



Wedding Ceremonies and Receptions at Slover Library

Forum

Rental fee: \$2,000.00

Friday and Saturday evenings - Start time 6:00PM - End time 11:00PM

Maximum theater seating capacity for ceremony with in-house chairs -

160 Maximum theater seating capacity for ceremony with rented chairs

200 Maximum seated dinner - 112 (no room for dance floor)

Community Engagement Room

Rental fee: \$3,000

Friday and Saturday evenings - Start time 6:00PM - End time 11:00PM

200 – Max. theater seating capacity for ceremony with in-house chairs

112 – Max. seated dinner with in-house chairs and tables (no room for dance floor)

170 – Max. seated dinner with rented chairs and tables (no room for dance floor)

Additional Information

- All rental items must be picked up prior to library opening the next day
- All events must conclude by 11:00pm
- Cuisine & Company is our contracted caterer - all food, beverage and alcohol must be purchased through them
 - Contact them directly for a quote: 757-428-6700
- Included in room rental fee - Slover Library tables, chairs, audio/visual, set-up and break-down
- \$100.00 nonrefundable custodial fee required per floor rented
- Certificate of liability insurance required
- No open flame, confetti or balloons
- 25% deposit is due two weeks from the date of the signed contract
- Remaining balance due 3 months before event date
- Events team will hold room for two weeks while you get a catering quote from Cuisine & Company