Annual General Meeting

Herman Miller Presentation
2016 - Year in Review

Business:
Membership Report
Financial Report
By Law
Slate of Candidates

2017 - The Year Ahead
Thank you, Sponsors!

Herman Miller  
KALDEWEI  
modulex  
Armstrong  
DESSO  
Roca  

AIA
United Kingdom
2016 YEAR IN REVIEW
...over 30 events; nearly 60 Credits offered
Mentorship Program
Meet & Greet - 25 April
One-on-one Sessions - 27 June
Social - 26 September
Student Design Charette
at ROCA Gallery
22 October
Student Design Charette
Jury Chair: Patrick Lynch, PhD RIBA
International Conferences

Grassroots (Detroit): 23-25 Feb
National Convention (Philadelphia): 19-21 May
AIA CE Conference (Cyprus): 29-30 Sept
AIA IR Conference (Toronto): 22-23 Oct
Architecture Bike Tour
Windsor & the Thames
23 July
Architecture Bike Tour
Windsor & the Thames
23 July
Building Tours:
Alphabeta Building (Studio RHE) - 14 April
CrossRail Place, Canary Wharf (F+P) - 13 May
Building Tours:
Burntwood School (Allford Hall Monaghan Morris) - 26 May
Rambert Dance School (Allies & Morrison) - 21 July
Gasholders Building (Wilkinson Eyre) - 9 Sept
Architecture Quiz Night:
Armstrong Sponsored Pub Quiz - 15 November
The Yorkshire Grey Pub
20th C. Society Lecture Series:
Post-War Public Art Walk - 4 February
Lutyens in the City of London - 19 February
Elain Harwood: Byker and other work by Ralph Erskine - 3 March
Herman van Berkeijk: Holland House - 10 March
Architecture Film Nights:
The Spirit of Architecture (John Lautner) - 5 January
The Social Life of Small Urban Spaces - 10 Feb
Olympia: Festival of Nations - 16 March
The Price of Design (Eileen Gray) - 25 October
Koolhaus Houselife - 23 November
Beale & Co. Legal Webinars:
CDM Regulations - 20 January
Managing Legal Risk in the Middle East - 25 April
Architecture Lectures:
Destructive Behaviour (Design through Testing) - 20 April / 11 July
Laufen Super Talks @ London Design Fair - 23 Sept
Great Arthur House - Technical Facade Study - 29 Sept
Architecture Lectures:
Exchange House Lecture/Event (SOM) - 20 Sept
“Walk on Air” - Brighton Tower
Marks Barfield Lecture on the Concept and Construction of Brighton’s Vertical Promenade Pier
18 October at RIBA
Thomas Phifer Keynote
Joint AIAUK/RIBA Lecture Series
01 November, Jarvis Hall
FAIA Dinner
01 November, RIBA
(Mid)Summer Gala
Barbican Conservatory Terrace
21 June (midsummer)
City Excursion to Lille, France
5-6 November
Excellence in Design Awards
Gala: 18 April, Institute of Contemporary Art (ICA)
Excellence in Design Awards

Young Architect:
Merrett Houmoller Architects - Analogue Boathouse

Noel Hill Travel Award (Student):
Tonera Prince Maboreke (Ravensbourne University)
Excellence in Design Awards
Commendations: Allies & Morrison - Rambert
John McAslan + Partners - Sacred Heart Cathedral of Kericho
Duggan Morris - Richmond Adult Community College
Excellence in Design Awards
Winner: Zaha Hadid - Messner Mountain Museum
Goodbye to Zaha Hadid:  
31 March 2016
Welcome new AIA Fellows:
John McAslan, FAIA
Lester Korzilius, FAIA
(among many others)
AIA National Chapter Accreditation:
Approval by AIA National for a full 3 year accreditation
Updated policies and revised By-Laws
Strategic Plan Workshop
AGM Business:

Approval of 2016 Meeting Minutes
Financial Report
Approval of By-Laws
Membership Report
Approval of Board Slate
Approval of Executive Slate
2016 Meeting Minutes:

Minutes of 2016 AGM for the AIA United Kingdom Chapter

Held: 13 Jan 2016 at Herman Miller Showrooms, London

Attendees: President, Brianne Hamilton
Vice President Fredrick Grier,
Secretary Lorraine King,
Treasurer Maria Solovieva
A quorum of members were in attendance

1) The Minutes of the 2015 AGM were reviewed and approved by the membership.

2) The President presented a summary of the past year’s activities and achievements.

3) The Financial Accounts for the year were presented by the Treasurer and approved.

4) The proposed slate of new Board Directors was presented and unanimously approved by the membership:

5) The new President was introduced and led a general discussion on the state of the Chapter, projected future events and membership participation.

