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(completed forms can be emailed to Email: Registrar@hmu.edu)

Application for Continuing Education Units

First Name	Middle Initial	Last Name	Sex	Date of Birth
Street Address		Social Security Number (last 4 digits only)		
City	State		Zip/Postal Code	
Email Address	Day Phone		Evening Phone	
Course Dates	Great Discourses Course Number <u>and</u> Course Name			

As defined by the International Association for Continuing Education and Training (IACET), “[o]ne (1) Continuing Education Unit (CEU) equals ten (10) contact hours of learner interaction with the content of the learning activity, which includes classroom, self-paced instruction, pre/post assignments, and/or homework in support of a learning outcome.” (<http://www.iacet.org/ceus/about-the-ceu>).

Please submit the application and fee for the number of Continuing Education Units you are applying for.
\$75.00 per unit. You may pay by check, money order, or credit card.

 I have enclosed the completion certificate for my Great Discourses coursework.

Total Number of CEUs = x \$75.00 each = Total Due

To pay your fee by credit card, include the following information.

Charge my: Visa Discover Card MasterCard American Express

Name (as it appears on card): _____

Card Number: _____ Expiration Date (mm/yy): _____

Signature of Card Holder: _____ Date: _____

***I understand that by electronically typing my name in this document it is considered to be the same legally-binding effect as signing my signature using pen and paper.*