

ACES Academic Coach

Job Description

2024-2025 School Year



Status: Part-time, approximately 14-20 hours per week depending on site placement and availability

Pay Rate: \$17-\$25 per hour; licensed educators qualify for \$20-\$28 per hour

Benefits: \$300 hiring bonus (split into two payments—one at the start and one at the end), professional development and leadership opportunities, dynamic team and engaged organization culture.

Position Description

Academic Coaches are ACES's most powerful agents of change, engaging directly with students to advance education equity and prepare young learners for success in school, career, and community. Academic Coaches use ACES's unique, hands-on curriculum to cultivate math skill and social-emotional development for a classroom of 10-15 middle school age students. Academic Coaches also provide one-on-one mentorship and academic support, building strong relationships with students and their families. Academic Coaches are supported by and meet daily with a Site Coordinator, and work together to plan lessons, develop teaching strategies and curriculum adaptations, and support students.

Academic Coaches are part of a cohort. The cohort model fosters a collaborative and supportive environment for Academic Coaches to engage in professional development opportunities, share knowledge, build community, and enhance their skills. With their cohort group, Academic Coaches will attend and participate in initial trainings, monthly full-cohort professional development provided by internal and external trainers, and bi-monthly team-building events together with their peers.

Responsibilities

- Plan and lead engaging math and social-emotional learning (SEL) lessons using ACES's hands-on curriculum
- Manage a classroom of 10-15 students and cultivate a positive classroom environment
- Develop lesson adaptations and engagement strategies to meet students' individual strengths and needs
- Provide one-on-one and small group academic support for 4th-8th grade students
- Record data and provide input for student and family engagement, and curriculum development
- Work collaboratively with Site Coordinator and Academic Coaches
- Bring a curious, enthusiastic energy to each session and promote a positive learning environment
- Participate in monthly staff meetings and trainings, bi-monthly team-building events, field trips, and other occasional ACES events

Schedule: Morning (AM: Monday – Friday 7am – 9:30am) and/or Afternoon (PM: Monday – Thursday 2pm – 5:30pm)

Locations: Minneapolis and Saint Paul

About You

The ideal candidate is curious, flexible, enthusiastic, collaborative, and brings a positive attitude and good sense of humor to their work. Academic Coaches keep youth at the center of their work and embody ACES's values: growth-mindset, teamwork, equity, empathy, and responsiveness. This position is an impactful growth and leadership experience for aspiring educators and those in the early stages of a teaching or youthwork career. The Academic Coach position can also fulfill college or graduate school internship requirements.

Qualifications

- Must be at least 18 years old
- Ability to relate to and develop positive relationships with students, families, and colleagues
- Embodiment of ACES's values: youth-centered, growth-mindset, teamwork, equity, empathy, and responsiveness
- Commitment to ACES's mission to reduce the academic opportunity gap and prepare students to succeed
- Ability to work regular program hours and occasional extended hours, including evenings and weekends

Desired Skills & Experience

- Bilingual in English and Spanish, Somali, or Hmong
- Experience working with youth
- Experience in teaching, lesson planning, or tutoring, especially in math
- Experience working in underserved and historically marginalized communities
- Current Minnesota teaching license or desire to pursue one

About ACES

ACES (Athletes Committed to Educating Students) is an innovative out-of-school time program that brings math and social-emotional learning to life for students. Our mission is to reduce the academic opportunity gap and improve the likelihood of success for students in traditionally underserved communities. ACES's programming consists of three primary, synergetic components: group classroom sessions, one-on-one mentorship, and unique experiential learning opportunities. Our unique, project-based curriculum engages students through sports-themed, real-world applications. ACES partners with mission-aligned organizations and schools, as well as Minnesota's professional sports teams, to deliver transformational programming for hundreds of students every year.

Equal Employment Opportunity

ACES is an equal opportunity employer and makes employment decisions based on merit. ACES strives to build leadership, staff, and volunteer teams that reflect our values of equity and inclusion with regard to race, ethnicity, class, culture, religion, physical ability, age, gender, gender identity, and sexual orientation. We respect the value that diverse life experiences bring to our leadership and are committed to being nondiscriminatory and providing equal opportunities in all areas of our work. People of color and those from other marginalized communities are strongly encouraged to apply.

Apply

Please submit your application at <https://aces4kids.org/jobs>.

Follow these recommendations to submit a strong application:

- Before starting your application, be prepared to provide basic information about your education, professional experience, interest in the position, availability/schedule, two professional references, and a current resume.
- Be sure to answer all questions completely and accurately. Proofread your responses before submitting.
- Provide the name, email address, and phone number for two professional references. We encourage you to list former employers, colleagues, instructors, volunteer position supervisors, or others who can speak to your professionalism, experience, and leadership. References from friends and relatives are discouraged. Contact your references before applying to ensure you have their correct contact information.

Questions? Contact ACES at jobs@aces4kids.org or 612-331-3454.