

KCAO FINANCE COMMITTEE MEETING

Tuesday, April 18, 2017 @ 4:00 P.M.
Kings Community Action Organization
1130 N. 11th Ave., Hanford, CA 93230

MINUTES

CALL TO ORDER

The meeting was called to order by Committee Chairperson Cheryl Silva at 4:03 P.M. Those in attendance were:

Members Present: Cheryl Silva, Melissa Whitten, Pat Nolen, Leticia Gamez (arrived at 4:05 P.M.)

Members Absent: Francisco Ramirez

Staff Present: Sara Lorah, Sarah Hill, Jeff Garner, and Irene Moreno

Guests Present: None

PUBLIC COMMENTS/UNSCHEDULED APPEARANCES

None.

STAFF AND BOARD COMMENTS

None.

DISCUSS RESULTS OF PROPOSALS FOR COPIER LEASES

Jeff requested that item #10 on the agenda- Discuss Results of Proposals for Copier Leases be moved up. Jeff passed out a summary from the RFP for 24 copiers to review with the committee. The committee agreed to recommend the proposal from Stanton to the Board for approval.

PRIOR MINUTES APPROVAL

Committee Chairperson Cheryl Silva called for a motion to approve the December 14, 2016, February 8, 2017 and March 8, 2017 meeting minutes. Item was **M/S/C (Whitten/Nolen)**. **Approving:** Silva, Whitten, Nolen, Gamez. **Dissenting:** None. **Abstaining:** None. **Absent:** Ramirez. Items passed.

REVIEW FINANCIALS for Month Ending February 28, 2017

The committee reviewed the Financial Statements for the month-end February 28, 2017

REVIEW CHECK REGISTER for March 2017

The committee reviewed the check register for March 2017.

REVIEW OF HEAD START FINANCIALS for Month Ending February 28, 2017

The committee reviewed the Head Start Financials for the month-end February 28, 2017

REVIEW OF HEAD START CREDIT CARD STATEMENT for Month Ending February 28, 2017

The Head Start Credit Card Statements were reviewed for February 2017

NEXT MEETING

The next Finance Committee Meeting is scheduled for Wednesday, May, 10, 2017 at 4:00 P.M.

ADJOURNMENT

Committee Chairperson Cheryl Silva adjourned the meeting at approximately 4:57 P.M.

Respectfully submitted,

Irene Moreno

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Board Recorder