



1. No outside food or beverages in meeting rooms. All food and beverages **must** be catered by **Cuisine and Company** (p) 757-428-6700 www.cuisineandcompany.com
2. Meetings and Events can start no earlier than 8:00am and end no later than 11:00pm.
3. **Basic Rate** - Events and meetings occurring during library hours (Monday-Thursday 9am-8pm, Friday 9am-5pm, Saturday 10am-5pm, Sunday 12-5pm)
4. **Special Rate** - Events and meetings occurring outside of regular library hours (even if your event starts or ends during regular library hours)
5. Please ask for our rate sheet for **wedding ceremonies and receptions**.
6. Email SloverEvents@norfolk.gov with any questions

Rental Rates – Standard Groups/Businesses/Social Receptions

Space Name	Capacity	Full Day Basic Rate Over 4 hours	Full Day Special Rate Over 4 hours	Half Day Basic Rate Up to 4 hours	Half Day Special Rate Up to 4 hours
Forum *after hours only starting at 6pm	Standing: 180 Seated Dinner: 112	Not Available	Not Available	Not Available	\$1,000
Board Room	Seated: 20	\$250	\$500	\$125	\$250
3 rd Floor Terrace & Reading Room	Seated: 32 Standing: up to 50	Not Available	Not Available	Not Available	\$250
Community Engagement Room	Seated Dinner: 112 Theater Style: 200 Standing: 180	\$2,500	\$3,000	\$1,250	\$1,500
Flex Room	Theater Style: 50 Seminar: 24	\$200	\$250	\$100	\$150
Landmark Room	U-Shaped: 24	\$250	\$500	\$125	\$250

Rental Rates - Non-Profit/State & Gov't/Educational/Community Based Groups

Space Name	Capacity	Full Day Basic Rate Over 4 hours	Full Day Special Rate Over 4 hours	Half Day Basic Rate Up to 4 hours	Half Day Special Rate Up to 4 hours
Forum *after hours only starting at 6pm	Standing: 180 Seated Dinner: 112	Not Available	Not Available	Not Available	\$625
Board Room	Seated: 20	\$125	\$200	\$50	\$125
3 rd Floor Terrace & Reading Room	Seated: 32 Standing: up to 50	Not Available	Not Available	Not Available	\$125
Community Engagement Room	Seated Dinner: 112 Theater Style: 200 Standing: 180	\$800	\$1,500	\$400	\$750
Flex Room	Theater Style: 50 Seminar: 24	\$100	\$150	\$80	\$125
Landmark Room	U-Shaped: 24	\$125	\$250	\$65	\$125