



OUR CITY FOREST

TREE STEWARDSHIP AGREEMENT

THE CITY OF SARATOGA is pleased to announce a program to encourage the planting of **2,020 TREES BY THE YEAR 2020**. In support of this effort, the City will contribute funds to this program to supplement the cost of planting a new tree. This program has been designed to reinvigorate the community at very low cost to the homeowner. Each property owner can apply for up to **two street trees** (15-gallon size). **Trees must be planted in the front yard of the property** and be chosen from the list of approved trees that can be found at **WWW.OURCITYFOREST.ORG**. If you do not have access to the internet, a list can be mailed to you from Our City Forest. All ordering logistics, planting, and code compliance will be handled for you – you agree to be responsible for the tree for its lifetime.

STEP 1

- Fill out this application
- Indicate tree choice(s) or ask for tree selection assistance

STEP 2

- OCF will consult with you regarding your tree selection and planting location

STEP 3

- OCF will plant your tree and provide 3 years of annual basic young tree care
- You pay \$95 per tree

TELL US ABOUT YOUR TREE

HOW MANY TREES WOULD YOU LIKE? 1 or 2 for your Front Yard

SPECIES REQUESTED:

TELL US ABOUT YOU

PLANTING ADDRESS*

Name of Property Owner _____ Email _____

Address _____ Neighborhood _____

City _____ State _____ Zip _____ Phone _____

TREE STEWARD INFO* (A Tree Steward is the person who will be caring for the tree.)

I am both the Tree Steward and the Property Owner. **If checked, please skip below and fill out the reverse side*

Name of Tree Steward _____ Email _____

Mailing Address _____

City _____ State _____ Zip _____ Phone _____

*All contact information will remain confidential to OCF only

PLEASE FILL OUT BOTH SIDES OF THIS DOCUMENT, SIGNATURE IS REQUIRED.

I AGREE TO CARE FOR MY TREE

Our City Forest (OCF) will provide basic tree care annually for the first 3 years, including stake adjustment, mulching and structural pruning. OCF will send tree stewardship surveys via email periodically. As tree steward, I will water and provide care needed to establish the young tree in the landscape.

SPECIAL CARE NEEDED FOR FIRST 3 YEARS:

- **WATER THE TREE(S) REGULARLY:** 10-15 gallons per week.
- **KEEP THE WATERING BASIN MAINTAINED:** Remove debris, grass and other plants; maintain soil berm and mulch.
- **MONITOR THE HEALTH OF THE TREE(S):** Complete stewardship surveys and contact OCF if you need assistance.

I agree to be responsible for trees provided through this program for the life of the tree. I hold the City of Saratoga and OCF harmless in the case of partial or whole tree failure or any damage or injury associated with the tree.

SIGN HERE

Tree Steward Signature

Date

SIGN HERE

Property Owner Signature **Only required if different from Tree Steward*

Date

PLEASE EMAIL, MAIL, OR FAX THIS FORM TO:

trees@ourcityforest.org

Our City Forest, 1590 Las Plumas Ave, San Jose, CA 95133

fax: (408) 998-1078

Call us if you have any questions: (408) 998-7337 x 121

NEXT STEPS: Our City Forest will contact you soon to coordinate a site visit.

Make checks payable to:

OUR CITY FOREST

\$95 per tree



HOW DID YOU HEAR ABOUT OUR CITY FOREST?

COMMUNITY EVENT

MARKETING, FLYERS OR DOORHANGING

CITY OF SARATOGA

FRIEND, FAMILY OR NEIGHBOR

SOCIAL MEDIA

OTHER: _____