>
<td>SS</td>
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<td>Treasurer</td>
<td>Rex Prater</td>
<td>Member Programs &amp; Education</td>
<td>RP</td>
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<td>Associate Director</td>
<td>Carolina Trabuco</td>
<td>Associate Director</td>
<td>CT</td>
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<td>Director</td>
<td>Kathy Austin</td>
<td>Extra-Metropolitan Affairs</td>
<td>KA</td>
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<td>Director</td>
<td>Mark Donofrio, AIA</td>
<td>Special Interests</td>
<td>MD</td>
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<td>Director</td>
<td>Jenna Fribley, AIA</td>
<td>Prof. Recognition &amp; Comm Svc</td>
<td>JF</td>
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<td>AIAS</td>
<td>Chelsey Luiz</td>
<td>AIAS Chapter President</td>
<td>CL</td>
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<td>AIAS</td>
<td>Ryan Al-Schamma</td>
<td>AIAS Chapter Historian</td>
<td>RA</td>
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Initials indicated within the body of the minutes represent action items by that board member. The Minute report within is not a literal transcript of the meeting.

12:42 Call to Order (KH)

12:42 Anti-trust statement (read by FV)

12:43 Introductions

12:44 – Director Updates:
1 AIAS Conference (CL)(RA)
   a. Thank you for AIA-SWO sponsorship of AIAS Conference in Portland at White Stag Building, 150 Students mostly onsite. Budget $8000 with small surplus to help with the events for remainder of 2017
   b. (SH) How did the budget pie chart look? (RA) 2/3s of funding came from conference fees
   c. What is coming up next? (SH) Elections and board retreat (CL), Interactive: hands on with architects “drink with an architect”

AIA-SWO Mission: We elevate the profession of architecture through education, collaboration, and well-designed solutions that enhance the human experience.

Anti-Trust Statement: It is the practice of The American Institute of Architects Southwestern Oregon Chapter and its members to comply strictly with all laws, including federal and state antitrust laws that apply to the AIA-SWO operations and activities. Accordingly, this meeting will be conducted in full compliance with those laws.
2 Extra-Metropolitan Programs: (KA)
   a. Program May 11 at the Worthy Brewery plus drinks and food. Partnering with Energy Trust. 30 people
   b. Ryan Starr putting together the 3rd Thursdays and get him more involved
   c. Missing Middle went really well but the local newspaper reacted very conservatively
   d. Seth should plan to attend and give updates as needed (KH)

3 Emerging Professionals: (KH from CT)
   a. Beer:30, April 5, 2017 and got 4 new people: Need a table tag for sign-ins later
   b. Some interested in designing for the parklet

4 Local Affairs & Sponsorship/Budget: (SH)(RP)
   a. Budget, really solid. More needs to be posted on Wiggio

5 Public Education & Outreach: (FV)
   a. Missing Middle well attended at 155+ people, Kaarin Knudsen ended up moderating the follow-up event
   b. BEST and other partner organizations have more ideas for an ongoing work group
   c. Workshop went really well and was a full house, stakeholders, developers, designers, contractors, and city officials. Seems to be a good consensus on all the groups and why missing middle is important and good outcomes. (KH)
   Bend will be presenting changes on zoning ordinance and should be ready in the next few months with a report deliverable. Check in with Kaarin Knudsen (KH) (KA)

6 Professional Recognition & Community Service: (JF)

7 Communications: (SS)
   a. Website up date at some point with JF
   b. Thursday at 3 going strong

8 Networking & Special Interests: (KH) (SH)
   a. Cola is meeting later this month
   b. Eric and Travis from COLA were at the Missing Middle
   c. Small firms meet up last Friday at Nir Pearson’s Office, good energy… keeps going strong

9 Programs and Education: (RP)(SS)
   a. May 17, 2017 Chapter Meeting. (SH) Go for it in Corvallis
   b. Dick Bryant in Corvallis one of our Retirees to find location and walking tour
   c. Eric Sandoval codes person from CH2M Hill
   d. Several other members from Kathy

10 Internal Affairs: (KH)
   a. Contracts workshop coming up soon and thinking about small firms email list.
   b. AIA National efforts to contact memberships that have lapsed. Generally, more members than in recent history that have let memberships lapse.

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1:29 Approval of February and March meeting minutes
Motion to approve 12:43pm SH motioned, FV Seconded: APPROVED by all present

1:31 General Business & Action
1 Parklet Competition: meeting at Octagon April 19 at 12:30 (KH)
   - Will be in Eugene as is sponsored by City of Eugene
   - Will reach out to CSI, American Planners Association, and ASLA
2 AIAO Single Chapter Task Force: (KH)
   a. Met again a few weeks ago, Gmail document to provide input after review proposals
      for communications firms. Not going to see town hall meetings until Fall. Details
      behind the scenes going on budget and legal transitions
   b. SH and Robert Hoffman: SH suggests seeing an attorney about voting on dissolving
      or recreating the AIA Oregon. Feel like bringing a proposal to get a few hours of legal
      advice, further discussion with (KH)
3 Upcoming Conference:
   a. One for president elect, 2 position at large, incumbent Treasurer. Is there a position
      of the board
   b. Board agrees to have president vote after listening to presentations of candidates

1:41 New Business (KH)
1. (Set aside) New Budget format
2. Promotional Plans for AIA
   a. Work session as a topic to celebrate our successes. Let members see what the
      benefits are.
   b. (KA) Do we film any of our events? Some camera work to promote our events

1:46 Adjourn

Next Work Session: Tuesday May 2nd @ 12:30 pm @ Octagon
Next Board Meeting: Tuesday May 16th @ 12:30 pm @ Octagon

Minutes recorded and respectfully submitted by Shannon Sardell, AIA, Secretary AIA-SWO 2017