



APPLICATION FOR EDUCATIONAL SPONSORSHIP

B E R E N S R I V E R S T U D E N T S E R V I C E S

APPLICATION DATE: _____ **All Sections must be completed to be accepted**

APPLICANT INFORMATION

Band No: _____ Treaty No: _____ Date of Birth: ____/____/____ (dd/mm/yy)

Last Name: _____ First Name: _____

Residential Address: _____ Social Insurance No. _____

City/Town: _____ Province: _____ Postal Code: _____

Telephone No: _____ Sex: F ___ M ___ Number of Dependents: _____

Student Email Address: _____

DEPENDENTS (List spousal and/or children living at home) **Must Be Registered Band Members** for Approval

Marital Status: Single Married Common Law **Treaty Information is required**

Spousal Name: _____ Treaty No. _____

Will Live with Me: Will Be a Full-Time Student: Will Be Employed:

Will Be Unemployed Claim as a Dependant: (Any Additional Dependents, continue on the back of page)

Child's Name	Birthdate	Treaty No. (Required)
_____	_____	_____
_____	_____	_____
_____	_____	_____

FIELD OF EDUCATION

All Fields Must be completely filled in to be accepted

Program/Course: _____ Name of Institution: _____

Location _____ Student ID Number: _____

Duration of the Program/Training: Start Date: _____ End Date: _____

Request Classification for Training & Institution

Application Period: **Fall** (Sept-December) **Winter** (January-April)

Attendance **Part-Time** **Full-Time**

Type of Training

Academic Upgrading (on-reserve) Academic Upgrading (off-reserve) University Bachelors

Community College University Masters Other

Upcoming Year of Study: _____ Projected Graduation Date: _____

EDUCATION BACKGROUND

Highest Grade Completed: _____ Have you gone for further education since you left school? _____

If Yes, please indicate it below: Previous Level Year Name of Institution

Previous Level	Year	Name of Institution
Adult Based Education (ABE) M12		
General Education Development		
Adult Education Centre (AEC)		
Other (Specify)		

If you have previously enrolled in any post secondary education, please indicate it below:

Name of Institution	From mm/yy	To mm/yy	Partial/ Completed	Program/ Courses	Type of Funding Provided

Did you Successfully complete the previous program? _____

If No, Why did you withdraw from the Program: _____

How many credits did you attain? _____

Berens River First Nation
Winnipeg Sub-Office
204-1700 Ellice Avenue
Winnipeg, Manitoba
R3H 0B1

Phone: (204) 982-0690
Fax: (204) 982-0698

Deadline for Applications
April 30

**Deadline for Transcripts/
Acceptance Letters**
June 1

Please Read the Terms & Conditions of this contract on the opposite side of this page

DOCUMENTS REQUIRED

RECENT TRANSCRIPT

ACCEPTANCE LETTER

REGISTRATION

LETTER OF

RECOMMENDATION

AUTOBIOGRAPHY/ESSAY

Applicants without these documents **will not** be accepted.

If you have completed a program, what is your reason for re-applying for financial assistance?

Are you currently receiving Social Assistance? If yes, please explain

Are you currently on/or have ever received E.I. benefits in the last 3 years? If yes, please explain

Are you currently on/or have you ever been on a E.I. maternity/paternity claim in the last 5 years? If yes, please explain

Are you presently residing off-reserve? If yes, please state the duration of that period _____

EMPLOYMENT BACKGROUND

Please State your work experience beginning with your most RECENT job.

(1)

Previous Employer: _____

Address: _____

Job Title/Position: _____

Duration of Employment: _____ to _____

Reason for Leaving: _____

Explain in detail the role of your employment: _____

(2)

Previous Employer: _____

Address: _____

Job Title/Position: _____

Duration of Employment: _____ to _____

Reason for Leaving: _____

Explain in detail the role of your employment: _____

APPLICATION REQUIREMENTS

You are required to provide each of the following to activate this application for processing.

Latest Transcripts

Letters of Recommendation (For First Time Applicants Only)

Statement of Interest

Autobiography (For First Time Applicants Only)

Written Essay (For Continuing Students Only)

† **LATEST TRANSCRIPTS** Submit your most recent transcript from previous high school (grade 12) or other institution.

LETTERS OF RECOMMENDATION Please enclose at least two (2) letters of recommendation from references (other than immediate family), from previous employers, teachers/professors, and supervisors/counsellors. These recommendations will determine the final assessment of this application towards rewarding any financial assistance. Your application will not be considered without attached letters of recommendation.

CONTINUED >>>

STATEMENT OF INTEREST Why are you interested in this program? Have you done anything in the past that may have influenced your decision in pursuing this field of education? Please state below:

AUTOBIOGRAPHY (For First Time Applicants) It is important that you write this autobiography about yourself. It should be a brief story of your life focusing on information that would be helpful for us in assessing your application. Please submit your autobiography typed or handwritten attached to this application. Please include the following points below when writing your autobiography.

