Position: Youth STEM Instructor (Clubs)
Number of Positions Available: 18
Job Location: University of Victoria, Victoria BC
Term: Winter 2024 (January – April)
Salary: Part Time Hourly ($21.00 + 4% in lieu of vacation pay)
Contact: Krystyn Dubicki (svprograms@uvic.ca)
Deadline: Applications will be accepted until all positions are filled.

Description
Science Venture provides high-quality, high-impact STEM outreach initiatives to make STEM accessible to all youth! Science Venture instructors are passionate and engaging leaders who deliver the hands-on science, technology, and engineering programs. Science Venture clubs are extra-curricular opportunities for youth to explore STEM applications, make friends with similar interests, and find positive role models. Each semester, the club offerings change to provide local youth with a variety of entry points into STEM. The upcoming clubs for Winter 2024 are:

- EcoCODE (Grades 1-3)
- BIPOC Gaming & Coding Club (Grades 4-6)
- Leaders in Engineering & Design: Sound Engineering (Grades 8-12)
- FriYAY: Computer Science for Girls** (Grades 3-12)
- Robotics Club (Grades 4-6)
- STEMGirls ** (Grades 4-7)

** Science Venture takes an inclusive approach to the phase “All-Girls”, and invites all youth who identify as female, non-binary, two-spirit, genderqueer or trans to participate in these programs.

Duties
1. Before Clubs Begin
   - Attend training and seek resources about lesson planning, class management strategies, and importance of diversifying STEM
   - Develop a club schedule for the entire club session
   - Collaborate with instructor partner to create and submit lesson plans for clubs sessions
2. Before Club Days
   - Collaborate with instructor partner to review upcoming session plan and prepare materials
   - Collaborate with instructor partner to write subsequent lesson plan, get accessibility and challenge approval from coordinator
   - Submit materials request for the subsequent session to the registrar
3. On Club Days
   - Set up clubs space with all materials and décor
   - Welcome club participants
   - Facilitate hands-on activities for youth, communicate need for additional support to coordinator
   - Sign out youth and communicate successes to caregiver
Locations
Science Venture instructors prepare and plan for all outreach and clubs in the MakerSpace, located in the basement of the MacLaurin D-wing. Clubs take place on campus in a variety of computer labs and classrooms.

Eligibility Criteria
Applicant Must:
- Be pursuing or have recently completed a university degree
  - Based on current programming demands, preference goes to students with backgrounds in: all engineering fields, computer science, biology, chemistry, kinesiology, and education
- Pass a Vulnerable Sector Criminal Record Check (conducted by Science Venture)
- Have or be willing to complete First Aid training with CPR-C
- Have a passion for STEM and/or education
- Be able to work independently on on-going projects and demonstrate problem-solving skills
- Be able to communicate problems in a timely and appropriate manner

Assets:
- Hobbies that incorporate aspects of STEM (ex. 3D printing, LEGO, model rockets)
- Lived experience as, or working with, demographics historically excluded from STEM
- Previous experience with youth in recreational or educational settings
- Demonstrated ability to modify concepts to age-appropriate levels
- Comfort presenting in front of groups
- Able to divide workload and communicate priorities
- Experience creating or maintaining written resources and reference materials

Application Procedure
Please submit complete application packages to svprograms@uvic.ca

<table>
<thead>
<tr>
<th>New Instructors</th>
<th>Returning Instructors</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Cover letter</td>
<td>☐ Application Form</td>
</tr>
<tr>
<td>☐ Resume</td>
<td>☐ Class Schedule</td>
</tr>
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<td>☐ Application Form</td>
<td></td>
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<tr>
<td>☐ Class Schedule</td>
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</tbody>
</table>

Questions
Krystyn Dubicki, Manager of Programs, Science Venture
Email: svprograms@uvic.ca | Phone: 250-721-8158