6) The meeting was adjourned.
Financial Report:

Profit & Loss

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<td></td>
<td>-4,473.76</td>
<td>-2,489.31</td>
<td>3,298.13</td>
<td>-3,340.01</td>
<td>-3,589.60</td>
<td>2,582.55</td>
<td>2,410.44</td>
<td>-477.04</td>
<td>-5,307.24</td>
<td>1,164.66</td>
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Income

- Dues 48%
- Sponsorship 48%
- Revenue Sharing 6%
- Travel Stipend/Grants 0%

Expenses

- Exec Sec 16.5%
- Rent/Phone Mail 5.2%
- Ins & Legal 5.2%
- Events 62.1%
- Misc 2.1%
- Web Site & Graphics 4.9%
- Conf/Travel 7.7%
- Misc 1.4%

Other categories include sponsorship and dues. The 2016 year shows a profit of 1,164.66.
Financial Report:

AIA London/UK Chapter

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<tr>
<td>Dues Income</td>
<td>7,128.52</td>
<td>11,230.33</td>
<td>10,370.15</td>
<td>11,010.86</td>
<td>10,325.04</td>
<td>9,901.01</td>
<td>11,798.05</td>
<td>10,724.22</td>
<td>12,474.99</td>
<td>14,507.53</td>
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<td>Sponsorship Income</td>
<td>25,972.33</td>
<td>27,602.91</td>
<td>14,896.72</td>
<td>20,387.71</td>
<td>20,746.48</td>
<td>30,791.71</td>
<td>31,982.10</td>
<td>29,721.24</td>
<td>30,529.82</td>
<td>31,456.20</td>
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<tr>
<td>Total Income</td>
<td>32,700.85</td>
<td>38,832.24</td>
<td>25,266.87</td>
<td>30,795.57</td>
<td>31,071.52</td>
<td>41,583.42</td>
<td>44,774.21</td>
<td>40,242.45</td>
<td>41,989.62</td>
<td>45,963.73</td>
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<td>General Expenditure</td>
<td>6,000.00</td>
<td>11,744.05</td>
<td>3,857.06</td>
<td>8,462.67</td>
<td>7,670.36</td>
<td>10,418.04</td>
<td>12,358.89</td>
<td>12,826.58</td>
<td>11,119.67</td>
<td>11,481.90</td>
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NOTICE OF MEETING TO VOTE ON PROPOSED AMENDMENTS TO THE UK CHAPTER BYLAWS

In 2015, AIA National initiated a programme to ensure that component AIA Chapters complied with the Institute’s minimum core requirements in respect of “education, advocacy, governance and finances & general operations”. The AIA UK Chapter passed AIA National’s inspection and received the highest accreditation. However, to maintain this status, we must ensure that our governance procedures remain valid and up to date. Therefore, the Board of Directors has reviewed the current Bylaws and is proposing amendments to them.

The proposed amendments to the Bylaws have been tracked onto the current Bylaws and can be reviewed HERE. Please direct any queries to the current Secretary of the Board. Acceptance of the updated Bylaws will be subject to a vote of the membership at the next Annual General Meeting to be held on 18 Jan 2017.

For ease of reference a SUMMARY of the changes is included below.

**SUMMARY OF PROPOSED BYLAW AMENDMENTS**

**MEMBERSHIP**

- The eligibility, rights and privileges of Architects, Associates and International Associates have been revised to reflect changes in the Institute Bylaws (2.02, Annex A).
- The term “Associate” is now generally revised to “Associate (including International Associate)” by way of clarification (multiple locations).
- The member terms “assigned”, “unassigned”, “allied”, “affiliated” have been clarified (2.0 to 2.3), and the term “non-resident status” deleted as not required (2.04, 3.04).
- The term “Honorary Affiliate” has been deleted and replaced by “Honorary Membership” with different rights and privileges to reflect current practice (2.4).

**RELATIONSHIP WITH OTHER INSTITUTE ORGANIZATIONS**

- The relationship with the International Region is now confirmed (4.1, Annex B, 6.341).

**BOARD OF DIRECTORS**

- The category of “Board Correspondent” has been added to include unassigned, allied, affiliate and honorary members (the change in the Board of Directors) (6.21).
- To reflect current practice, the President is now allowed to delegate authority to another Board Director to sign contracts and agreements. The Treasurer is now allowed to authorize others to sign agreements, cheques, etc., with the agreement of “two thirds majority of the Board of Directors”. The Secretary is also now allowed to delegate some authority to another director, or committee chair. (6.32, 6.342, 6.352)

**MEETINGS**

- The Chapter is now required to hold Annual, General and Special Meetings of all of its members, but not Regular (monthly) Meetings (5.0). Only the Annual Meeting is mandatory.
- Issues discussed at a General or Special Meeting can be voted on by direct mail or email (5.25).
- Board Meetings are now to be held “at the discretion of the President, but generally during the first week of every month” (6.41).
- In special circumstances (and reflecting practicality), Board decisions can now be made outside regular meetings or by written communication, but need to be formally concluded in an actual meeting (6.41).