- Where were you born & raised?
- Where did you receive your previous education?
- Describe your family life & situation.
- Describe your program of choice in detail that will help us plan your sponsorship better
- Describe your strengths & weaknesses.
- What is your involvement in the community? Parents, Grandparents, etc
- Outline Short and Long-term Goals for your education.

WRITTEN ESSAY (For Continuing Students Only) Please submit an essay on your experiences to date in your education, touching upon the following points:

- Your thoughts on your program of study to date.
- What your greatest challenges have been in the past year.
- What Personal adjustments you have had to make to put education first in your life.
- What your goals are for this coming year.
- What recommendations you would make to us at Berens River Student Services to make our relationship better.

DEADLINES

Fall/Winter Applications	APRIL 30
Transcripts/Acceptance Letters	JUNE 01
Application Results Mailed	JULY 01

* **Please note that all applications must be completely filled out & with all required documents.**

APPLICANT RESPONSIBILITY

- To Submit a Berens River Student Services Application for each new fiscal year with the required documents
- To register for a total of 24-30 Credit Hours per Fall/Winter Session and Spring/Summer Session for a total of 9-12 credit hours and submit registration form to Berens River Winnipeg Sub-Office.
- To submit a request for books and supplies for each term/semester.
- To Submit monthly progress reports by the end of each month.
- To attend all scheduled classes regularly and consistently.
- To Consult with the counsellor if any problems arise academically, emotionally, physically, and financially.
- To Consult with the Counsellor on changes regarding dependants, residence, academics, etc.
- To Consult with the Academic & Sponsoring Counsellor prior to withdrawing from any course/program.
- To meet the standards required by the Post-Secondary Institution and Berens River Student Services for continuation in my program of studies. E.g. "C" Average 2.0 GPA or its equivalent.
- To Provide my marks and reports to Berens River Student Services, as available or upon my counsellor's request.

POLICIES & GUIDELINES

- Student allowances are based on marital status, number of dependants and spouse's status. (employed or unemployed)
- Tuition fees are paid directly to the institution by Berens River Student Services
- Book allowance is paid to students upon submitting Financial request form (university students only). Colleges are given a Letter of Sponsorship for students to charge up text books.
- Seasonal travel is paid to students who must leave their communities. Two return trips per year. (Sept, June, and Christmas Return).
- Emergency travel: Death of immediate family member. (i.e. Parents, grandparents, siblings).
- Berens River Student Services will not be responsible for any outstanding debts incurred by students (e.g. bank loans, student loans, credit cards, fines, and associated University/College fines, or loans).
- Applications are reviewed and approved by an Education Selection Committee made up of representatives from the community and Chief & Council.
- Selection is made based on Community post-secondary budget allocations.
- **Incomplete Applications will not be subject for review until all required documents are attached.**

I acknowledge that this document is only an application and cannot be construed as a guarantee for sponsorship.

I have read and understand the Student Responsibilities and Policies & Guidelines. I hereby apply for educational funding based on the personal information provided.

I authorize the release of information from First Nations Social Services Agencies, or Provincial Security, to BRSS to obtain any information required to determine my and/or dependents eligibility for Educational Assistance. I also give permission to Berens River Student Services to verify or confirm with any source the correctness and accuracy of the information contained in this application. As well, I do hereby give permission to BRSS to disclose any information regarding my student sponsorship to the appropriate authorities at the local First Nation (i.e. Any School Board Member, Social Assistance Worker).

Date: _____

Signature of Applicant

COUNSELLOR'S COMMENTS & RECOMMENDATIONS

I Recommend I Do Not Recommend The Approval of this Application

Because _____

COUNSELLOR'S SIGNATURE

FINANCIAL ASSISTANCE REVIEW (For Office Use Only)

U.C.E.P. U.P.T. SPEC. FULL-TIME PART-TIME

EDUCATIONAL COSTS	April 01 to August 31	September 01 to March 31
TUITION FEES		
BOOKS/SUPPLIES		
TUTORIALS		
SPECIAL NEEDS		
TOTAL		
PERSONAL LIVING COSTS		
TRAINING ALLOWANCE		
CHILD CARE		
TRAVEL (seasonal)		
RELOCATION		
ACADEMIC INCENTIVE		
CHRISTMAS BONUS		
OTHER (specify)		
TOTAL		
GRAND TOTAL		

THIS APPLICATION IS: APPROVED DEFERRED from: _____ to _____

Specify Conditions if any: _____

EDUCATION COMMITTEE CHAIR

EDUCATION COMMITTEE MEMBER

EDUCATION COMMITTEE MEMBER

EDUCATION COMMITTEE MEMBER