MINUTES FOR THE REGULAR BOARD OF DIRECTORS’ MEETING

May 16, 2017 12:30-2:00 pm
AIA-SWO Octagon, 92 E. Broadway, Eugene

Board Members 2017:

<table>
<thead>
<tr>
<th>Present:</th>
<th>Position:</th>
<th>Name:</th>
<th>Directive:</th>
<th>Initials:</th>
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<tr>
<td></td>
<td>President</td>
<td>Katie Hall, AIA</td>
<td>Internal Affairs</td>
<td>KH</td>
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<td>Prez-Elect</td>
<td>Frank Visconti, AIA</td>
<td>Public Education &amp; Outreach</td>
<td>FV</td>
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<td>Past-Prez</td>
<td>Stan Honn, AIA</td>
<td>Local Affairs &amp; Sponsorship</td>
<td>SH</td>
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<td></td>
<td>Secretary</td>
<td>Shannon Sardell</td>
<td>Communications</td>
<td>SS</td>
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<td></td>
<td>Treasurer</td>
<td>Rex Prater</td>
<td>Member Programs &amp; Education</td>
<td>RP</td>
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<td></td>
<td>Associate Director</td>
<td>Carolina Trabuco</td>
<td>Associate Director</td>
<td>CT</td>
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<td>Director</td>
<td>Kathy Austin</td>
<td>Extra-Metropolitan Affairs</td>
<td>KA</td>
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<td>Director</td>
<td>Mark Donofrio, AIA</td>
<td>Special Interests</td>
<td>MD</td>
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<td>Director</td>
<td>Jenna Fribley, AIA</td>
<td>Prof. Recognition &amp; Comm Svc</td>
<td>JF</td>
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<td>AIAS</td>
<td>Chelsey Luiz</td>
<td>AIAS Chapter President</td>
<td>CL</td>
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<td>AIAS</td>
<td>Ryan Al-Schamma</td>
<td>AIAS Chapter Historian</td>
<td>RA</td>
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Initials indicated within the body of the minutes represent action items by that board member. The Minute report within is not a literal transcript of the meeting.

12:30 Call to Order (KH)

12:31 Anti-trust statement (read by RP)

12:34 Approval of April meeting minutes
Motion to approve minutes (CT), (RP) Seconded: APPROVED by all present

12:44 – Director Updates:
1 Extra-Metropolitan Programs: (KA)(via KH)
   a. Program May 11 at the Worthy Brewery plus drinks and food. Partnered with Energy Trust, fantastic. 30 people. Lots of positive feedback
   b. Would like to organize more tours in the future
   c. Kathy gone from 5/19 – 6/4
   d. This event was free, do we want to charge for credits in Bend in the future?
2 Emerging Professionals: (CT)
   a. Parklet Competition

AIA-SWO Mission: We elevate the profession of architecture through education, collaboration, and well-designed solutions that enhance the human experience.

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b. Beer:30, first week of June 7, location tba. New members last time

3 Local Affairs & Sponsorship/Budget: (SH)(RP)
a. COLA is meeting May 25, 2017
b. Small Firms will be second Friday in June, meeting every other month
c. Budget needs to go to Wiggio still (SH)
d. Budget will be a topic of next Board Meeting (KH)

4 Public Education & Outreach: (FV)
a. People Choice awards has generally been under this category but this category is really full. It might make sense to split the category in the long term. Jenna will help (JF).

5 Professional Recognition & Community Service: (JF)
   a. Peoples Choice trying to be wrapped with Picnic, Parklet (JF)(KH)

6 Communications: (SS)
   1. Website update at June? with JF
   2. Thursday at 3 continues but need to CC shannonsardell@gmail.com or forward Kathy’s address so Shannon can see it.

7 Networking & Special Interests: (KH)
   a. Nothing to Report

8 Programs and Education: (RP)(SS)
   a. May 17, 2017 Chapter Meeting in Corvallis
   b. Last minute email to Dick Bryant in Corvallis and general membership
   c. Name tags and sign up sheet (SH)
   d. June Chapter Meeting… ideas? Makers… 20/21 Track and Field Championships Annie and Michael did the leadership thing to facilitate an event city. In Downtown Springfield or the development: Amazon Corners. (JF) will reach out to Joe Velasek, Carvature in Springfield. Tour, then go to Plank Town

9 Internal Affairs: (KH)
   a. Nothing to Report

1:22 General Business & Action

1 Parklet Competition: released (CT)
   a. Looking for sponsors and volunteers, mentorship through ASLA and CSI
   b. Advertising is a big topic we have started, FB event under design spring page
   c. AIA website, AIAS, Register Guard (FV)
   d. Do we want to pay for an advertisement? Would the City be willing to fund an add? (JF) Do we really need it? (KH) Our target is more digital savvy. Keep sending it to as many people as possible.
   e. Recap at Chapter Meeting tomorrow 90 seconds
   f. Does the AIASWO in charge or the task force? (SH) Most of the money is to go to the construction of parklets (4). Committee in charge of all moneys
   g. Board exhibition of all participants: at picnic, people’s choice, tie it into First Friday on Sept 1 or at teardown of the parklets at the end of September?
   h. Reserve for work session June 6.

2 AIAO Single Chapter Task Force: (KH)

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a. Hired a Communication Consultant to communicate the transition: Brink  
b. Fall 2017 there will be a series of town halls, votes after that (SH).  
c. Small groups hashing out details from the document posted early in the year.

1:40 New Business (KH)  
1 (Set aside) New Budget format  
2 Thank you cards for our speakers (RP)  
a. Internally? Help from Kathy  
3 Hanely Wood 2017 Opportunity Fund Grant  
a. We should go after it  
b. (SS) will help as we can go

1:43 Adjourn

Next Work Session: Tuesday June 6th @ 12:30 pm @ Octagon  
Next Board Meeting: Tuesday June 20th @ 12:30 pm @ Octagon

Minutes recorded and respectfully submitted by Shannon Sardell, AIA, Secretary AIA-SWO 2017