



Columbia Outdoor School & Blue Lake Camp

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Spring Break Counsellor *Term: March 14-28th, 2020 Reports To: Director of Programs*

Counsellor Responsibilities: Under the direct supervision of the Director of Programs, Counsellors will work as part of the camp team to ensure the safe and successful operation of all programs and activities. Counsellors are responsible for supporting activities such as large group games, campfires, crafts, discovery sessions, etc. They are also responsible for the safety of their assigned camper group, and the creation of healthy relationships with individual campers. Counsellors are compassionate, creative, fun, and have a desire to bring out the best in campers and make a positive difference in their lives. Counsellors will be responsible for assisting with daily operations, and supervising youth in a summer camp setting. Counsellors will have the opportunity to finetune their counselling skills and receive support and guidance from all other camp staff.

Nature & Scope:

Counsellors will sleep in the cabins with the campers and support all camp activities such as free time, campfire, theme days, and large group games.

Major Responsibilities:

- Supervision of a campers
- Communicate in a caring and professional manner with campers, parents, and teammates
- Provide leadership and guidance for campers
- Ensure the safety and protection of all members, participants, staff, and property by following Blue Lake Camp standards/policies/procedures and ensuring they are maintained amongst all participants and staff
- Build meaningful relationships through positive interaction with staff, children, and families
- Create and maintain a positive atmosphere, build self-esteem and confidence in campers
- Maintain an organized, clean environment including all office, program and communal areas
- Remain flexible – learn new skills, improve and change systems/programs to ensure a camper focused culture
- Attend staff meetings, planning sessions and training events as required
- Maintain regular attendance, punctuality and be appropriately dressed
- Housing on site at Blue Lake Camp is a requirement for over night programs. Food and Lodging is provided by Columbia Outdoor School on site. For Day Camps in Cranbrook, all staff are responsible for their own food and accommodation.
- Attend Blue Lake Camp Staff Training
- Provide a Criminal Record Check (age of majority)
- Must be available to volunteer for at least one week of camp in addition to staff training week.
- Other duties as required.

To Apply, Email the Director of Programs Shonna (Polaris) Murphy at: Shonna@ColumbiaOutdoorSchool.com with your resume and cover letter.

There are a limited amount of paid positions available. Preference will be given to applicants with previous counselling experience, first aid certification, lifeguard certification and HIGHFIVE Principals of Healthy Childhood Development certification.

Only successful applicants will be contacted. The Director of Programs will only discuss applications with the applicant.