



Potterville Public Schools

420 N. High Street • Potterville, Michigan 48876 • www.pps.k12.mi.us

Timothy J. Donahue, Ed.S., Superintendent

School Annual Education Report (AER) Cover Letter: CAP

August 19, 2013

Dear Parents and Community Members:

I am pleased to present you with the Annual Education Report (AER) which provides key information on the 2012-2013 educational progress for our CAP program. The AER addresses the complex reporting information required by federal education statutes and state laws. The school's report contains information about student assessment, accountability and teacher quality. If you have any questions about the AER, please contact me for assistance. I can be reached at 517-645-2444 or weavercc@pps.k12.mi.us.

The AER is available for you to review electronically by visiting the Welcome section of the alternative education page on the following web site: www.pps.k12.mi.us or you may review a copy in the CAP office at our school.

The state has identified some schools with the status of Reward, Focus or Priority. A Reward school is one that is outperforming other schools in achievement, growth, or is performing better than other schools with a similar student population. A Focus school is one that has a large achievement gap in 30% of its student achievement scores. A Priority school is one whose achievement and growth is in the lowest 5% of all schools in the state. Our school has not been given one of these labels.

Our school has been working hard to increase the achievement levels of our students. We are developing a framework for being a professional learning community: articulated, aligned curriculum; data that describes how our students are performing to local and state standards; and interventions to support struggling and accelerated students. We are also proud of our work to provide one-to-one technology access for all of our students, as a result of our district bond project approved by the community in 2012.

State law requires that we also report additional information.

Potterville Public Schools has a centralized enrollment process that assigns students to a grade level and school based on residency boundaries established by the district. Individual student records are reviewed for

(continued on page 2)



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(page 2)

1. appropriate placement in courses or a particular grade level. Due to the nature of the students we serve, enrollment can occur at most times of a school year, considering a particular student's needs.
2. CAP's annual school improvement plan is current. Our staff members have input into completing the plan, and it shapes the goals of our efforts to increase student achievement.
3. Our curriculum guide is available on our school web site page, and copies of curriculum materials can be reviewed in our school office. The program utilizes the Michigan Merit Curriculum. Parent-teacher conference attendance rate is approximately 57%; 24 parents attended conferences for the 42 students enrolled in the program.

I thank you for your support of CAP. We are pleased with our progress while continually working toward greater achievement and opportunities for the young men and women of this community.

Sincerely,

Cathleen C. Weaver
Alternative Education Coordinator