**PROPOSED ADDITIONAL CHANGE**

- Clause 5.13 Minutes of Meetings: Written minutes of every meeting of this Chapter, recording the matters considered at the meeting and the actions taken and the actions taken, shall be kept by the Secretary. The minutes of each meeting shall be signed by the Secretary after they are approved at a subsequent meeting of the Chapter and thereafter filed in the Chapter’s records. Alternatively, minutes of annual, general or special meetings shall be submitted to the membership by email and automatically approved if no additions, comments or modifications are received by the Secretary within one month of publication.

**VOTING REQUIREMENTS** - In several instances the votes required to pass a motion have been altered:

- Election to Honorary Membership now to require majority vote of the Board of Directors (2.41).
- Change in Annual Dues now to require “not less than two thirds majority of the Board of Directors” rather than “all but one of its entire membership” (3.02).
- Waiver of Annual Dues now to require “not less than two thirds majority of the Board of Directors” rather than “the total number of assigned members present at a meeting” (3.04).

**MISC REVISIONS TO REFLECT CURRENT TERMS** - The UK Chapter Bylaws were originally based on Model Bylaws supplied by AIA National. The “current usage” revisions have been made to reflect terminology as used by the UK Chapter. For example:

- “Executive Committee” has been changed to “Board of Directors”. Note - the change to Board of Directors is the only change NOT full tracked in the attachment.
- “Admission Fees” has been changed to “Annual Dues” (2.06).
- “Executive Director” has been changed to “Chapter Executive” (8.0).

**MISC MINOR CORRECTIONS, CLARIFICATIONS AND UPDATES** - Note – all minor corrections, clarifications, etc., have been tracked, but may not be individually listed in this summary.

- Several minor corrections have been made, including typos, internal inconsistencies, date corrections, re paragraphing, etc.
- In several instances (is that were included in the Model Bylaws to indicate optional wording

- As well as by the President and by 10% of all members (5.02)
- Removal of an officer or director now to require “two thirds majority” rather than a simple majority (6.24).
- A quorum is now clarified as a majority of the Board of Directors eligible to vote. To transact business, a majority of the Board of Directors present is required (6.42).
Membership Report:

- Architect (103) 46%
- Associate (33) 15%
- International Associate (30) 12%
- Professional Affiliate (5) 2%
- Honorary Member (34) 13%
- Emeritus (9) 7%
- Corporate Partner (33) 13%
- Honorary Member (29) 12%
- Emeritus (9) 4%
- Corporate Partner (16) 7%

Total: 225
2017 AIA UK Board Slate:

President: Fatos Peja, Int’l Assoc. AIA, RIBA
Vice President: Alex Miller, AIA
Secretary: Lorraine King, AIA
Treasurer: Anna Foden, Assoc. AIA

Board:
Etain Fitzpatrick, AIA (IR Representative)   Michael Lischer, FAIA
Lutz Barndt, AIA                           Chris Musangi, AIA
Deborah Bartlett, Int’l Assoc. AIA         Amrita Raja, AIA
Yevgeniy Beylkin, Int’l Assoc. AIA, RIBA  Robert Rhodes, AIA
Ecehan Esra Top, Int’l Assoc. AIA          Bea Sennewald, AIA, RIBA
Lester Korzilius, FAIA, RIBA               Fariba Shirdel, AIA
Ben Lee, AIA                               Katharine Storr, AIA

Board Correspondents:
Lulu Yang, Assoc. AIA
Frederick Grier, AIA
Nicolas Kehagias, AIA

Chapter Executive: Fiona McKay (no vote necessary...you got the job!)
Open Positions:

Events Coordinator
Responsible for help organise events with event chair

Publicity/Outreach Coordinator
Responsible for raising the profile of the AIA UK in London and nationally in the UK

Newsletter Coordinator
Responsible for coordinating and editing the quarterly newsletters (digital journal) incorporating highlights from Chapter news.

talk to Bea Sennewald or Ecehan Esra Top for more details
2017, the year ahead:

AIA CE Conference - Nice, France - 5-8 May
Excellence in Design Awards Gala - mid-April
Keynote Lecture Series with RIBA
Summer Gala
Building Tours
Student Design Charrette
ARE Prep-Sessions
Mentorship Meet-ups
Movie Nights
...and so much more!
Prague 20/20 Conference: AIA CE & IR Conference
5-9 October