

MDTSA State Officer Code of Conduct

If elected or appointed to serve as a Maryland Technology Student Association State Officer, I will abide by the State Officer Code of Conduct as listed below.

1. Dedicate myself to serving the members of Maryland TSA.
2. Commit the entire year to the activities of the State Chapter.
3. Free myself of commitments that will interfere with my term of office.
4. Make service to MDTSA my top priority after education and family obligations.
5. Treat all TSA members equally, not favoring any individuals or groups, including myself, over any others.
6. Act in the interest of MDTSA as a whole, not favoring any individuals or groups, including myself, over any others.
7. Arrange to travel to all officer meetings and events, including monthly meetings which are held in the general vicinity of the MDTSA headquarters in Anne Arundel County.
8. Attend all meetings and activities.
9. Check e-mail and phone messages regularly and respond to all TSA related correspondence within 36 hours.
10. Write letters, thank you notes, reports, email, and other correspondence in a timely manner.
11. Produce status reports/updates for items for which I am responsible as requested.
12. Develop and maintain a cooperative attitude by accepting and seeking constructive criticism and evaluations of my performance and being willing to take and follow directions as directed by those responsible to me.
13. Become thoroughly knowledgeable about TSA and its programs.
14. Participate fully in all activities, conferences, meetings, etc. for which I have responsibility.
15. Complete all assignments in a timely manner, to the best of my ability.
16. Maintain a 3.0 cumulative GPA in my classes and a 3.5 GPA in all technology education classes.

I have read and understand the Maryland Technology Student Association State Officer Code of Conduct. If elected or appointed as a state officer, I will carry out my responsibilities in accordance with these statements and understand that I may be removed from office at any time by the MDTSA Board of Directors if I do not completely adhere to these established standards for State Officers. Removal from office can result from failure to follow the MDTSA State Officer Code of Conduct; failure to uphold the communication or meeting requirements; failure to maintain the required GPA; and other extenuating circumstances as judged by the Board of Directors. I understand that failure to attend two or more meetings will result in a strike and probation, and that three or more strikes may result in removal from office. I have read and understood the MDTSA bylaws pertaining to me. Furthermore, I understand and accept that these standards and regulations apply to all official and unofficial TSA activities during my term of office.

Student Signature:

Date: _____

Parent Signature:

Date: _____

Advisor Signature:

Date: _____