

OUR CITY FOREST

EL QUITO NEIGHBORHOOD

TREE STEWARDSHIP AGREEMENT

*****SIGNED APPLICATION FORMS ARE DUE BY FEBRUARY 6, 2017*****

The **EL QUITO TREES FOR FREE PROGRAM** is offered exclusively to the El Quito community* through its City of Saratoga administered Landscape and Lighting District fund. This program has been designed to reinvigorate our neighborhood and benefit our community at no incremental cost to the homeowner. Each eligible property owner can apply for up to **two (2) free street trees** (15-gallon size).

Trees must be planted in the front yard of the property and be chosen from the list of approved trees that can be found at **WWW.OURCITYFOREST.ORG/ELQUITO**. If you do not have access to the internet, a list can be mailed to you from Our City Forest. All ordering logistics, planting, and code compliance will be handled for you – you agree to be responsible for the tree for its lifetime.

*The El Quito Neighborhood is specifically bound by Saratoga Ave, Quito Rd, and Highway 85 (excluding the Bellgrove housing development). See the City of Saratoga neighborhood association map on Our City Forest's website.

STEP 1

- Fill out this application
- Indicate tree choice(s) or ask for tree selection assistance

STEP 2

- OCF will consult with you regarding your tree selection and planting location

STEP 3

- OCF will plant your tree and provide 3 years of annual basic young tree care

TELL US ABOUT YOUR TREE

HOW MANY TREES WOULD YOU LIKE? 1 tree 2 trees

SPECIES REQUESTED:

TELL US ABOUT YOU

PLANTING ADDRESS*

Name of Property Owner Email

Address Neighborhood

City State Zip Phone

TREE STEWARD INFO* (A Tree Steward is the person who will be caring for the tree.)

I am both the Tree Steward and the Property Owner. **If checked, please skip below and fill out the reverse side*

Name of Tree Steward Email

Mailing Address

City State Zip Phone

*All contact information will remain confidential to OCF only

PLEASE FILL OUT BOTH SIDES OF THIS DOCUMENT, SIGNATURE IS REQUIRED.

TO RECEIVE A FREE TREE YOU MUST AGREE TO THE FOLLOWING:

I AGREE TO **CARE** FOR MY TREE

I/we agree to maintain the tree(s) for a period of **THREE YEARS** following the stewardship plan as outlined below. I/we also agree to provide Our City Forest with tree updates by completing and returning stewardship forms, which will be sent to me periodically over the next three years. I/we understand that Our City Forest provides periodic inspections and advice on care over this time period, and that the general care of the tree(s) is my/our responsibility as outlined below.

- **WATER THE TREE(S) REGULARLY:** 15-20 gallons per week.
- **KEEP THE WATERING BASIN MAINTAINED:** Remove debris, grass and other plants; maintain soil berm and mulch.
- **PROVIDE NECESSARY PRUNING:** OCF will provide pruning info and provide free pruning for optimal growth at the end of the 3 year stewardship agreement.
- **KEEP THE TREE(S) PROPERLY STAKED:** Adjust or remove as necessary - unused stakes can be returned to the OCF Community Nursery.
- **MONITOR THE HEALTH OF THE TREE(S):** Complete stewardship surveys and contact OCF if you need assistance.

SIGN HERE

Tree Steward Signature

Date

SIGN HERE

Property Owner Signature *Only required if different from Tree Steward

Date

NEXT STEPS

PLEASE EMAIL, MAIL, OR FAX THIS FORM TO:

trees@ourcityforest.org

Our City Forest, 1590 Las Plumas Ave, San Jose, CA 95133

fax: (408) 998-1078

QUESTIONS OR COMMENTS?

Contact Planting Manager Rob Castañeda

rob@ourcityforest.org • (408) 998-7337 x 113

WWW.OURCITYFOREST.ORG/SARATOGA

EL QUITO
NEIGHBORHOOD
ASSOCIATION

