



### **Watershed Stewards Academy Restoration Coordinator**

This challenging and fast-paced position works closely with the WSA staff to execute restoration work for the Watershed Stewards Academy Program in Anne Arundel County, Maryland. This position will serve in a **leadership role** at WSA, providing oversight to the restoration program as a whole and ensuring that WSA has appropriate evaluation and tracking metrics in place to measure effectiveness. The Restoration Coordinator may supervise other staff directly and collaborates intimately with other WSA staff members to accomplish major programs. *The compensation package for this position includes full benefits through Anne Arundel County Public Schools and a starting salary ranging from \$50,000-65,000 per year commensurate with experience.*

The following are some examples of projects and programs with which the Restoration Coordinator may work.

**Master Watershed Steward Certification Course:** The Certification Course consists of approximately 70 hours of hands on training from October to March each year, focusing on the skills and resources necessary to lead communities to reduce stormwater pollution using RainScaping techniques and behavior change. The Restoration Coordinator assists in all aspects of planning and executing the course, in collaboration with other WSA staff. Duties may include planning sessions, developing course materials, reviewing assignments, and mentoring Stewards through course assignments and the capstone project. The Restoration Coordinator will attend all Certification Course sessions, many of which occur on evenings, with occasional weekends. A description and course schedule may be found: <http://aawsa.org/become-a-steward/>

**Mentoring Stewards in Restoration Planning and Execution:** The Restoration Coordinator mentors Steward Candidates and certified Stewards in the planning and execution of residential-scale restoration projects such as rain gardens, rain barrels, conservation landscapes and tree buffers, and leads teams to consult on and manage various aspects of larger projects. The Restoration Coordinator must have experience in design, installation and/or maintenance of residential scale watershed restoration projects including rain gardens, tree buffers, conservation landscapes and rain barrels.

**Clean Water Communities:** The Clean Water Communities program empowers certified Stewards to engage their communities in widespread restoration and behavior change. In addition to residential-scale restoration projects, the Restoration Coordinator also assists the communities to identify and pursue larger projects. More information can be found at: <http://aawsa.org/cwc-about>

**Project Management:** The Restoration Coordinator may serve as the project manager for restoration projects such as residential scale rain gardens and community or institutional scale bio-retention. The Restoration Coordinator must be able to work positively with many partners, both professional and volunteer, and ensure that the project stays on schedule, on budget and within scope.

**Backyard Buffers:** The Restoration Coordinator oversees this program with the assistance of other WSA staff. More information: <http://www.aawsa.org/backyard-buffers/>

**Partnership Building:** The Restoration Coordinator must be able to communicate and collaborate with a wide variety of partners and stakeholders including Stewards, communities, restoration professionals and WSA staff. In particular, the

Restoration Coordinator serves as a liaison with the Consortium of Support Professionals, a cohort of over 80 professionals in Anne Arundel County who serve as technical support for Stewards. The Restoration Coordinator works to increase communication with and engagement of the Consortium.

**Technology:** The most qualified candidates for this position will be familiar with and have an aptitude for technological systems, and willingness to learn new systems. In addition to restoration work, the Restoration Coordinator may contribute to managing audio visual, web content (Squarespace), interact with our database management system (eTapestry), and manage and improve web-based restoration tools such as the WSA Conservation Landscape Design Tool (<http://aawsa.org/conservation-design-tool/>).

**Event Facilitation and Public Speaking:** Restoration Coordinator hosts education or networking events and plays a major role in the WSA annual conference. These events require coordinating programmatic aspects, logistic details, managing the budget and addressing/teaching groups.

**Skills:**

- Technical proficiency and experience designing, installing or maintaining RainScaping practices such as rain gardens, rain barrels, and conservation landscapes.
- Project management and attention to detail.
- Excellent verbal and written communication skills, particularly the ability to communicate complex technical principles to a lay audience.
- The ability to empower community leaders to achieve community engagement through patient and positive mentoring.
- *Chesapeake Bay Landscape Professional* preferred.

**Salary and Benefits:** Starting salary (range: \$50,000-65,000, commensurate with experience) with a [full medical and retirement benefit package](#). Ancillary benefits include generous annual leave, paid holidays, and sick leave. More information on benefits may be found [here](#).

**Work Schedule:** The work schedule is flexible to include 40 hours per week. Evening and some weekend work is required, but schedule flexibility is possible for regular daytime hours.

**Work Location:** The Restoration Coordinator works primarily at the WSA offices located at Arlington Echo Outdoor Education Center (975 Indian Landing Road, Millersville, MD 21108). This position includes significant office preparation and follow up to support "in the field" restoration. The Restoration Coordinator is an employee of Anne Arundel County Public Schools but is funded through the WSA non-profit Board of Directors. The Restoration Coordinator must have the ability to travel to and from sites using his/her own vehicle and navigate steep and uneven terrain. Mileage reimbursement is included.

**This position will remain open until filled, but applicants are encouraged to submit prompt applications. Applications should be submitted at the following link:** <https://aacps.tedk12.com/hire/ViewJob.aspx?JobID=5346>

**Well qualified candidates should send a duplicate resume directly to Suzanne Etgen, WSA Executive Director, [setgen@aacps.org](mailto:setgen@aacps.org).** (Note that sending a resume via email will not replace the official AACPS application.) Questions may be directed to Suzanne Etgen, WSA Executive Director, at 443 871 0700 or [setgen@aacps.org](mailto:setgen@aacps.org).

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