



Application for Volunteer Service
212 W. Wyandot Ave., PO Box 245, Upper Sandusky, OH 43351
419-209-6736

Full Name: _____ Date: _____

Address: _____

Email Address: _____ Birthday Month/Day: _____ S.S. # xxx-xxx-_____

Telephone: Home: _____ Cell: _____ Text? Yes ___ No ___

Volunteer Position(s) applying for: _____

In addition to the Volunteer Roles (listed next page) please list talents and abilities that you are personally passionate about doing that could be used to help others, and glorify God (Ex. repair a car; coach job skills, help write a resume; interview skills; provide transportation; tutor; provide professional assistance; etc.) Continue on back if necessary.

What Days and Times are you available? Tuesday () AM 9-12 () 1-4 PM

Thursday () AM 9-12 () 1-4 PM

Other _____

Knowledge Rocks! Tutoring Monday 3:00 4:00 5:00 Wednesday 3:00 4:00 5:00

Our Mission

Open Door is a faith-based organization that demonstrates the love of Christ by connecting Wyandot County families with short and long term resources, and by giving them hope and direction for the future.

Our Vision

When we are successful Wyandot County will be a safer, stronger, more sustainable community that is closer to God.

Our Values

Faith- Jesus Christ lies at the center of all we do. (1 Corinthians 3:11)

Compassion- Love for others drives us to give our time to help. (1 John 3:17)

Respect- We strive to treat others as we would want to be treated. (Matthew 7:12)

Friendship- Lives are changed by positive relationships. (Ecclesiastes 4:9-10)

Education- Continuous learning is vital for a strong community. (Proverbs 18:15)

Community- Ultimately, we can only be successful by partnering with other like-minded individuals and organizations. (Hebrews 10:24-25)

I am in agreement with the mission, vision, and values of Open Door Resource Center

Open Door Resource Center Volunteer Positions

Training for all volunteer positions is provided.

Receptionist

- Welcomes and registers people seeking assistance.
- Performs tasks such as taking phone calls, making copies, and filing documents.
- Becomes familiar with other available resources

Office Interviewer

- Welcomes and interviews people to determine their financial situation and specific need
- Provides assistance and/or connects to appropriate resources according to established guidelines
- Follows up as necessary

Ally

- Become an “intentional friend” of community members who are seeking assistance in moving their life forward. Usually this will be people who have attended Getting Started Financial Planning Step 1 and/or Step 2 and/or the Getting Ahead curriculum.
- Commit to meeting at least once per month with your ally.
- Work with allies to share ideas and focus on ways to help them build resources.
- Encourage allies to reach the goals they have established in class.

Tutor

- Works individually with a student in his/her academics in order to help the child become successful in School and life while instilling the importance of education.

I understand that all client names, situations and information are to be kept confidential.

Signature _____ Date _____

*Each person we serve will be cared for in an individualized and confidential manner
with kindness, and in the name of Jesus Christ.*

*Galatians 5:13-14 ...serve one another in love. The entire law is summed up in a single command,
“Love your neighbor as yourself.”*

Disciplinary and Legal Background of Applicant

1. Have you ever been convicted of a criminal offense (felony or misdemeanor, except for minor traffic violations)? You will need to answer "yes" if you have entered into a plea agreement, including a deferred sentence or deferred judgment arrangement, in connection with a criminal charge.

Yes No

2. Have you ever been charged with a sexual offense or crime of violence?

Yes No

3. Have you ever been reported to a social services agency, law enforcement authority, child abuse registry, or similar organization regarding abuse or misconduct?

Yes No

4. Have you ever been subjected to expulsion, reprimand, or other discipline by a church or other religious organization?

Yes No

5. Have you ever been the subject of a civil lawsuit involving sexual misconduct, sexual harassment, or other immoral behavior or conduct?

Yes No

6. Have you ever been the subject of a complaint or disciplinary proceeding against a professional license for other license held by you?

Yes No

7. Have you ever been subject to any disciplinary action (including discharge) or investigation by a church, religious organization, or employer?

Yes No

References (No relatives please)

Name/ Telephone/ Relationship

Name/ Telephone/ Relationship

Name/ Telephone/ Relationship

I affirm that all the answers and information I have provided on this application form are true and complete to the best of my knowledge. I authorize Open Door Resource Center to conduct an investigation concerning my background for suitability for Volunteering. I authorize Open Door Resource Center to contact all references identified by me.

Signature of Applicant

Print Name

Date