Hi [Name],

I am well and thanks for asking.

To clarify, [Name] did not state that she is not authorized to approve Nerdeen Mohsen as a speaker. She stated that she will not approve Nerdeen as a speaker. As per your request for us to provide more information and point to policy that prohibits Nerdeen from speaking at your events - [Name] must review all speakers, performers, etc. for student group-sponsored events. [Name] and I are empowered to make decisions and provide lawful directives in our capacity as administrators who provide oversight for student-led activities.

Please let our virtual conversation and this e-mail serve as an official directive that Nerdeen Mohsen prohibited from participating as a featured guest, performer or speaker for your event - 1000 Nights of Resistance: Palestinian Culture Night 2023 on May 15. Nerdeen Mohsen may not be advertised as a speaker for your event. Failure to comply with or circumvent this directive is a violation of our code of conduct - https://hunter.cuny.edu/public-safety/policies/henderson-rules-to-maintain-public-order-and-campus-codes-of-conduct/ and may be grounds for disciplinary action or suspension of your club.

As the Assistant Director, it is my responsibility to make sure that you and any future executive boards are aware of policies regarding events. The policy regarding speaker bios is in your orientation training - https://docs.google.com/presentation/d/1inVUsTw_fN6QdKpu_oW6yPkgjzLvxml9rNRuHi13I/edit?usp=sharing.
I do not recall stating that speakers cannot be added after the fact. If I did, please accept my apology. We do not have a policy preventing clubs from adding speakers. However, PSA did not send an update or obtain permission to add a speaker. We were informed the Nerdeen was added as a speaker as a result of a report. Nerdeen cannot be added as a speaker after the fact because [redacted] has stated that she is prohibited from speaking at Hunter.

Public Safety and Central Reservations approved your event based on the information that existed at the time of their approval. All administrators involved in approving student activities are empowered to make decisions, recommendations and provide lawful directives to student groups. [redacted] has requested that an officer and administrator be present at the event. We will cover the cost of the officer.

Best regards,

(she, her, hers)
Assistant Director of Student Activities
and Leadership Development