

Date: _____

Thank you for your interest in The Rental Next Door Program! Please complete the application below and submit along with required documentation and fee.

Property you are interested in (if known) _____ How did you hear about Home HeadQuarters? _____

Are you currently working with a mortgage lender? YES NO

CUSTOMER INFORMATION

Applicant Name:	Co-Applicant Name:
Social Security Number:	Social Security Number:
Date of Birth:	Date of Birth:
Address (Street):	Address (Street):
(City, Zip):	(City, Zip):
Marital Status <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Other _____	Marital Status <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Other _____
US Citizen? <input type="checkbox"/> YES <input type="checkbox"/> NO (if no please document status)	US Citizen? <input type="checkbox"/> YES <input type="checkbox"/> NO (if no please document status)
Home Phone:	Home Phone:
Cell: _____ Work: _____	Cell: _____ Work: _____
Email:	Email:
Do you currently: <input type="checkbox"/> Rent <input type="checkbox"/> Own <input type="checkbox"/> Other _____	Do you currently: <input type="checkbox"/> Rent <input type="checkbox"/> Own <input type="checkbox"/> Other _____
How long at current address:	How long at current address:
If less than 2 years, prior address:	If less than 2 years, prior address:
Current rent/ mortgage payment: \$	Relationship to applicant:

EMPLOYMENT INFORMATION

Name of Employer:	Name of Employer:
No. of Years _____ Self Employed? <input type="checkbox"/> YES <input type="checkbox"/> NO	No. of Years _____ Self Employed? <input type="checkbox"/> YES <input type="checkbox"/> NO
If less than 2 years, prior employer: Dates of employment:	If less than 2 years, prior employer: Dates of employment:
Employer Address:	Employer Address:
Position:	Position:
Annual Income:	Annual Income:
<i>Please answer all questions:</i> Head of Household? <input type="checkbox"/> YES <input type="checkbox"/> NO	Disabled? <input type="checkbox"/> YES <input type="checkbox"/> NO
Veteran? <input type="checkbox"/> YES <input type="checkbox"/> NO	Disabled Dependent? <input type="checkbox"/> YES <input type="checkbox"/> NO
First Time Homebuyer? <input type="checkbox"/> YES <input type="checkbox"/> NO	Education- highest level completed? _____

HOUSEHOLD INFORMATION

Please list ALL persons currently living in your household (attach separate sheet of paper if needed)

Estimate annual income if necessary. Please indicate if any household members are full-time students

Name	Date of Birth	Annual Income	Source of Income

APPLICANT ASSETS*
CO-APPLICANT ASSETS*

Name and address of Bank or Credit Union/ Description of Assets	Cash or Market Value	Name and address of Bank or Credit Union/ Description of Assets	Cash or Market Value
	\$		\$
	\$		\$

Date: _____

***You must submit all of the following documentation to Home HeadQuarters in order for your application to be processed:**

1. Proof of income for all members who reside in the household (i.e. 3 recent pay stubs; benefit letter for Social Security, pension, unemployment, disability, etc.). If a household member does not have any income, including workers compensation, unemployment, etc., please submit a signed and dated written statement from that person attesting that they do not have any income.
2. Copy of Federal Tax Returns from the last 2 years.
3. Bank Statements from the last 3 months – be sure to include all pages.
4. Copy of photo I.D. (i.e. driver’s license)

Please note there is an application fee of \$150 – you must submit a non-refundable deposit of \$50 towards this fee (the remainder will be due at closing) along with the required documentation above. Check or money order only – payable to: Home HeadQuarters, Inc.

INFORMATION FOR GOVERNMENT MONITORING PURPOSES

The following information is requested by the Federal Government for certain types of loans related to a dwelling in order to monitor the lender’s compliance with equal credit opportunity, fair housing and home mortgage disclosure laws. You are not required to furnish this information, but are encouraged to do so. The law provides that a Lender may not discriminate either on the basis of this information, or on whether you choose to furnish it. If you furnish the information, please provide both ethnicity and race. For race, you may check more than one designation. If you do not furnish ethnicity, race, or sex, under Federal regulations, this lender is required to note the information on the basis of visual observation and surname if you have made this application in person. If you do not wish to furnish this information, please check the box below. (Lender must review the above material to assure that the disclosures satisfy all requirements to which the lender is subject under applicable state law for the particular type of loan applied for.)

APPLICANT <input type="checkbox"/> I do not wish to furnish this information	CO-APPLICANT <input type="checkbox"/> I do not wish to furnish this information
Ethnicity: <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	Ethnicity: <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino
Race: <input type="checkbox"/> American Indian, Alaskan Native <input type="checkbox"/> Asian American <input type="checkbox"/> Black or African American <input type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> Other	Race: <input type="checkbox"/> American Indian, Alaskan Native <input type="checkbox"/> Asian American <input type="checkbox"/> Black or African American <input type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> Other
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female

SIGNATURE SECTION

I certify to the truth of my statements above and authorize Home HeadQuarters to obtain credit reports in connection with this application, as well as any update, renewal, extension, review or collection thereof. If it does, I will, upon request, be informed of that fact and each credit bureau’s name and address. I also authorize Home HeadQuarters to verify with others any information contained in this application and to report its transactions to me. I authorize Home HeadQuarters to share information I have provided on this application and any other information relevant to my request with any of the Program partners. All statements made in this application are true and are made for the purpose of purchasing a home built or rehabilitated by Home HeadQuarters. I understand that it may be a federal crime punishable by fine or imprisonment, or both, to knowingly make any false statements concerning any of the above facts as applicable under the provision of the United States Criminal Code. **This Request For Service in no way guarantees or implies funding and/or service through Home HeadQuarters, its agents and/or assignees.**

Signature of Applicant	Date
Signature of Co-Applicant	Date

Please note that this is not a “pre-approval”; we will process the application, and once we have received a copy of your fully executed purchase offer for the property you intend to purchase, your Investor Financing Request will be reviewed for final approval at our monthly Loan Committee meeting.