Oil Capital Unit of National Association of Parliamentarians

Presents

A Parliamentary Workshop – Great Meetings Can Happen!

Saturday, October 22, 2022
9:30 a.m. – 12:30 p.m.

Location: Girl Scouts of Eastern Oklahoma, Hardesty Leadership Center Conference Room
4810 S. 129 East Ave., Tulsa, OK

This program is an introduction to basic parliamentary procedure with an emphasis on your rights and responsibilities as a member of your respective organization. New Officers and board members of organizations and anyone interested in learning to conduct meetings efficiently and effectively are invited to attend. This meeting is open to the public.

Among the topics to be discussed are the principles of parliamentary procedure, the importance of taking good minutes, types of motions, how to process motions, amending motions and how to be an effective presiding officer. Through scenarios provided, participants will have the opportunity to practice the skills learned at this workshop.

Space is limited. Reservations received by Wednesday, October 12, will be $15 per person. Registration at the door will be $20 per person. Study materials will be provided.

For additional information, Email ocunaptulsa@gmail.com

Please register using the form below:

Name: ____________________________________________________________
Address: __________________________ City: _______ State: _____ Zip: _______
Phone: ___________Best Way to Contact you: ___phone __ text ___email___
Email: __________________________________________________________

Enclose Check Payable to: National Association of Parliamentarians-OCU

Mail payment to: Nancy Breckenridge
2551 E. 390 Road
Talala, OK  74080